

REQUEST FOR BIDS

VEHICLE GPS TRACKING SYSTEM



Bids Due: July 21, 2017 at 10:00 A.M.

Housing Authority of the Cherokee Nation

P.O. Box 1007

Tahlequah, OK 74465

(918) 456-5482

Housing Authority of the Cherokee Nation

BID REQUEST

The Housing Authority of the Cherokee Nation is seeking bids from interested parties for Vehicle GPS tracking systems. **Delivery of equipment and products must be no later than (10) ten working days after receiving purchase order. Bids must meet or exceed the specifications attached.** To be considered a responsive/responsible bidder, the mandatory bid response sheet must be fully completed. **Bids are due no later than July 21st, 2016 at 10:00 A.M.**

MANDATORY SUBMITTAL INFORMATION:

Bids may be mailed to the Housing Authority of the Cherokee Nation, Attn: Herman Augerhole, P.O. Box 1007, Tahlequah, OK 74465. Bids may also be faxed to the attention of Herman Augerhole at (918) 458-5637 or e-mailed to herman.augerhole@hacn.org. It is the bidder's responsibility to ensure delivery of bids by **July 21st, 2016 at 10:00 A.M.** Bids received after the deadline will not be considered.

Bid Acceptance: Bids will be accepted from Indian and Non-Indian bidders. HACN reserves the right to determine if a bid meets stated requirements, and to award a purchase order for the bid that is in the best interest of the HACN, including but not limited to the total cost and capability of the bidder. Bidders are responsible for any and all costs associated with the preparation and submission of bids. To be considered, bids must be received by the specified date and time; any bid received after stipulated date and time will be returned unopened. No bidder may withdraw their bid within 30 days after the due date. HACN reserves the right to reject any and all bids.

Bidders can direct questions to Tonia Williams @ 918-456-5482 Ext. 1205.

Cherokee and Indian Preference: Indian preference will be given only to bidders who provide proof of current certification from the Cherokee Nation Tribal Employments Office (TERO) located in Tahlequah, OK. Proof of TERO certification must be included with the bid or provided within three (3) days of award. This contract is subject to Section 7(b) of the Indian Self-Determination and Education Assistance Act, which requires in part that to the greatest extent feasible, preference in the award of contracts and subcontracts shall be given to Indian Organizations and Indian Owned Economic Enterprises.

Method of Award: After reviewing all bids received, the purchase order will be awarded to the responsible bidder whose bid is determined to be the lowest and most responsive in accordance with the HACN Procurement Policy.

Method of Payment: HACN will only make payment through manual transactions and will not make payment through automated processes.

VEHICLE GPS TRACKING SYSTEM SPECIFICATIONS

Preferred Specifications:

- Track vehicles with map view
- Track, alert, and report on Vehicle Speed
- Track, alert, and report on Vehicle Start/Stops
- Track, alert, and report on Mileage/Distance traveled
- Setup Geofencing for vehicles by individual and by groups of vehicles
- Ability set Geofencing by drawing areas or by routes
- Web based User Interface (No Software install)
- Ability to setup administration of grouped vehicles by departments
- Ability to setup User Roles w/Variied Access Levels within each group
- Equipment installation via OBD Port (transfer to another vehicle periodically)
- Ability to Add new vehicles and assign GPS equipment to it
- Ability to deactivate and reactivate vehicles for tracking
- Ability to remove old vehicles no longer owned
- Ability to create User Defined Detailed Reports
- Ability to export report data to various relevant formats (examples: data to .csv, mapping to .kmz, etc.)
- Ability to interface with WEX Fuel card system
- Ability to provide basic vehicle diagnostic alerts such as low oil pressure or high engine temperature
- Manage fleet via android phone app or device
- Retain data for 1 year
- Ease of use, system interface
- Minimum ping rate of 2 minutes

Non-appropriation termination clause that must be agreed to with multi-year contracts:

The HACN's obligation for payment under any contract/agreement is contingent upon the availability of appropriated funds from which payment for services can be made. Funds are available for Fiscal year budget but only when appropriated or authorized by the Tribal Council of the Cherokee Nation and/or the Board of Commissioners of the Housing Authority of the Cherokee Nation. The HACN's designated officer shall use their best efforts to obtain the annual appropriations of the Base Payments throughout the Lease/Contract Term.

No legal liability on the part of the HACN for any payment may arise until funds are made available by the designated officer of the HACN for performance and until the CONTRACTOR/VENDOR receives notice of availability from the HACN's designated officer through issuance of a purchase order (PO).

Additional information:

- No Heavy-Duty Trucking or ELD mandates
- No Vocational, Freight, or transit type vehicles
- System demo/review

Pricing information requested for (see Appendix - Potential vehicle list):

- Equipment purchase option and service cost (per vehicle per year) for 25 vehicles

Appendix – Potential vehicle list

2001 Chevy Silverado 2500	2011 Ford F-250 4x4	2016 Ford F-250 Ext Cab 4x4
2008 Dodge Sterling Bullet	2010 Ford Ranger Ext. Cab	2016 Chevy K2500
2010 Ford F-250	2001 Ford Ranger Ext. Cab	2016 Chevy 1500
2010 Ford F-250	2016 Chevy 1500	2012 Chevy 1500
2010 Ford 4x4 F-250	2016 Dodge 1500	2014 Ford F-150 4x4
2010 Ford 4x4 F-250	2015 Chevy 2500	2012 Chevy Silverado 4x4
2010 Ford F-150	2015 Dodge 4500	2017 Dodge 1500
2010 Ford F-150	2015 Dodge 4500	2014 Ford F-150
2010 Ford F-150	2017 Dodge 2500	2017 Dodge 1500
2010 Ford F-150	2016 Ford F-250	2017 Ford F-150 Ext Cab
2008 Ford F-350 Super-Duty 4x2	2016 Ford F-250	2016 Dodge 4x4
2008 Ford F-250 Super-Duty 4x2	2017 Dodge 1500 4x4	2014 Dodge 1500 4x4
2008 Ford F-250 Super-Duty	2016 Dodge 4500 4x4	
2008 Ford F-250 Super-Duty	2015 Ford F-350 4x4	

MANDATORY BID RESPONSE SHEET

BASE BID: Supplier shall bid: to Specs.

Equipment purchase (25 vehicles)	Each \$ _____
	(x25) Total Purchase \$ _____
Service charge (25 vehicles x 12 months)	per month \$ _____
	(x25 x 12 month) Total Annual \$ _____
Additional charges (Please Specify)	_____ \$ _____
	Grand Total \$ <input type="text"/>

NOTE TO BIDDERS REGARDING INDIAN PREFERENCE

TERO Certified Contractor: _____ Yes _____ No
(Proof of certification must accompany all bids)

SUBMITTED:

Supplier Name

Supplier Address

Authorized Signature

Phone Number