**STATEMENT OF WORK**

**PAPER PRODUCTS RFP # 151944**

**Introduction:**

The Scope of Work (SOW) is for the outlined Paper Products for our Gold Strike Casino, located at 1010 Casino Center Dr., Tunica Resorts, MS 38664

 **Specifications:**

The contractor shall furnish all labor, materials, equipment and services required to supply the following Toilet Tissue, Roll Paper Towels, Multifold Towels and Facial Tissue to Gold Strike Casino, along with options for correct Dispensers, as needed. **\*SAMPLES MAY BE REQUESTED FOR EVALUATION PRIOR TO AWARDING BID\***

* **HOUSEHOLD ROLL TOILET TISSUE**
	+ Household style Rolls – 2 Ply – 4” rolls – White – Individually Wrapped
	+ Preferably 500 sheet rolls
	+ Preferably 96 rolls per Case
	+ Economical Brand that meets or exceeds all industry standards and regulations.
* **JUMBO ROLL TOILET TISSUE**
	+ Please provide an Option for a Jumbo Roll Tissue (JRT) along with the above Household Rolls
	+ 2 Ply – 3” – 3.5” rolls – White
	+ Preferably 1000’ Rolls
	+ Preferably 12 Rolls per Case
	+ Economical Brand that meets or exceeds all industry standards and regulations.
* **HARDWOUND ROLL PAPER TOWELS - WHITE**
	+ Hardwound Roll Towels – White – 7.5” – 8”
	+ Preferably 800’+ Rolls
	+ Preferably 6 Rolls+ per Case
	+ Economical Brand that meets or exceeds all industry standards and regulations.
* **HARDWOUND ROLL PAPER TOWELS – BROWN**
	+ Please Provide a Brown Option for Roll Towels along with the White above.
	+ Hardwound Roll Towels – BROWN – 7.5” – 8”
	+ Preferably 800’ Rolls+
	+ Preferably 6 Rolls+ per Case
	+ Economical Brand that meets or exceeds all industry standards and regulations.
* **MULTI-FOLD PAPER TOWELS – WHITE**
	+ Multi-Fold Paper Towel – Standard 9” – White – 1 Ply
	+ Preferably 250/Pack – 16 Packs per Case – 4000/Each per Case
	+ Economical Brand that meets or exceeds all industry standards and regulations
* **MULTIFOLD PAPER TOWELS – BROWN**
	+ Please Provide a Brown Multifold Paper Towel Option along with the Above.
	+ Standard 9” – BROWN – 1 Ply
	+ Preferably 250/Pack – 16 Packs per Case – 4000/Each per Case
	+ Economical Brand that meets or exceeds all industry standards and regulations.
* **FACIAL TISSUE**
	+ Facial Tissue – Boutique Style Cube Boxes – 2 Ply – White
	+ Preferably 90-95 Sheets per Box
	+ Preferably 36 Boxes per Case

**DISPENSERS:**

* Paper Dispensers we currently have installed are listed below.
* Please Provide Options for Dispensers that work with your products bid.
* Our Current Dispensers May or May Not work with your products that you provide.
* Dispensers Provided should either be **FREE** or **VERY Low Cost**, if switch is needed.
* Supplier will help coordinate or complete any installs that may be required for any dispensers that are needed.
* **CURRENT DISPENSERS:**
	+ **Household Roll Dispensers – 121 Total**
	+ **JRT Dispensers – None at the Moment – Will need to be Provided if JRT is Selected.**
	+ **Hardwound Roll Paper Towel Dispensers – 55 Total**
	+ **Multifold Paper Towel Dispensers – 20 Total**

**VOLUME AND DELIVERY:**

 **The volume listed below are estimated usages over the past 12 months and can fluctuate throughout the year going forward.**

* **TOILET TISSUE:**
	+ Estimated Annual Usage – **158,172 ROLLS or 1,648 CASES**
* **HARDWOUND ROLL TOWELS:**
	+ Estimated Annual Usage – **6,299 ROLLS or 1,050 CASES**
	+ Estimated Annual Usage for BROWN – **40% of Total Usage (2520 ROLLS)**
* **MULTIFOLD PAPER TOWELS:**
	+ Estimated Annual Usage **– 6,960 PACKS or 435 CASES**
	+ Estimated Annual Usage for BROWN is same as Above**: Please Provide Brown Option.**
* **FACIAL TISSUE:**
	+ Estimated Annual Usage **– 13,680 BOXES OR 380 CASES**

**DELIVERY:**

* Orders will be made on a Weekly or Bi-Weekly basis, via Purchase Order.
* It is an expectation that Delivery will take place within 2 days after Purchase Order, or have at, the Minimum, (2) Days per week that product can deliver.
* All deliveries will be to Gold Strike Casino – 1010 Casino Center Drive, Tunica Resorts, MS 38664, unless Otherwise stated.
* HOT SHOT DELIVERIES – On Occasion, a Quicker HOT SHOT Delivery may be needed – please provide Lead Time and Order Cutoff Times.

**BID STRUCTURE:**

* **PRICING:**
	+ Bid should have detailed description of product being offered, including ANY manufacturer info, and Model Numbers.
	+ All pricing should be in **CASE** pricing.
	+ If **Bulk Discounts** are available – please state Quantity needed, and Bulk Pricing.
	+ Bid Pricing should be Held As Long as Possible. If pricing changes are needed, please update new Pricing as soon as it is known, or upcoming.
		- IF PRICING CAN BE HELD FOR 12 MONTHS, PLEASE STATE ON QUOTE.
* **INCENTIVES:**
	+ **If any Incentives are available – please state these on the Quote**
		- **Quick Pay, Quarterly Rebates, Spend or Usage Incentives, etc…**
* **CONTRACT DURATION:**
	+ The Award of this RFP will result in an Agreement of 12 Months, with the option to Renew Annually.
	+ Only the Products stated in this RFP will be in the Agreement.
	+ Monthly or Quarterly Reviews of Performance may be performed, including feedback from end-users and management and will discuss any adjustments**.**

**QUESTIONS AND ANSWERS:**

 **PLEASE SUBMIT ALL QUESTIONS BY “MARCH 12th, 2024 at 5:00pm CENTRAL”, IN WRITTEN FORM TO THE BUYER, JAMES PARNELL at** **JAMES.PARNELL@CNENT.COM**

ANSWERS to these Questions will be Posted online on our RFP under Q&A.

NO QUESTIONS will be Answered over the Phone, or Past the Due Date.

**BID SUBMISSION:**

* **To Submit a BID for this RFP – the following CONDITIONS MUST BE MET:**
* **EMAIL ALL BIDS TO:** **BIDS@CNENT.COM**
* **SUBJECT LINE MUST READ: “CNE151944”**
* **ALL BIDS MUST BE IN THE FORM OF ATTACHEMENTS, NO BID INFORMATION IN THE BODY OF THE EMAIL.**
* **DO NOT COPY THE BUYER ON THE BID SUBMISSION.**

**ADDITIONAL INSTRUCTIONS TO BIDDERS :**

1. Quote shall remain firm 30 days. All prices and bid materials are confidential.
2. CNE reserves the right to issue one award, multiple awards, or reject all bids. All quotes are subject to negotiation prior to award. Awards may be issued without discussion of quote received, and quotes should initially be submitted on the most favorable terms from a price and technical standpoint.
3. Any award resulting from this RFP will be subject to CNE Terms and Conditions (copy available upon request)
4. Any item(s) with exceptions, substitutions, exclusions, additions, or qualifications must be noted and clearly indicated on bid form.

Proposals must be emailed, along with the included accompanying Documents (NDA, Business Collustion), ALL by BID ENDING DATE of **“MARCH 21st, 2024 at 5:00pm Central”**