

## *WorkWrite-Up and Bid Document*

**Angela Vanderiet**  
 208 Riter Rd  
 Catoosa, OK  
 74015-  
 (918) 525-2221

*Contractor Name* \_\_\_\_\_

*Contractor Signature* \_\_\_\_\_

**Bid Due Date:**

<i>Trade</i>	<i>Area</i>	<i>Description</i>	<i>Comments</i>	<i>Manual Spec</i>	<i>Quantity</i>	<i>Enter Bid</i>
<i>Appliances</i>						
<b>KITCHEN</b>						
1		Dishwasher. Install new dishwasher	replace dishwasher	10.F.	1	EA <input style="width: 80px; height: 20px;" type="text"/>
2		Range Oven/30"/Free Standing. Install new 30" range/oven.	replace range	10.F	1	EA <input style="width: 80px; height: 20px;" type="text"/>
3		Refrigerator/18.2 CF/ Install new Fridge	replace fridge	10.F	1	EA <input style="width: 80px; height: 20px;" type="text"/>
4		Vent-A-Hood/30"/Recirc./Install new kitchen vent-a-hood (recirc.)/30"	replace rangehood	10.D.3.D	1	EA <input style="width: 80px; height: 20px;" type="text"/>

*Carpentry*

**BATHROOM #1**

<i>Trade</i>	<i>Area</i>	<i>Description</i>	<i>Comments</i>	<i>Manual Spec</i>	<i>Quantity</i>	<i>Enter Bid</i>
<i>Carpentry</i>						
<b>BATHROOM #1</b>						
5		Paper Holder/Replace paper holder	replace paper holder in both bathrooms	10.E.2.	2 EA	<input type="text"/>
6		Towel Bar/Install new towel bar/24".	replace towel bars in both bathrooms	10.E.2.	4 EA	<input type="text"/>
<b>EXTERIOR</b>						
7		Door/Exterior/6-Panel Steel/Pre-Hung/Replace. Replace exterior entrance door with new pre-hung-steel six panel. Use Stanley #13757 or written approved equal. Work shall include paint-both sides.	replace all exterior entry doors	8.A.	4 EA	<input type="text"/>
8		Storm Door/Vinyl Clad/Replace storm/screen door with new self storing storm door/Vinyl Clad/Use Larson model 298-SS or written approved equal.	replace all exterior storm doors	8.B	4 EA	<input type="text"/>
9		Vinyl Siding repair vinyl siding... look at comments.	replace vinyl siding where needed.	10	1	<input type="text"/>

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<i>Carpentry</i>						
	<b>EXTERIOR</b>					
10		Window/Replace/Vinyl. Replace window with new Solid Vinyl window/single hung/Use American Craftsman Series 2160-Vinyl or written approved equal. Include frame, sill, sash, trim, hardware, screen, repair & paint of interior and exterior surfaces.	replace all windows and screens	8.G	6 EA	<input type="text"/>
	<b>GARAGE</b>					
11		Garage Vehicle Door/16' x 7'/Install new overhead garage vehicle door--16' X 7'.	replace garage door	8.C	1 EA	<input type="text"/>
	<b>INTERIOR</b>					
12		Base Trim/Pine Colonial 2-1/4" Fingerjoint/Replace. Replace base trim, colonial, fingerjoint,2-1/4" pine.	replace all interior trim, paint white.	6.N	400 LF	<input type="text"/>
13		Passage Door/Pre-Hung/6-Panel/Replace passage door & lockset with new pre-hung 6-Panel. Work shall include paint both sides.	replace interior doors	8.A	12 EA	<input type="text"/>
	<b>KITCHEN</b>					
14		Cabinet/Repair cabinet. See comments.	refinish cabinets	6.O.2	18 LF	<input type="text"/>

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<i>Carpentry</i>						
	<b>KITCHEN</b>					
15		Countertop/Replace. Remove existing countertop and replace with new countertop and backsplash.	replace countertop	6.O.4	23 LF	<input type="text"/>
<i>Carpentry/Plumbing</i>						
	<b>BATHROOM #1</b>					
16		Vanity Base Cabinet, Faucet, Top. Replace existing with new lavatory/vanity base cabinet (pre-finished oak), cultured marble top (1" overlap) and faucet (Moen one handle # P84521) or written approved equal. Match existing size.	replace vanity, top sink and faucet in both bathrooms	11.4.	2 EA	<input type="text"/>
<i>Electrical</i>						
	<b>BATHROOM #1</b>					
17		Vent Fan/Repair vent fan/See comments.	replace vent fans in both bathrooms	13.D.15	2 EA	<input type="text"/>
	<b>EXTERIOR</b>					
18		Light Fixture/Porch/Replace exterior porch light.	replace porch lights	13.D.9	4 EA	<input type="text"/>
	<b>HALLWAY #1</b>					

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<i>Electrical</i>						
	<b>HALLWAY #1</b>					
19		Door Bell Sytem/Install new door bell system with bell chime, transformer, one button and bellwire.	replace door bell kit	13.D.	1 EA	<input type="text"/>
	<b>INTERIOR</b>					
20		Ceiling Fan & Light Kit/52"/Install ceiling fan (52") with light kit, switch, cover plate and wiring/Use Hunter "Greenwich" or written approved equal (lifetime warranty).	replace ceiling fans	13.D.9.B	6 EA	<input type="text"/>
21		Cover Plate/Switch/Install new switch cover plate.	replace all outlets, switches , gcfi, and cover plates	13.D.6.	30 EA	<input type="text"/>
22		Light Fixture, Switch & Circuit/Room/Install new semi-flush mount ceiling light fixture, switch, cover plate and circuit. Use Angelo model 66201.	replace all inerior lights	13.D.9	8 EA	<input type="text"/>
23		Smoke Detector/Battery Operated/Install new smoke detector, battery operated (10 year lithium battery). All bedrooms and hallways adjacent to bedrooms. Use Firex #4015 or written approved equal.	replace smoke alarms	13.D.11	5 EA	<input type="text"/>

*Flooring*

**INTERIOR**

<i>Trade</i>	<i>Area</i>	<i>Description</i>	<i>Comments</i>	<i>Manual Spec</i>	<i>Quantity</i>	<i>Enter Bid</i>
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*Flooring*

	<b>INTERIOR</b>					
<b>24</b>		Carpet & Pad/Level Loop/26 oz./Install new carpet (26 oz., level loop)and pad (15 oz.).	remove and eplace carpet	9.M	110 SY	<input type="text"/>
<b>25</b>		Vinyl Floor Tile/Install new vinyl floor tile/12" x 12" x 1/8".	remove existing floor, replace tile in kitchen and both bathrooms	9.L	200 SF	<input type="text"/>

*HVAC*

	<b>GARAGE</b>					
<b>26</b>		Central Air (13 SEER) & Heat/1,001 to 1,600sf/Install central air (13 SEER) and heat (gas-80% AFUE)/Complete system/Building sizes between 1,001 and 1,600sf.	replace with 3 ton unit, to include lineset, filter, filter grill, stat and registers	12	1250 SF	<input type="text"/>

*Paint & Finish*

	<b>EXTERIOR</b>					
<b>27</b>		Exterior Surfaces/Paint entire exterior/siding, trim, soffit and fascia/Two Coats. Include minor repairs to all surfaces. NOTE:SF=FLOOR AREA/BID TO PAINT ALL EXTERIOR SURFACES.	paint all exterior wood, caulk all joints and cracks. Pressure wash vinyl, make minor repairs as needed	9.N.4	1 SF	<input type="text"/>

**INTERIOR**

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*Paint & Finish*

**INTERIOR**

<b>28</b>		Room/Paint walls, ceiling & trim/entire room. Two coats. Work shall include minor repairs to surfaces. SF=ACTUAL SURFACE AREA OF WALLS & CEILING.	paint entire home, to include all closets, hvav and water heater closet. Paint all woodshelves, paint walls and ceiling off white	9.N.3	1600 SF	<input type="text"/>
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*Plumbing*

**BATHROOM #1**

<b>29</b>		Bathtub-Shower Combination/Pre-Fab/2 Piece/Install new 2 piece tub/shower unit. Use Lasco 2603-2PRHW or written approved equal.	replace tub/shower, to include shower head, faucet, and diverter.	11.A	1 EA	<input type="text"/>
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<b>30</b>		Commode & Seat/Install new commode, seat, supply line, shutoff and wax seal. Use American Standard Cadet or written approved equal.	replace stools in both bathrooms	11.A	2 EA	<input type="text"/>
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**BATHROOM #2**

<b>31</b>		Shower Faucet & Diverter/Install new bath/shower faucet with diverter. Use Delta model N1348 or written approved equal.	replace shower head, faucet, diverter, drain	11.A	1 EA	<input type="text"/>
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**GARAGE**

<i>Trade</i>	<i>Area</i>	<i>Description</i>	<i>Comments</i>	<i>Manual Spec</i>	<i>Quantity</i>	<i>Enter Bid</i>
<i>Plumbing</i>						
	<b>GARAGE</b>					
32		Water Heater/Gas/40 Gallon/Install new 40 gal. gas water heater. Work shall include elevating to 18" (if in garage), replacement of TPR, all combustion air and gas & electrical hook-ups for code legal installation.	replace water heater	11.A	1 EA	<input type="text"/>
	<b>HALLWAY #1</b>					
33		Washer Box, Valves & Drain. Install new washer box, valves and drain line.	replace washer box and dryer vent in hallway closet	11.A	1 EA	<input type="text"/>
	<b>KITCHEN</b>					
34		Sink & Faucet/Kitchen. Install new kitchen sink (33" x 22") & Faucet (Use Delta single-handle model 100-WF or written approved equal). Work shall include new drain lines and trap.	replace sink and faucet	11.A	1 EA	<input type="text"/>
<i>Roofing</i>						
	<b>EXTERIOR</b>					
35		Roof/shingles/Install. Install new 30 year architectural shingles as per manufacturer's recommendations.	remove and replace all shingles, drip edge, roof jacks, felt and flashing	7.A.	26 S	<input type="text"/>
<i>Site Work</i>						
	<b>EXTERIOR</b>					



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<i>Site Work</i>						
	<b>EXTERIOR</b>					
<b>36</b>	Cleanup/Final.	Final cleanup of entire Project.	haull off all trash and debris, mow yard. Contractor is responsible for all permits.		1 SF	<input type="text"/>
<b>TOTAL</b>						<input type="text"/>

**HOUSING AUTHORITY OF THE CHEROKEE NATION  
VACANT UNIT INFORMATION SHEET**

*David's*

**Name of Homebuyer:** ANGELA VANDERIET

**Forwarding Address:** NO FORWARDING ADDRESS GIVEN  
City, State, Zip Code:

*MH~810*

<b>County:</b>	Rogers	<b>Move-In Date:</b>	11/10/2009
<b>Project #:</b>	2002	<b>Move-out Date:</b>	10/20/2017
<b>Account #:</b>	VA-4664	<b>Bedroom Size:</b>	3
<b>Unit #:</b>	44664	<b>Reason Vacated:</b>	Abandonment

Previous Homebuyer: \_\_\_\_\_  
Move-In Date: \_\_\_\_\_

**Physical Address of Vacant Unit:** \_\_\_\_\_  
City, State, Zip Code: 208 RITER ROAD, CATOOSA, OK 74015

Directions to Unit: Take Exit 193rd St. North in Catoosa. Go 2.5 miles to W. Rollins St and E. Apache St. Turn Right on W. Rollins Street and go to N. Cromwell St. turn Left, to to Starr St. and turn Left on Riter St. 2nd house on Left.

	UTILITY COMPANY
Gas:	ONG
Electric:	AEP-METER#0224993511
Water:	CATOOSA

ACCOUNT #
212655503116992736
957-218-110-3-2

**Condition of Unit:** Bad/Unsanitary Change Locks: Yes

List any changes and/or additions made to unit: \_\_\_\_\_

Date: 10/25/17 HACN Staff: Linda Luper

- CC: Tenant File
- Jerri A. Killer      Housing Management Director
  - Cindy Scrapper    Manager, Housing Management
  - Supervisor, Housing Management
  - David Sevier        Maintenance Manager
  - Shirley Hubbard    Administrative Officer - Maintenance
  - Stephanie Carroll   Administrative Assistant - Maintenance

**Attachments Required For Environmental:**

\_\_\_\_\_ Copy of Plat if in Addition

\_\_\_\_\_ Copy of Survey

\_\_\_\_\_ Utility Transfer (Required if Assigned Back)

**Attachments Required for Housing Mgmt Staff:**

\_\_\_\_\_ Tenant Information Sheet

\_\_\_\_\_ Unit Information & Tenant Report

\_\_\_\_\_ Tenant Transaction

\_\_\_\_\_ Payoff Statement

\_\_\_\_\_ Request Appraisal