

Housing Authority of the Cherokee Nation
Request for Bid
Detailed Announcement
Solicitation # 2015-001-011

The Housing Authority of the Cherokee Nation is seeking sealed bids from qualified contractors for the completion of (11) Eleven - Three and Four bedroom detached single family units divided into 3 bedroom homes with attached garage and 4 bedroom homes. These jobs may be located in any part of Muskogee County. Interested parties are to provide bids to furnish all necessary labor, quality control, licenses, material, equipment, tools, supplies, permits, insurance and supervision to complete the entire project and to perform the work required thereof within the time specified after receipt of "Notice to Proceed". The entire project must be fully completed as stipulated: within 180 consecutive calendar days. The scope of work and specifications are available in the bid packet. The bid packet contains all information and all necessary form documents. Interested parties may visit the job site and acquaint themselves with the exact nature of work to be performed following the mandatory pre-bid conference; to schedule a site visit contact Brian Washington at 918-871-9169 or Mitchell Dodd at 918-316-0039. For this project Wage Rate OK# 140009 are applicable, and included; any state or Tribal law requiring the payment of wage rates that exceed the corresponding Federal rate is inapplicable and shall not be enforced. A bid bond or cashier's check equal to one (1%) of total bid must be included with the bid submittal. **Bid packets will be available to all interested parties who attend the mandatory pre-bid conference There will be a mandatory pre-bid conference on October 16, 2014 at 10:00 a.m. in the office located at 4996 S. Muskogee Avenue, Tahlequah, Oklahoma. (3 Bedroom Model home with Garage)** Bids will be accepted from Cherokee (Tribal) Indian and Non-Indian bidders who have attended the mandatory pre-bid meeting. All Housing Authority of the Cherokee Nation buildings, whether leased or owned, and the grounds surrounding those facilities are considered by the HACN to be a tobacco free workplace; the Contractor will ensure all employees, subcontractors, and other workers will abide by this policy. Indian preference will be given only to contractor's who provide proof of current certification from the Cherokee Nation Tribal Employments Rights Office (TERO) located in Tahlequah, Oklahoma, telephone number 918-453-5334. Proof of TERO certification must accompany and be included in sealed bid submittal. This bid is subject to Section 7 (b) of the Indian Self- Determination and Education Assistance Act (25 U.S.C. 405 e) which requires in part that to the greatest extent feasible, preference in the award of the contracts and subcontracts shall be given to Indian Organizations and Indian Owned Economic Enterprises. **Bid will be awarded to the lowest, most responsive/responsible bid.** The subsequent contract must be fully executed within (10) ten days of award or the bid will become null and void, and the next lowest most responsive/responsible bid will be considered. Award of contract will be subject to availability of funds. HACN reserves the option to award to multiple contractors. Cherokee Nation TERO Office requirements apply including fee of ½ of 1% of contract award. Successful contractor must complete TERO Labor Agreement and pay all

applicable fees, including \$25 per day for every non-Indian employee working on this project in accordance with Legislative Act 01-14. Please contact TERO at 918-453-5334 with any questions. The successful bidder must have fees and all paperwork submitted to TERO for contract to be considered fully executed. Sealed Bids will be received by the HACN at the office of Carla Henson until **OCTOBER 29, 2014 at 10:30 A.M.** The envelope containing the bids must be sealed, addressed to the Housing Authority of the Cherokee Nation, Attn: Carla Henson, P.O. Box 1007, Tahlequah, Oklahoma 74465. Bids may also be hand delivered to Carla Henson, 4996 S. Muskogee Avenue, Tahlequah, Oklahoma 74464. **BIDS MUST BE RECEIVED ON OR BEFORE OCTOBER 29, 2014 AT 10:30 A.M. TO BE CONSIDERED. BIDS MUST BE CLEARLY MARKED "SEALED BID, DO NOT OPEN, TURNKEY CONSTRUCTION RFSB #2015-001-011". A PUBLIC BID OPENING WILL BE HELD ON OCTOBER 29, 2014 AT 10:31 A.M. IN THE HACN OFFICE LOCATED AT 4996 S. MUSKOGEE AVENUE, TAHLEQUAH, OKLAHOMA.**

HACN reserves the right to reject any and all proposals. HACN reserves the right to determine if a proposal meets stated requirements, and to award a contract for bid that is in the best interest of the HACN including but not limited to the total cost and capability of the bidder. HACN reserves the option to award to multiple contractors. Bidders are responsible for any and all cost associated with the preparation and submission of bids. No bidder may withdraw their bid within 30 days after proposal date.