

WorkWrite-Up and Bid Document

Summer Littledave
 201 Wofford Ferry
 Catoosa, OK
 74015-
 (918) 507-1197

Contractor Name _____

Contractor Signature _____

Bid Due Date:

<i>Trade</i>	<i>Area</i>	<i>Description</i>	<i>Comments</i>	<i>Manual Spec</i>	<i>Quantity</i>	<i>Enter Bid</i>
<i>Appliances</i>						
INTERIOR						
1		Dishwasher. Install new dishwasher	replace dishwasher	10.F.	1 EA	<input type="text"/>
2		Range Oven/30"/Free Standing. Install new 30" range/oven.	replace range	10.F	1 EA	<input type="text"/>
3		Refrigerator/18.2 CF/ Install new Fridge	replace fridge	10.F	1 EA	<input type="text"/>
4		Vent-A-Hood/30"/Ext. Vented/Install new kitchen vent-a-hood (ext.vent)/30"	replace rangehood	10.D.3.D	1 EA	<input type="text"/>

Carpentry

EXTERIOR

<i>Trade</i>	<i>Area</i>	<i>Description</i>	<i>Comments</i>	<i>Manual Spec</i>	<i>Quantity</i>	<i>Enter Bid</i>
<i>Carpentry</i>						
EXTERIOR						
5		Door/Exterior/6-Panel Steel/Pre-Hung/Replace. Replace exterior entrance door with new pre-hung-steel six panel. Use Stanley #13757 or written approved equal. Work shall include paint-both sides.	replace exterior doors	8.A.	4 EA	<input type="text"/>
6		Siding/Replace/Small Area. Replace damaged siding with new siding. Match existing. Prep and finish to match existing.	repair vinyl siding as needed on back of house	15.	1 SF	<input type="text"/>
7		Window/Replace/Vinyl. Replace window with new Solid Vinyl window/single hung/Use American Craftsman Series 2160-Vinyl or written approved equal. Include frame, sill, sash, trim, hardware, screen, repair & paint of interior and exterior surfaces.	replace window and all screens	8.G	1 EA	<input type="text"/>
GARAGE						
8		Garage Vehicle Door/Repair overhead garage vehicle door/See Comments.	repair garage door	8.C	1 EA	<input type="text"/>
INTERIOR						
9		Base Trim/Pine Colonial 2-1/4" Fingerjoint/Replace. Replace base trim, colonial, fingerjoint,2-1/4" pine.	remove and replace all trim, paint white.	6.N	400 LF	<input type="text"/>

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<i>Carpentry</i>						
	INTERIOR					
10		Cabinet/Repair cabinet. See comments.	refinish cabinets, rehing as needed	6.O.2	1	LF <input type="text"/>
11		Countertop/Replace. Remove existing countertop and replace with new countertop and backsplash.	replace countertops	6.O.4	10	LF <input type="text"/>
12		Paper Holder/Replace paper holder	replace paper holders in both bathrooms	10.E.2.	2	EA <input type="text"/>
13		Towel Bar/Install new towel bar/24".	replace towel bars in both bathrooms	10.E.2.	4	EA <input type="text"/>
<i>Electrical</i>						
	EXTERIOR					
14		Light Fixture/Porch/Replace exterior porch light.	replace porch lights	13.D.9	3	EA <input type="text"/>
	INTERIOR					
15		Ceiling Fan & Light Kit/52"/Install ceiling fan (52") with light kit, switch, cover plate and wiring/Use Hunter "Greenwich" or written approved equal (lifetime warranty).	replace all ceiling fans	13.D.9.B	4	EA <input type="text"/>

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<i>Electrical</i>						
	INTERIOR					
16		Cover Plate/Switch/Install new switch cover plate.	replace switches, cover plates, gcfi	13.D.6.	20 EA	<input type="text"/>
17		Light Fixture, Switch & Circuit/Room/Install new semi-flush mount ceiling light fixture, switch, cover plate and circuit. Use Angelo model 66201.	replace all interior lights	13.D.9	9 EA	<input type="text"/>
18		Light Fixture/Heat-Vent-Light/Install new bathroom light (100 watt), heater (1450 watt), vent fan (70 CFM) and switch. Use Broan model 655 or written approved equal.	replace heat vent lights in both bathrooms	13.D.16	2 EA	<input type="text"/>
19		Smoke Detector/Battery Operated/Install new smoke detector, battery operated (10 year lithium battery). All bedrooms and hallways adjacent to bedrooms. Use Firex #4015 or written approved equal.	replace smoke alarms	13.D.11	5 EA	<input type="text"/>
<i>Flooring</i>						
	INTERIOR					
20		Carpet & Pad/Level Loop/26 oz./Install new carpet (26 oz., level loop)and pad (15 oz.).	remove and replace carpet	9.M	85 SY	<input type="text"/>
21		Vinyl Floor Tile/Install new vinyl floor tile/12" x 12" x 1/8".	remove old floor and install new tile	9.L	250 SF	<input type="text"/>

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<i>HVAC</i>						
	EXTERIOR					
22		Central Air (13 SEER) & Heat/1,001 to 1,600sf/Install central air (13 SEER) and heat (gas-80% AFUE)/Complete system/Building sizes between 1,001 and 1,600sf.	replace with 3 ton unit to include lineset, filter, filter grill, stat, and registers.	12	1200 SF	<input type="text"/>
<i>Paint & Finish</i>						
	INTERIOR					
23		Room/Paint walls, ceiling & trim/entire room. Two coats. Work shall include minor repairs to surfaces. SF=ACTUAL SURFACE AREA OF WALLS & CEILING.	paint interior	9.N.3	1100 SF	<input type="text"/>
<i>Plumbing</i>						
	INTERIOR					
24		Commode & Seat/Install new commode, seat, supply line, shutoff and wax seal. Use American Standard Cadet or written approved equal.	replace stools in both bathrooms	11.A	2 EA	<input type="text"/>
25		Faucet/Vanity/Install new vanity faucet, supply lines & shutoffs. Use Moen one handle # P84521 or written approved equal.	replace sink and faucets in both bathrooms	11.A	2 EA	<input type="text"/>

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<i>Plumbing</i>						
INTERIOR						
26		Shower Faucet & Diverter/Install new bath/shower faucet with diverter. Use Delta model N1348 or written approved equal.	install new shower faucet, and diverter in both bathrooms	11.A	2 EA	<input type="text"/>
27		Sink & Faucet/Kitchen. Install new kitchen sink (33" x 22") & Faucet (Use Delta single-handle model 100-WF or written approved equal). Work shall include new drain lines and trap.	replace sink and faucet	11.A	1 EA	<input type="text"/>
28		Washer Box, Valves & Drain. Install new washer box, valves and drain line.	replace washer box and dryer vent	11.A	1 EA	<input type="text"/>
29		Water Heater/Gas/40 Gallon/Install new 40 gal. gas water heater. Work shall include elevating to 18" (if in garage), replacement of TPR, all combustion air and gas & electrical hook-ups for code legal installation.	replace water heater	11.A	1 EA	<input type="text"/>

Site Work

EXTERIOR

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<i>Site Work</i>						
	EXTERIOR					
30	Cleanup/Final.	Final cleanup of entire Project.	Remove all trash and debris, tear down wood fence, wash vinyl siding, mow yard, trim tree in front close to house.		1 SF	<input type="text"/>
					TOTAL	<input type="text"/>

David's

HOUSING AUTHORITY OF THE CHEROKEE NATION VACANT UNIT INFORMATION SHEET

Name of Homebuyer: SUMMER LITTLEDAVE

Forwarding Address: 7910 E. 570 RD. LOCUST GROVE, OK 74352
City, State, Zip Code:

MIV-800	County:	Rogers	Move-In Date:	7/11/2014
	Project #:	45-89	Move-out Date:	8/29/2017
	Account #:	LI-4684	Bedroom Size:	3
	Unit #:	44684	Reason Vacated:	

Previous Homebuyer: _____

Move-In Date: _____

Physical Address of Vacant Unit: _____
City, State, Zip Code: 201 WOFFORD FERRY, CATOOSA, OK 74015

Directions to Unit: Starr Gardens - Catoosa

	UTILITY COMPANY	ACCOUNT #
Gas:	ONG	213168913 1859764 45
Electric:	PSO - meter #-552440792	951-752-414-4-
Water:	City of Catoosa	01-0620.03

Condition of Unit: Unknown Change Locks: Yes

List any changes and/or additions made to unit: _____

Date: 8/30/17 HACN Staff: Linda Luper

- CC: Tenant File
- Jerri A. Killer Housing Management Director
 - Cindy Scaper Manager, Housing Management Supervisor, Housing Management
 - David Linch Maintenance Manager
 - Shirley Hubbard Administrative Officer - Maintenance
 - Stephanie Carroll Administrative Assistant - Maintenance

- Attachments Required For Environmental:
- Copy of Plat if in Addition
 - Copy of Survey
 - Utility Transfer (Required if Assigned Back)

- Attachments Required for Housing Mgmt Staff:
- Tenant Information Sheet
 - Unit Information & Tenant Report
 - Tenant Transaction
 - Payoff Statement
 - Request Appraisal