

## WorkWrite-Up and Bid Document/By Trade

**Latoya Hooper**

403 Deer Run Muldrow, OK 7-4948

(918) 458-7810

Contractor Name: \_\_\_\_\_

Contractor Signature: \_\_\_\_\_

*This document must be signed to be a valid bid.*

**PROJECT TYPE: Rehabilitation**

**Bid Due Date:** \_\_\_\_\_

Trade	Work Description / Comments	Gen. Spec.	Qty Unit	Item Bid
<b><u>Appliances</u></b>				
1	Area: KITCHEN	Div.# 10.F.	1 Ea	<input type="text"/>
	Dishwasher/Replace. Replace existing dishwasher with new dishwasher			
2	Area: KITCHEN	Div.# 10.F	1 Ea	<input type="text"/>
	Oven/Range/Gas/30"/Free Standing. Replace existing oven with new 30" free standing gas range/oven with clock, oven window and one-year manufacturer's warranty.			
3	Area: KITCHEN	Div.# 10.F	1 Ea	<input type="text"/>
	Refrigerator/Top Freezer/Energy Star/18.2 C.F. Mimium Size/Replace. Replace existing refrigerator with new 18.2 C.F. (minimum size) refrigerator with top freezer. Must be Energy Star compliant.			
4	Area: KITCHEN	Div.# 10.D. 3.D	1 Ea	<input type="text"/>
	Vent-A-Hood/36"/Ext. Vented/Replace. Replace existing vent-a-hood with new kitchen vent-a-hood (ext.vent)/36"			

### **Carpentry**



<i>Trade</i>	<i>Work Description / Comments</i>	<i>Gen. Spec.</i>	<i>Qty Unit</i>	<i>Item Bid</i>
<b><u>Carpentry</u></b>				
<b>5</b>	<b>Area: KITCHEN</b> Base Cabinets/Replace/Oak. Replace base cabinets with new cabinets, pre-finished oak.	<b>Div.# 6.O.2</b>	<b>16 LF</b>	<input type="text"/>
<b>6</b>	<b>Area: INTERIOR</b> Base Trim/Pine Colonial 2-1/4" Solid/Replace. Replace base trim, colonial, solid pine, 2-1/4". Remove and replace all baseboard.	<b>Div.# 6.N</b>	<b>600 LF</b>	<input type="text"/>
<b>7</b>	<b>Area: INTERIOR</b> Casing/Repair existing door casing/Interior/See comments. Replace door casing and trim in master bedroom closet.	<b>Div.# 8.D</b>	<b>1 Ea</b>	<input type="text"/>
<b>8</b>	<b>Area: INTERIOR</b> Closet Shelf & Clothes Rod/Wood. Install new wood closet shelf (1" x 12") and clothes rod. Work shall include bracing and paint (prime and two coats). Replace shelving in bedroom closets, laundry room, hallway closet, and master bedroom closet.	<b>Div.# 6.Z.</b>	<b>230 LF</b>	<input type="text"/>
<b>9</b>	<b>Area: EXTERIOR</b> Door/Exterior/6-Panel Steel/Pre-Hung/Replace. Replace exterior entrance door with new pre-hung-steel six panel door. Work shall include paint-both sides, lockset, deadbolt & peephole.	<b>Div.# 8.A.</b>	<b>3 Ea</b>	<input type="text"/>
<b>10</b>	<b>Area: INTERIOR</b> Garage Vehicle Door/Steel/16' x 7'/Replace. Replace existing garage vehicle door with new steel overhead garage vehicle door--16' X 7'.	<b>Div.# 8.C</b>	<b>1 Ea</b>	<input type="text"/>



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<b><u>Carpentry</u></b>				
<b>11</b>	<b>Area: INTERIOR</b> Passage Door, Jamb & Trim/Pre-Hung/6-Panel/Replace passage door & lockset with new pre-hung 6-Panel. Work shall include paint both sides. Replace all interior doors.	<i>Div.# 8.A</i>	10 Ea	<input type="text"/>
<b>12</b>	<b>Area: EXTERIOR</b> Storm Door/Vinyl Clad. Replace storm/screen door with new vinyl clad storing storm door.	<i>Div.# 8.B</i>	3 Ea	<input type="text"/>
<b>13</b>	<b>Area: KITCHEN</b> Wall Hung Cabinets/Replace/Pre-Finished Oak. Replace wall hung cabinet(s) with new pre-finished oak cabinet(s).	<i>Div.# 6.O.2</i>	16 LF	<input type="text"/>
<b>14</b>	<b>Area: INTERIOR</b> Window/Replace/Vinyl/Thermopane/Low-E. Replace window with new Solid Vinyl window/single hung. Use Am. Craftsman Series 2160-Vinyl or written approved equal. Include frame, sill, sash, trim, hardware, screen, repair & paint of int. and ext. surfaces. Replace all windows.	<i>Div.# 8.G</i>	6 Ea	<input type="text"/>
<b><u>Drywall &amp; Finish</u></b>				
<b>15</b>	<b>Area: INTERIOR</b> Drywall/Ceiling/Replace 5/8" drywall on ceiling/Finish completely. Work shall include tape, bed & texture to match existing surfaces. Remove and replace all damaged sheet rock.	<i>Div.# 9.D</i>	128 SF	<input type="text"/>
<b>16</b>	<b>Area: INTERIOR</b> Drywall/Wall/Replace 1/2" drywall on wall/Finish completely. Work shall include tape, bed & texture to match existing surfaces. Remove and replace all damaged sheet rock.	<i>Div.# 9.D</i>	605 SF	<input type="text"/>
<b><u>Electrical</u></b>				



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<b>Electrical</b>				
<b>17</b>	<b>Area: INTERIOR</b>	<b>Div.# 13.D. 9.B</b>	<b>5 Ea</b>	<input type="text"/>
Ceiling Fan, Light Kit & Circuit Wiring/52". Install new ceiling fan (52" w/lifetime warranty) with light kit, switch, cover plate and wiring. Install in bedrooms, kitchen and livingroom.				
<b>18</b>	<b>Area: INTERIOR</b>	<b>Div.# 13.D.</b>	<b>1 Ea</b>	<input type="text"/>
Dryer Outlet/220v. Replace 220 dryer outlet & cover.				
<b>19</b>	<b>Area: BATHROOM #1</b>	<b>Div.# 13.D.</b>	<b>2 Ea</b>	<input type="text"/>
Light Fixture & Switch/Wet Area/Replace. Replace existing light fixture and switch with new wet-area approved light fixture and switch. Replace in both bathrooms.				
<b>20</b>	<b>Area: GARAGE</b>	<b>Div.# 13.D. 9.</b>	<b>1 Ea</b>	<input type="text"/>
Light Fixture, Fluorescent/4 Bulb/Replace. Replace existing ceiling fixture with new 4 bulb (32 watt T8 lamps), decorative fluourescant light fixture with oak ends. Fixture allowance \$60.00. Replace in garage.				
<b>21</b>	<b>Area: INTERIOR</b>	<b>Div.# 13.D.</b>	<b>20 Ea</b>	<input type="text"/>
Outlet/110v Duplex/15 Amp/Grounded/Replace 110 duplex outlet and cover/15 amp., grounded.				



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<b><u>Electrical</u></b>				
22	Area: INTERIOR	Div.# 13.D. 11	4 Ea	<div></div>
Smoke Detector/Battery Operated/Install new smoke detector, battery operated (10 year lithium battery). All bedrooms and hallways adjacent to bedrooms. Use Firex #4015 or written approved equal. Install in living room, hallway and kitchen.				
23	Area: INTERIOR	Div.# 13.D.	10 Ea	<div></div>
Switch & Cover Plate/15 Amp/Replace switch and cover/15 amp.				
<b><u>Flooring</u></b>				
24	Area: INTERIOR	Div.# 9.M	90 SY	<div></div>
Carpet & Pad/Level Loop/26 oz./Install new carpet (26 oz., level loop)and pad (15 oz.).				
25	Area: INTERIOR	Div.# 9.L	450 SF	<div></div>
Vinyl Floor Tile. Replace existing flooring with new vinyl floor tile/12" x 12" x 1/8". Remove and replace tile in bathrooms, kitchen, laundry room and entry ways.				
<b><u>HVAC</u></b>				
26	Area: ENTIRE STRUCTURE	Div.# 12	5000 Ea	<div></div>
HVAC Equipment/Central/Heating & Cooling 3 Ton/13 SEER & Propane Gas Heating Replace INSIDE AND OUTSIDE EQUIPMENT/INCLUDING ; COPPER LINES, A- COIL & Coil BOX, OUTSIDE CONDENSOR; ALL VENT PIPE, Filter Grill, ceiling Registers, and new codensate line.				
27	Area: INTERIOR	Div.# 12.J.	14 Ea	<div></div>
Register Cover/Replace register cover/two way deflection, curved face bars.				



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<b><u>HVAC</u></b>				
<b>28</b>	<b>Area: INTERIOR</b> Return Air Vent Cover/Replace. Replace return air vent cover. Match existing as closely as possible.	<b>Div.# 12.J.</b>	<b>1 Ea</b>	<input type="text"/>
<b><u>Paint &amp; Finish</u></b>				
<b>29</b>	<b>Area: INTERIOR</b> Walls & Ceiling/Drywall/Paint/Two coats. Paint walls & ceiling in entire area. Work shall include minor repairs to surfaces. SF=ACTUAL SURFACE AREA OF WALLS & CEILING.	<b>Div.# 9.N.3</b>	<b>1350 SF</b>	<input type="text"/>
<b><u>Plumbing</u></b>				
<b>30</b>	<b>Area: UTILITY ROOM #1</b> Access Panel/Plumbing. Install new access panel at designated plumbing location. Use pre-fabricated panel or site-built. Site-built panels shall match existing services and finish (paint or stain).	<b>Div.# 8.G.2. F.</b>	<b>1 Ea</b>	<input type="text"/>
<b>31</b>	<b>Area: BATHROOM #1</b> Bathtub-Shower Combination/Acrylic fiberglass/Pre-Fab/2 Piece. Replace existing bathtub/shower combination with new 2 piece acrylic fiberglass tub/shower unit. Replace in both bathrooms.	<b>Div.# 11.A</b>	<b>2 Ea</b>	<input type="text"/>
<b>32</b>	<b>Area: BATHROOM #1</b> Commode & Seat/Install new commode, seat, supply line, shutoff and wax seal. Use American Standard Cadet or written approved equal. Replace in both bathrooms.	<b>Div.# 11.A</b>	<b>2 Ea</b>	<input type="text"/>



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<b>Plumbing</b>				
<b>33</b>	<b>Area: BATHROOM #1</b> Lavatory-Vanity Cabinet/Replace. Replace existing lavatory-vanity cabinet with new vanity cabinet (pre-finished oak). Match existing size. Replace in both bathrooms.	<i>Div.# 11.A</i>	7 LF	<input type="text"/>
<b>34</b>	<b>Area: BATHROOM #1</b> Lavitory Faucet/Vanity/ Single Handle Faucets/Install new vanity faucet, drains, supply lines & shutoffs. Replace in both bathrooms.	<i>Div.# 11.A</i>	2 Ea	<input type="text"/>
<b>35</b>	<b>Area: KITCHEN</b> Sink & Faucet/Kitchen. Install new stainless stell kitchen sink (33" x 22" x 7") & Faucet (Use Delta single-handle model100-WF or written approved equal). Work shall include new drain lines, trap and shutoffs (2).	<i>Div.# 11.A</i>	1 Ea	<input type="text"/>
<b>36</b>	<b>Area: UTILITY ROOM #1</b> Washer Box, Valves & Drain/Replace. Replace existing washer box, valves and drain line with new washer box, valves and drain line.	<i>Div.# 11.A</i>	1 Ea	<input type="text"/>
<b>37</b>	<b>Area: INTERIOR</b> Water Heater/Electric/30 Gallon/Replace. Replace existing gas water heater with new 30 gal. electric water heater. Remove gas water heater and cap gas lines. Install new electric water heater to code. Work shall include all electrical hook-ups.	<i>Div.# 11.A</i>	1 Ea	<input type="text"/>
<b>Roofing</b>				
<b>38</b>	<b>Area: ROOF</b> Roofing/Heritage/30 Year Warranty. Install fiberglass shingles/Minimum 30 year warranty/Use Marlarkey/Tamko or written approved equal. Remove and replace shingles.	<i>Div.# 7.A.</i>	35 Sq	<input type="text"/>

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<b>Roofing</b>				
<b>39</b>	<b>Area: ROOF</b>	<b>Div.# 7.B</b>	<b>160 SF</b>	
Sheathing/Replace/Match Existing. Replace existing sheathing. Match existing as closely as possible.				

**All construction shall be in accordance with local codes, manufacturers' recommended installation procedures, good quality workmanship practices, General Specifications and Lead-Based Paint requirements when applicable. Conflicts between requirements will be resolved by compliance with the more stringent requirement. Contractor awarded the job will be responsible for conducting safe work practices that comply with OSHA Construction Standards for Asbestos Workers. Asbestos report, where required, will be attached if areas tested are 1% or greater. See attached Asbestos Sampling Report for location and testing of Planned Work Activities.**

**Total:**



**HOUSING AUTHORITY OF THE CHEROKEE NATION**  
**VACANT UNIT INFORMATION SHEET**

**Name of Homebuyer:**

Latoya Hooper

**Forwarding Address:**

City,

State,

Zip Code:

**County:** Sequoyah

**Move-In Date:** 7/16/2004

**Project #:** 2002

**Move-out Date:** 11/28/2016

**Account #:** HO-4924

**Bedroom Size:** 3

**Unit #:** 44924

**Reason Vacated:** Deed In Lieu

Previous Homebuyer:

Move-In Date:

**Physical Address of Vacant Unit:**

City, State, Zip Code: 403 Deer Run Muldrow, OK 74948

Directions to Unit: Cherokee Rock, Phase II Addition

**UTILITY COMPANY**

**ACCOUNT #**

Gas: Arkansas Oklahoma Gas Corp

181389/448972-1

Electric: OG & E Donna Morris-Mother

128662443-0

Water: Rural Water District 7

830403

**Condition of Unit:** Unknown

Change Locks: Yes

List any changes and/or additions made to unit: Unknown

Date: 11/28/16

HACN Staff: Valerie Patterson

**CC: Tenant File**

Jerri A. Killer

Housing Management Director

Velva Gifford

Manager of Housing

Kim Real

Supervisor - Housing Management

David Linch

Maintenance Manager

Shirley Hubbard

Administrative Officer - Maintenance

Stephanie Carroll

Administrative Assistant - Maintenance

**Attachments Required For Environmental:**

Copy of Plat if in Addition

Copy of Survey

Utility Transfer (Required if Assigned Back)

**Attachments Required for Housing Mgmt Staff:**

Tenant Information Sheet

Unit Information & Tenant Report

Tenant Transaction

Payoff Statement