

WorkWrite-Up and Bid Document

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Contractor Name _____

Contractor Signature _____

Bid Due Date: _____

Trade	Area	Description	Comments	Manual Spec	Quantity	Enter Bid
<i>Appliances</i>						
KITCHEN						
1		Range Oven/30"/Free Standing. Install new 30" range/oven.	Replace stove.	10.F	1 EA	<input type="text"/>
2		Refrigerator/18.2 C.F./Install new refrigerator/18.2 C.F.	Replace refrigerator.	10.F	1 EA	<input type="text"/>
3		Vent-A-Hood/30"/Recirc./Install new kitchen vent-a-hood (recirc.)/30"	Install new vent-a-hood.	10.D.3.D	1 EA	<input type="text"/>
UTILITY ROOM #1						
4		Dryer Vent/Replace. Replace existing dryer vent with new louvered dryer vent and ducting.	Replace dryer vent.	10.D.2.D.	1 EA	<input type="text"/>

Carpentry

BATHROOM #1

<i>Trade</i>	<i>Area</i>	<i>Description</i>	<i>Comments</i>	<i>Manual Spec</i>	<i>Quantity</i>	<i>Enter Bid</i>
<i>Carpentry</i>						
	BATHROOM #1					
5		Mirror/Install new beveled mirror.	Install new mirror. 3x4	0	1 ea	<input type="text"/>
6		Paper Holder/Replace paper holder	Replace paper holder.	10.E.2.	1 EA	<input type="text"/>
7		Towel Bar/Install new towel bar/24".	Replace towel bars.	10.E.2.	2 EA	<input type="text"/>
8		Vanity Base Cabinet/Replace existing vanity with new vanity and top. Match existing size.	Replace vanity base & countertop with backsplash. 4 ft.	6.O	1 EA	<input type="text"/>
	BEDROOM #3					
9		Window Screen/Repair window screen as per General Specifications.	Rescreen window in bedroom 3.	8.I	1 EA	<input type="text"/>
	EXTERIOR					
10		Door/Exterior/6-Panel Steel/Pre-Hung/Replace. Replace exterior entrance door with new pre-hung-steel six panel. Use Stanley #13757 or written approved equal. Work shall include paint-both sides & brick mould. Deadbolt & lockset included. Keyed alike.	Replace exterior doors.	8.A.	2 EA	<input type="text"/>

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<i>Carpentry</i>						
	EXTERIOR					
11		Storm Door/Vinyl Clad/Replace storm/screen door with new self storing storm door/Vinyl Clad/Use Larson model 298-SS or written approved equal.	Replace storm doors.	8.B	2 EA	<input type="text"/>
	INTERIOR					
12		Base Trim/Pine Colonial 2-1/4" Fingerjoint/Replace. Replace base trim, colonial, fingerjoint, 2-1/4" pine.	Replace & paint base trim where needed.	6.N	100 LF	<input type="text"/>
13		Clothes Rod/Install. Install new closet clothes rod.	Install new closet rods in bedrooms 2&3.	6.Z.	11 LF	<input type="text"/>
14		Lockset/Privacy Lock/Install interior privacy lockset/Use Kwikset "Copa" or written approved equal.	Install new door knobs. 7 passage 2 privacy.	8.P	9 EA	<input type="text"/>
15		Passage Door/Pre-Hung/6-Panel/Replace passage door & lockset with new pre-hung 6-Panel. Work shall include paint both sides & doorstops. Trim included.	Replace doors in bedroom 1 & bathroom. Match existing size & swing. Paint White	8.A	2 EA	<input type="text"/>
	KITCHEN					
16		Cabinet Handles & Pulls/Replace/Replace cabinet handles and pulls.	Replace pull knobs on cabinets.	10.B	20 EA	<input type="text"/>

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<i>Carpentry</i>						
	KITCHEN					
17		Cabinet/Repair cabinet. See comments.	Clean & refinish all cabinets.	6.O.2	45 LF	<input type="text"/>
18		Cabinet/Repair cabinet. See comments.	Overlay bottom of cabinet under kitchen sink. 1/2 plywood. 2x4	6.O.2	4 LF	<input type="text"/>
19		Countertop/Replace. Remove existing countertop and replace with new countertop and backsplash.	Replace countertops.	6.O.4	22 LF	<input type="text"/>
20		Fire Extinguisher/Install. Install new fire extinguisher.	Install new fire extinguisher.	10.G	1 EA	<input type="text"/>
	LIVING ROOM #1					
21		Window Sash/Replace window sash/Complete. Work shall include prime and paint of all affected surfaces.	Replace left bottom sash on twin window in living room.	8.G.3	1 EA	<input type="text"/>

Electrical

BATHROOM #1

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<i>Electrical</i>						
	BATHROOM #1					
22		Light Fixture/Heat-Vent-Light/Install new bathroom light (100 watt), heater (1450 watt), vent fan (70 CFM) and switch. Use Broan model 655 or written approved equal.	Insall heat-vent-light in bathroom.	13.D.16	1 EA	<input type="text"/>
	EXTERIOR					
23		Light Fixture/Porch/Replace exterior porch light.	Replace porch lights.	13.D.9	2 EA	<input type="text"/>
	INTERIOR					
24		Ceiling Fan & Light Kit/52"/Install ceiling fan (52") with light kit, switch, cover plate and wiring/Use Hunter "Greenwich" or written approved equal (lifetime warranty).	Replace ceiling fans in living room & in all 3 bedrooms.	13.D.9.B	4 EA	<input type="text"/>
25		Cover Plate/Outlet/Install new outlet cover plate	Replace all outlet cover plates.	13.D.6.	35 EA	<input type="text"/>
26		Cover Plate/Switch/Install new switch cover plate.	Replace all switch cover plates.	13.D.6.	30 EA	<input type="text"/>
27		Light Fixture/Room/Replace. Replace existing light fixture with new semi-flush mount ceiling style light fixture. Use Angelo model 66201.	Replace all interior lights.	13.D.9	11 EA	<input type="text"/>

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Electrical

INTERIOR

28		Smoke Detector/Hard Wired with Battery Back-Up/Install new smoke detector, hard wired with battery backup. All bedrooms and hallways adjacent to bedrooms. Use Firex #045186 or written approved equal.	Replace smoke alarms in hall & in all 3 bedrooms. Hard wired.	13.D.11	4 EA	<input type="text"/>
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Flooring

INTERIOR

29		Carpet & Pad/Nylon/25 oz./Install new carpet (25 oz. face weight/nylon with 5 year wear and stain warranty) and pad (7/16"- 6 lb.). Use Beaulieu "Prairie" 25 oz. Face weight or written approved equal.	Install carpet in livingroom/ hall in all3 bedrooms & closets.	9.M	105 SY	<input type="text"/>
30		Vinyl Floor Tile/Install new vinyl floor tile/12" x 12" x 1/8".	Remove vinyl sheet flooring & install vinyl tile in kitchen/ bathroom/ utility room & infront of front door.	9.L	350 SF	<input type="text"/>

HVAC

HALLWAY #1

<i>Trade</i>	<i>Area</i>	<i>Description</i>	<i>Comments</i>	<i>Manual Spec</i>	<i>Quantity</i>	<i>Enter Bid</i>
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HVAC

	HALLWAY #1					
31	HVAC System/Service. Service complete HVAC system	Service G O thermal system to good working condition.	12.M.	1	EA	<input type="text"/>

Paint & Finish

	EXTERIOR				
32	Exterior Surfaces/Paint entire exterior/siding, trim, soffit and fascia/Two Coats. Include minor repairs to all surfaces. NOTE:SF=FLOOR AREA/BID TO PAINT ALL EXTERIOR SURFACES.	Caulk & paint entire surface of house.	9.N.4	1000 SF	<input type="text"/>
	INTERIOR				
33	Baseboards/Paint baseboards/Primer and one coat/latex enamel.	Paint all base trim white.	9.N.3	750 LF	<input type="text"/>
34	Door/Both Sides/Paneled Door/Paint both sides of door/Paneled door/Include frame and trim.	Paint all interior doors / jams & trim. White	9.N.3	7 EA	<input type="text"/>
35	Interior Surfaces/Paint all interior surfaces of structure - Two Coats. Entire interior excluding kitchen and bath cabinets. Work shall include minor repairs to all surfaces. SF=FLOOR AREA OF ENTIRE STRUCTURE.	Patch holes & paint all surfaces of house. Walls & ceilings.Paint water heater closet.	9.N.	1150 SF	<input type="text"/>

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Paint & Finish

INTERIOR

36	Shelves/Paint shelves.	Paint all shelves.	p8	30	If	<input type="text"/>
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Plumbing

BATHROOM #1

37	Commode & Seat/Install new commode, seat, supply line, shutoff and wax seal. Use American Standard Cadet or written approved equal.	Replace stool.	11.A	1	EA	<input type="text"/>
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38	Lavatory sink/faucet. Replace lavatory sink and faucet, shut off, trap and supply lines.	Replace vanity sink & faucet.	89b	1	ea	<input type="text"/>
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39	Shower Faucet & Diverter/Install new bath/shower faucet with diverter. Use Delta model N1348 or written approved equal.	Install shower faucet & head.	11.A	1	EA	<input type="text"/>
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EXTERIOR

40	Septic Tank/Clean. Clean out septic tank.	Service aerobic system to good working condition.	11.A	1	EA	<input type="text"/>
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KITCHEN

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<i>Plumbing</i>						
	KITCHEN					
41		Sink & Faucet/Kitchen. Install new kitchen sink (33" x 22") & Faucet (Use Delta single-handle model100-WF or written approved equal). Work shall include new drain lines and trap.	Replace sink & faucet .	11.A	1 EA	<input type="text"/>
<i>Site Work</i>						
	EXTERIOR					
42		Cleanup/Final. Final cleanup of entire Project.	Hall of all debris & mow yard.		1 SF	<input type="text"/>
	INTERIOR					
43		Cleanup/Daily. Cleanup floor area daily.	Clean windows / floors/ tub/ cabinets. Everything!		1 SF	<input type="text"/>
TOTAL						<input type="text"/>