

## Request for Sealed Bids Detailed Announcement

### GENERAL:

The Housing Authority of the Cherokee Nation is seeking sealed bids from qualified contractors for the **"Remove/Install of Floor Tile" in approximately (60) vacant (1br-4br) apartments, work will be performed as the apartments become vacant. These vacant apartments could be located in fifteen different locations. (Bartlesville, Jay, Stilwell, Catoosa, Locust Grove, Tahlequah, Claremore, Nowata, Vinita, Grove, Porum, Warner, Hulbert, Pryor, Westville)** The Blanket Purchase Order will be good through September 30, 2017. **The scope of work and specifications are included in the bid packet.**

Interested parties are to provide bids to furnish all necessary labor, quality control, licenses, material, equipment, tools, supplies, permits, insurance and supervision to complete the entire project and to perform the work required thereof within the time specified after receipt of **"Notice to proceed."** **"Bid bond and Performance Bond are not require on this project."**

Bid will be awarded to the lowest, most responsive/responsible bidder. The subsequent contract must be fully executed within (10) ten days of award or the bid will become null and void, and the next lowest most responsive/responsible bid will be considered. Contract award will be subject to the availability of funds.

The deadline for bids is **September 21, 2016, at 10:00 A.M.** The envelope containing the bids must be sealed and addressed to the Housing Authority of the Cherokee Nation, Attn: Duane White, P.O. Box 1007, Tahlequah, Oklahoma 74465. Bids may also be hand delivered to Duane White, 1300 Nola Street (MOD Building), Tahlequah, Oklahoma 74464.

**BIDS MUST BE RECEIVED ON OR BEFORE THE DEADLINE TO BE CONSIDERED. BIDS MUST BE CLEARLY MARKED "SEALED BID, DO NOT OPEN, REMOVING/INSTALLING NEW FLOOR TILE FOR LOW RENT APARTMENTS. RFSB #2016-001- 107". A PUBLIC BID OPENING WILL BE HELD ON SEPTEMBER 21, 2016 AT 10:01 A.M. IN THE HACN OFFICE LOCATED AT 1300 NOLA STREET (MOD BUILDING Conference Room 2<sup>nd</sup> floor), TAHLEQUAH, OKLAHOMA.**

### PRE-BID CONFERENCE AND BID PACKET:

**Bid packets will be available to all interested parties who attend the mandatory pre-bid conference on September 7, 2016 at 10:30 a.m. in the conference room (2<sup>nd</sup> floor) at HACN OFFICE LOCATED AT 1300 NOLA STREET (MOD BUILDING), TAHLEQUAH, OKLAHOMA.**

Please note that contractors arriving late to this mandatory pre-bid conference will not be eligible to sign the attendance roster and therefore may not submit a bid. They may still, however, attend the conference if they wish. Bids will be accepted from Cherokee (Tribal) Indian and Non-Indian bidders who have **attended the mandatory pre-bid meeting.** Interested parties may visit the job sites and acquaint themselves with the exact nature of work to be performed after pre-bid; to schedule a site visit contact William Hooper at 918-458-1387.