

Request for Sealed Bids Detailed Announcement

GENERAL:

The Housing Authority of the Cherokee Nation is seeking sealed bids from qualified contractors for the:

Removing/Installing New Roofing, Vinyl Siding/Soffit, Removing Seamless Guttering, and Removing/Installing New Storm doors on (9) Buildings, (1) Office, (1) Mailbox Shed) at (45-32) Proctor Heights I Hulbert, OK.

Removing/Installing New Roofing, Vinyl Siding/Soffit, and Removing/Installing New Storm doors on (12) Buildings, (1) Mailbox Shed) at (45-52) Proctor Heights II Hulbert, OK.

Interested parties are to provide bids to furnish all necessary labor, quality control, licenses, material, equipment, tools, supplies, permits, insurance and supervision to complete the entire project and to perform the work required thereof within the time specified after receipt of "Notice to Proceed". The entire project must be fully completed within **20 working days per projects** or \$1,000.00 per working day will be charged to the contractor for each day of extension over the presented construction end date. The Scope of Work and Specifications are available in the bid packet, along with all information and all necessary form documents. A bid bond or cashier's check equal to five (5%) of total bid must be included with the bid submittal.

Bid will be awarded to the lowest, most responsive/responsible bidder. The subsequent contract must be fully executed within (10) ten days of award or the bid will become null and void, and the next lowest most responsive/responsible bid will be considered. Contract award will be subject to the availability of funds.

The deadline for bids is **February 02, 2017, at 10:00 A.M.** The envelope containing the bids must be sealed and addressed to the Housing Authority of the Cherokee Nation, Attn: Duane White, P.O. Box 1007, Tahlequah, Oklahoma 74465. Bids may also be hand delivered to **Duane White, 5000 South Muskogee (H.A.C.N Contract Building), Tahlequah, Oklahoma 74464.**

BIDS MUST BE RECEIVED ON OR BEFORE THE DEADLINE TO BE CONSIDERED. BIDS MUST BE CLEARLY MARKED "SEALED BID, DO NOT OPEN, REMOVING/INSTALLING NEW ROOFING, VINYL SIDING/SOFFIT, REMOVING SEAMLESS GUTTERING, AND REMOVING/INSTALLING NEW STORM DOORS. FOR PROCTOR HEIGHTS I AND PROCTOR HEIGHTS II PROJECTS 45-32 and 45-52 RFSB #2017-001- 033". A PUBLIC BID OPENING WILL BE HELD ON FEBRUARY 02, 2017 AT 10:01 A.M. IN THE HACN OFFICE, LOCATED AT 5000 SOUTH MUSKOGEE STREET TAHLEQUAH, OK (CONTRACT BUILDING CONFERENCE ROOM) TAHLEQUAH, OKLAHOMA.

PRE-BID CONFERENCE AND BID PACKET:

Bid packets will be available to all interested parties who attend the mandatory pre-bid conference on JANUARY 26, 2017 at 10:00 a.m. in the CONFERENCE ROOM LOCATED AT HACN CONTRACT OFFICE, LOCATED AT 5000 SOUTH MUSKOGEE STREET TAHLEQUAH, OK.

Please note that contractors arriving late to this mandatory pre-bid conference will not be eligible to sign the attendance roster and therefore may not submit a bid. They may still, however, attend the conference if they wish. Bids will be accepted from Cherokee (Tribal) Indian and Non-Indian bidders who have attended the mandatory pre-bid meeting. Interested parties may visit the job sites and acquaint themselves with the exact nature of work to be performed after pre-bid; to schedule a site visit contact William Hooper at 918-458-1387.

For this project, Wage Rate **OK 170005** is applicable and included in the bid packet. Any state or Tribal law requiring the payment of wage rates that exceed the corresponding Federal rate is inapplicable and shall not be enforced.

INDIAN PREFERENCE:

Indian preference will be given only to contractors who provide proof of current certification from the Cherokee Nation Tribal Employments Rights Office (TERO) located in Tahlequah, OK. Proof of TERO certification must be included with the bid. This bid is subject to Section 7 (b) of the Indian Self- Determination and Education Assistance Act (25 U.S.C. 405 e), which requires in part, that to the greatest extent feasible, preference in the award of the contracts and subcontracts shall be given to Indian Organizations and Indian Owned Economic Enterprises. Cherokee Nation TERO Office requirements apply, including fee of ½ of 1% of contract award. The successful contractor must complete the TERO Labor Agreement and pay all applicable fees, including \$25 per day for every non-Indian employee working on this project in accordance with Legislative Act 01-14. Please contact TERO at 918-453-5334 with any questions. The successful bidder must have all fees and paperwork submitted to TERO for a contract to be considered fully executed.

HACN reserves the right to reject any and all bids. HACN reserves the right to determine if a bid meets stated requirements, and to award a contract that is in the best interest of the HACN, considering but not limited to the total cost and capability of the bidder. HACN reserves the option to award to multiple contractors. Bidders are responsible for any and all cost associated with the preparation and submission of bids. No bidder may withdraw their bid within 30 days after closing date.