



*Housing Authority of the Cherokee Nation
1500 Hensley Drive
P.O. Box 1007
Tahlequah, OK 74465-1007
Phone 918-456-5482*



MANDATORY PRE-BID MEETING
MAY 29, 2014 @10:00 A.M.

Eligible Companies to Bid & Attendees:

- Foreman Construction Management/Ken Foreman
- Tedco Properties LLC/ Ted Foster
- Dake Properties Inc./Brent Dake
- Harris Contractors/Richard Harris/Cody Deatherage
- Machill Tribal Construction/Larry Ross
- Larry Finch/J.E. McAlester
- Renovations by Helms/Bruce Judge
- BCG/Barry Boswell
- Fenix Group Construction LLC/David Collins
- S&J Construction/R. Knight
- BB Builders/Darrell Brewer
- Tribal Civil/Joe Deere
- Limestone Const./Lonnie Green/Dana Green
- Bronze Oak/Brent Page
- Global Overhead Doors/Matt Miller

Housing Authority of The Cherokee Nation Attendees:

- Herman Augerhole – HACN/Procurement
- David Linch – HACN/Contraction Manager
- Joe Leach – HACN/Supervisor
- Brian Washington – HACN/Inspector
- Mitchell Dodd – HACN /Inspector
- Keith Baker – HACN/Special Projects
- Jim Hullinger – HACN/Development
- Carla Henson – Contracts/Procurement
- Tracie Cochran – Contracts/Procurement
- Delana Kimble – Contracts/Procurement

Cherokee Nation Attendees:

- Willard Mounce – TERO
- Donn Greenfeather – TERO

Points Of Discussion During Meeting:

A handout was provided to all parties covering pertinent dates, bonding requirements, mandatory bid documents and sealed bid submittals instructions. Delana Kimble, Housing Authority of the Cherokee Nation Contracts Manager, covered handout in detail and also provided information on Tero Fees and (Cherokee) Tribal Indian preference being applicable to project. Willard Mounce, Cherokee Nation TERO office also provided information on TERO fees, Project labor agreements, fee for non-Indian workers and new legislative act.

Questions/Requests for Clarification Received by Deadline:

1. I noticed in the bid packet (pg. 11) it talks about a 5% retainage in lieu of payment and performance bond. Am I reading this correct?

A. Acceptable Methods to provide performance and payment and assurance may include. Any of items A-E.

NOTE: Three (3) request were received after the deadline. (See page ten (10) Interpretation of the Bid Documents for more information.)

OMISSION BY HACN STAFF CONCERNING RISKS BUILDERS INSURANCE:

Note: On page 8 & 9 of the Insurance Requirements HACN failed to insert the Risk Builders Insurance requirements for this solicitation:

A. Risk Builders in the amount of the project is required for all development construction contracts and shall be supplied by the contractor.

Reminder: Initial and date page 14 of the bid packet and return with your bid acknowledging receipt of this document.