

# Cherokee Nation

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## **ADDENDUM 01 – RFP CONTRACTOR FOR BRADFORD PEAR INVENTORY**

**SEPTEMBER 29, 2025**



**CHEROKEE NATION**

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# QUESTIONS FOR RFP

## CONTRACTOR FOR BRADFORD PEAR INVENTORY

### **Project Timeline:**

1. What is the expected start and end date for the project?

**RESPONSE:** Work is expected to begin once the bid has been awarded and an initial meeting between the winning contractor and Cherokee Nation Natural Resources taken place. The project is expected to be completed within 1 year.

2. Are there specific milestones or deadlines that need to be met?

**RESPONSE:** Cherokee Nation Natural Resources will expect quarterly updates on project status throughout the year.

### **Data Collection and Reporting:**

3. What format and frequency are expected for progress reports and final deliverables?

**RESPONSE:** Cherokee Nation Natural Resources will expect quarterly updates on project status throughout the year.

Data provided will need to be in one of the following formats:

SDE Feature Class Files

Shapefiles will be acceptable with associated attribute data.

4. Will the Cherokee Nation provide the necessary equipment (e.g., tablets, laptops) and software for data collection, or should we plan to bring our own?

**RESPONSE:** No, contractors are responsible for all necessary equipment to complete the project according to the bid specifications.

5. Are drones or other aerial survey methods preferred or allowed for this project?

**RESPONSE:** Contractors are allowed to use any means necessary to acquire the data for this project.

6. Are there any specific requirements or restrictions for data collection methods, such as drone usage?

**RESPONSE:** Contractors are allowed to use drones as long as all data is accurate.

Cherokee Nation GeoData Center will adapt and implement Esri Field Maps and Esri Survey 123 software for use in this project. Esri ArcGIS Field Maps software will allow the GeoData Center to provide data-driven maps and mobile forms to help the contracted workers perform data capture and editing, find assets and information, and report their real-time locations while in the field. Esri ArcGIS Survey 123 will accelerate and standardize data collection and enhance the quality of results.

7. Will the contractor be required to utilize the Cherokee Nation's existing GIS software and equipment for data collection, or will we be responsible for providing our own?

**RESPONSE:** Contractors will be responsible for their own data collection tools, software, etc.

#### **GIS Software and GeoData Center:**

8. What GIS software is currently used by the Cherokee Nation Natural Resources GeoData Center?

**RESPONSE:** ArcGIS

Data provided will need to be in one of the following formats:

SDE Feature Class Files

Shapefiles will be acceptable with associated attribute data.

9. Are there specific data standards or protocols that need to be followed?

RESPONSE: Cherokee Nation expects each contractor to provide quality assurance and quality control methods within their bid to prove the level of accuracy to the data being provided.

Cherokee Nation GeoData Center will adapt and implement Esri Field Maps and Esri Survey 123 software for use in this project. Esri ArcGIS Field Maps software will allow the GeoData Center to provide data-driven maps and mobile forms to help the contracted workers perform data capture and editing, find assets and information, and report their real-time locations while in the field. Esri ArcGIS Survey 123 will accelerate and standardize data collection and enhance the quality of results.

**Access and Permitting:**

10. Are there any specific permits or approvals required to access tribal trust and fee lands?

RESPONSE: All permits and approvals to accessing Cherokee Nation properties will be granted through Cherokee Nation Natural Resources and Cherokee Nation Realty.

11. Are there any restricted areas or special considerations for accessing certain lands?

RESPONSE: Any restricted or special access to Cherokee Nation properties will be discussed with the winning contractor before work is performed.

## **Deliverables and Acceptance Criteria:**

12. Can you provide more information about the level of detail required for the survey? What specific data points do you need for each tree?

**RESPONSE:** The data collected will reflect the location, total number of acreages inventoried, and acreage identified to have Bradford Pear trees.

13. What is the desired level of accuracy for the survey? Are there any specific standards or guidelines we should follow?

**RESPONSE:** The level of accuracy should be provided by each contractor along with the method of how they plan to achieve said accuracy within their bid proposal.

Cherokee Nation will also utilize a forester to perform random quality control on all received data.