

Cherokee Nation

www.cherokee.org

REQUEST FOR BIDS

OFFICE FURNITURE
SALLISAW CHILD DEVELOPMENT CENTER



Bid Due Date: December 04, 2025

CHEROKEE NATION

P.O. Box 948
Tahlequah, OK 74465
(918) 453-5000

CHEROKEE NATION
BID REQUEST
Office Furniture

The Cherokee Nation is accepting bids from interested parties for Office Furniture for the Child Development Center located in Sallisaw, Oklahoma. Interested parties are to provide a bid to furnish product equal to or better than the specifications provided. Interested bidders must follow all directions outlined in this bid packet including the utilization of mandatory bid response sheet to be considered fully responsive.

The lowest most responsive, responsible bid will be the determining factor in awarding this bid taking Indian Preference in accordance with Cherokee Nation Policy and Procedures. The successful bidder will be issued a purchase order incorporating the bid response.

Bids are due December 04, 2025 by 5:00 p.m.

MANDATORY SUBMITTAL INFORMATION: Bid submittal requirements must be followed. Each bid must be submitted on the prescribed, required form with all areas completed. Bids may be or e-mailed to janice-vaughan@cherokee.org. It is the bidder's responsibility to ensure delivery of bid by December 04, 2025 by 5:00 p.m. Any bids received after the designated date and time will be ineligible for award.

Bid Acceptance: Bids will be accepted from Indian and Non-Indian bidders. Cherokee Nation reserves the right to reject any and all bids. Cherokee Nation reserves the right to determine if a bid meets stated requirements, and to award a purchase order for the bid that is in the best interest of the Cherokee Nation including but not limited to the total cost and capability of the bidder. Bidders are responsible for any and all costs associated with the preparation and submission of bids. To be considered, bids must be received by the specified date and time; any bid received after stipulated date and time will be returned unopened. No bidder may withdraw their bid within 30 days after proposal due date.

TERO Certification: Indian preference will be given only to bidders who provide proof of current certification from the Cherokee Nation Tribal Employments Office (TERO) located in Tahlequah, Oklahoma, telephone number (918) 453-5000. Proof of TERO certification must accompany and be included in bid submittal.

Conflict of Interest and Restrictions: If any contractor, contractor's employee, subcontractor, or any individual working on the proposed contract may have a possible conflict of interest that may affect the objectivity, analysis, and/or performance of the contract, it shall be declared in writing and submitted to Cherokee Purchasing Department (Attn: Janice Vaughan) no later than on or before December 04, 2025 **by 5:00 p.m.** The NATION will determine in writing if the conflict is significant and material and if so, may eliminate the contractor from submitting a proposal.

Verbal Instructions: Interested parties shall not initiate or execute any negotiation, decision, or action arising from any verbal discussion with any Cherokee Nation employee. Only written communications from the designated Contact Person at Cherokee Nation may be considered a duly authorized expression on behalf of the NATION regarding this RFP. Additionally, only written communications from interested parties are recognized as duly authorized expressions on behalf of the vendor. The same instructions shall apply to any subsequent award and agreement communications.

Qualifications of Bidder: The NATION may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the NATION all such information and data for this purpose as the NATION may request. The NATION reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the NATION such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Conditional bids will not be accepted.

Buy American – Recovery Act provisions: The buy American provisions direct that all of the iron, steel, and manufactured goods used in the project are produced or manufactured in the United States for a project for the construction, alteration, maintenance or repair of a public building or public work. This Buy American provision is applicable only to iron, steel, and manufactured good brought to the construction site for incorporation into a public building or public work. Products that do not fit the definition of manufactured goods are not covered.

Method of Award – Lowest Bid That Contains Lowest Most Responsive/Reasonable Offer From Qualified Bidder: After consideration of price and other factors, the purchase order will be awarded to the bidder whose bid is determined to be the lowest most responsive/reasonable offer taking Indian Preference into consideration and in the best interest of the Nation to accept. Award shall be to the lowest, most responsive/reasonable bid in accordance with Cherokee Nation Policy and Procedures. Indian/TERO Preference will be given only to bidders who provide proof of current TERO certification from the Cherokee Nation Tribal Employments Office (TERO) in accordance with current Cherokee Nation Policy. Proof of TERO certification must accompany and be included in bid submittal.

Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters: The responding party certifies to the best of its knowledge and belief that the person, the firm, or any of its principals are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency or Indian tribe. The bidder will also certify they have not, within a three-year period preceding this Request for Proposal, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, Local or Tribal) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commissions of embezzlement, theft, forgery, bribery, falsifications or destruction of records, making false statements, and are not presently indicted for, or

otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in this provision. The responding party certifies they have not, within a three-year period preceding this Request for Proposal, had one or more contracts terminated for default by a Federal, State, Local or Tribal agency. The responding party shall provide immediate written notice to the Cherokee Nation if, at any time prior to contract award, the person learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

General Information: Cherokee Nation reserves the right to waive any informalities or to reject any and all bids. Award of purchase order will be to the lowest most responsible responsive bidder and will be subject to availability of funds. All sums due to any suppliers utilized by successful bidders must be paid or will be paid within ten (10) days of receipt of any money received from the Cherokee Nation under any purchase order. Indian preference will be given to Contractors certified as an Indian-Owned firm by the Cherokee Nation Tribal Employment Rights Office (T.E.R.O.). Proof of certification must accompany all bids. No bidder may withdraw their bid within thirty (30) days after bid opening date.

A prospective contractor seeking to receive Indian Preference under this contract must be certified as an Indian-owned firm by the Cherokee Nation Tribal Employment Rights Office (TERO) and submit proof of that certification with their bid.

MANDATORY BID RESPONSE SHEET
CATTLE FEED

<u>Product Description</u>	<u>QTY</u>	<u>TOTAL</u>
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Please See specifications with Qty and Description

Delivery Fees \$ _____

GRAND TOTAL BID \$ _____

LEAD TIME ARO: _____

ALL SPECIFICATIONS ARE FULLY MET: _____ **YES** _____ **NO**

PRODUCT SPECIFICATIONS INCLUDED: _____ **YES** _____ **NO**

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****Cherokee Nation will consider bids for product equal to or better. If not bidding exact product, complete details and specifications for product must be submitted with bid.****

NOTE TO BIDDERS REGARDING INDIAN PREFERENCE:

TERO Certified Contractor: _____ **Yes** _____ **No**
(Proof of certification must accompany all bids)

SUBMITTED:

Company Name

Company Address

Authorized Signature

Print Name & Title

Product Specifications and Requirements
 Provided by: Sallisaw Child Development Center
**Specifications: Delivery of Furniture Needs to be
 made within 4 weeks after receiving Purchase Order.**

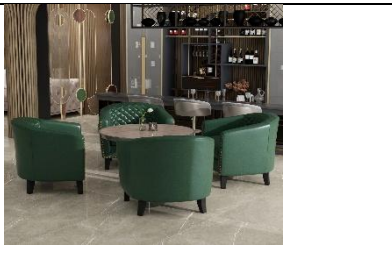
Sallisaw CDC: 673 S JT Stites Blvd Sallisaw, OK
 74955

Item	Quantity	Description
	2	The Abby collection blends modern versatility with classic looks. Simple refined details such as modern shaker doors and bead board panels are accentuated with simple black hardware and a crisp white finish. Behind each door or drawer, you will find the quality and functionality you've come to expect from Martin Furniture. Ergonomic design and current technology have been thoughtfully integrated into this collection with adjustable height desks and built-in power centers. Abby is clean and elegant, perfect for shared family spaces that can be combined in any arrangement to create your ideal home office, media room or workspace.
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	2	If you work from home or spend a lot of time in the office, you need a chair that's going to hold up if you're studying for a big final, or finishing on a big work project. This home office chair from Vinsetto can not only keep up, but goes above and beyond with it's relaxing massaging features. Lay back and let it help work out those painful stress knots in your back. Comfort and functionality are important for

		a work chair, and Vinsetto knows how to deliver.
	2	Experience ultimate comfort and luxury with the HULALA HOME Cigar Modern Genuine Leather Nailhead Trim Recliner set. Featuring a modern take on a classic wing back design, this recliner is upholstered in a foam-filled genuine Top-grain leather blend with vegan leather and boasts nail head trim for an inviting feel. The chair has an ergonomic design, product engineering, and uncompromising quality with a solid and manufactured wood frame. Effortlessly push back to recline to the maximum 140 degrees for ultimate relaxation. Perfect for any room in your home, this classic and contemporary style recliner set provides comfortable support with a comfortable and convenient design.
	1	Crafted from 70% Magnesium Oxide, 2% Fiber, 20% Glass and 8% Hardware Top Is Made Of High Quality Shatterproof And Tempered Glass Whale Sculpture In A Rustic White Finish Provides A Sturdy Table Base Elaborate Detail Formed From Artist Sculpture Glass Top Is Beveled Top Is 20" In Diameter Table Stands 21" High, Great As A Side Table Only Assembly Is Placing The Glass Top In Position This item will ship in multiple cartons. Cartons may arrive separately

	2	Experience the perfect blend of style and comfort with our Mid Century Modern Swivel Accent Chair. Its timeless design effortlessly enhances any room, while the 360-degree swivel adds functionality. Crafted with precision from durable engineered wood, this chair ensures lasting quality. Sink into relaxation with plush, high-density foam cushions, creating a cozy retreat in your home. Welcome modern elegance and enduring comfort with our expertly crafted arm chair.
	6	Enhance the look and feel of your home with this Drake Home Office Desk that offers a classic old world style, all case pieces have rustic oak plank board tops. This two-toned finish combines a relaxed antiqued white finish with warm rustic oak patina. Solidly constructed and designed to function the way we work today. This modern and classic piece will elevate any workspace while providing both functionality and style. The rustic white finish gives it a classic and timeless look that will blend seamlessly with your existing decor, while the French oak accents give it an added touch of elegance.
	3	The rustic wooden bookshelf is the perfect combination of modern and farmhouse style, adding character and charm to your office area. The office bookshelf has two large and deep file drawers (overall size is 16.6"W*17"D*10.2"H) and are equipped with adjustable file hangers to accommodate both legal-or letter-sized documents. The bookcase both can be placed in the living room for decorative items, in the kitchen for kitchenware and food and in the school library and classroom as a book corner.

	15	Work comfortably while sitting in this executive ergonomic computer chair. This chair has a cushioned back and upholstered seat that provides extra support. It features thick padding and soft texture. A 360-degree swivel, heavy-duty base and smooth-rolling casters make a superb stable structure.
	2	Farmhouse Executive Desk with Drawers Computer Desk with File Drawers, Power Outlet and Led Lights, Executive Office Desk with Storage Cabinet and Monitor Shelf for Home Office
	3 sets	Classic colors and elegance look for mid-century inspiration, timeless charming with classic. Upholstered in PU leather with rhombus tufted details grants you comfort and brings a luxury vibe to your room. Feature nailhead trims to create a vintage craftsmanship look. Chairs create a cozy space to indulge in relaxing yourself. High-quality solid wood frame to provide stability and sturdy for long-lasting, ample support for yours. Versatile suit for various occasions, a great addition to your office, study, home office, and living room.
	2 sets	This barrel club chair adds a stylish and classic silhouette to round out your living room space. Upholstered in high-quality faux leather for a soft, durable feel, matches the neutral hue. Diamond tufting in the back, round arms, and nailhead trim elevate chic.

	2	Sturdy & Safe Construction: Crafted from solid wood with a medium-density fiberboard (MDF) top, this coffee table is designed for durability and stability, featuring anti-collision edges for added safety. Rustic & Stylish Design: The natural wood finish with post & beam craftsmanship adds a casual rustic charm to your space, making it a timeless centerpiece for modern and classic interiors alike.
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	1	This conference table has a melamine laminate top that resists scratches and stains. It has a steel base and perforated end panels with a brushed nickel finish. Three built-in power modules each featuring two outlets and two USB ports allow for easy access to power. Eight cable management clips are included with each section. Leveling glides ensure your table sits evenly on any flooring. This conference table has a melamine laminate top that resists scratches and stains. It has a steel base and perforated end panels with a brushed nickel finish. Three built-in power modules each featuring two outlets and two USB ports allow for easy access to power. Eight cable management clips are included with each section. Leveling glides ensure your table sits
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		evenly on any flooring. Product Features Assembly required Cable management clips included Grommet hole dimension: 8.937"Wx4.409"D Melamine laminate top/Steel base Seats 16 people comfortably Sections lock together with metal hardware Three built-in power modules each have two outlets and two USB ports The Finer Details Total Dimensions 200.77"Wx47.24"Dx29.53" H Weight 215.60 lbs
	2	The At Work 42" diameter conference table has clean, uncluttered lines and bold contrasts for a modern look that suggests both style and function. Designed by NBF as part of the NBF Signature Series, the At Work Collection features a "floating" laminate top over a brushed nickel frame. Separate your office with this exclusive line you won't find anywhere else. Product Features All-steel understructure frame with large 1.75" square legs for added durability

		Leveling glides allow you to adjust this table for any surface. Meets ANSI/BIFMA safety standards Some assembly required. Attach top surface. Tough, .75" laminate surface resists scratches and stains. Warning: This product can expose you to chemicals including lead and cadmium which are known to the State of California to cause cancer or birth defects or other reproductive harm. For more information go to www.P65Warnings.ca.gov/furniture. The Finer Details Total Dimensions "WxDx29.25"H Weight 50.60 lbs Carton Data 44.7"Wx44.7"Dx3.9"H
	12	The Figo chair collection encapsulates modernity and practicality, offering easy-to-clean seating solutions that effortlessly blend style and convenience. Whether it's arranging Figo stack chairs in a breakroom, visitor dining area, or fostering quick collaboration around a standing-height conference table, their versatility shines through. Embrace the perfect balance between form and

		function with Figo chairs, making them a go-to choice for various spaces and interactions. Fully assembled. Product Features 300 lb. weight capacity Built-in ganging device Fully assembled Steel frame, polypropylene seat and back Warning: This product can expose you to chemicals including Diisonoyl Phthalate(DINP) which is known to the State of California to cause cancer. For more information go to www.P65Warnings.ca.gov/furniture. The Finer Details Total Dimensions 21.5"Wx21.25"Dx31"H Seat Dimensions 18"Wx18"Dx17.5"H Weight 17.00 lbs Carton Data 23.5"Wx21.5"Dx39.5"H
	1	The At Work collection stands out with its contemporary design and multifunctional appeal. Featuring striking contrasts and a modern finish, each piece is designed to impress. Constructed from laminated solid core particleboard panels and complemented with brushed nickel hardware, this collection adds a touch of European sophistication, ideal for achieving a

		polished, professional workspace. Product Features 2 adjustable shelves in each locking compartment Assembly required Perfect height for comfortably serving refreshments Weight capacity: 125 lbs The Finer Details Total Dimensions 71.61"Wx23.82"Dx35.98"H Weight 205.71 lbs
	16	The Harper collection combines contemporary style with vintage character. The chrome-plated aluminum and plated steel accent the durable faux leather upholstery to create a modern, sophisticated chair that you can rely on. The best-selling collection features a sleek, minimalist elegance that is sure to elevate your workspace. Beyond style, the Harper chair has superior durability and cleanability that is perfect for a safe and sanitary workplace. Product Features 275 lb. weight capacity Assembly required Bonded leather on Saddle Brown Chrome plated aluminum arms Faux leather upholstery on most colors

		Greenguard certified Knee tilt mechanism Steel base Tilt lock Warning: This product can expose you to chemicals including lead and cadmium which are known to the State of California to cause cancer or birth defects or other reproductive harm. For more information go to www.P65Warnings.ca.gov/furniture. The Finer Details Total Dimensions 24.5"Wx25.5"Dx39.5-42.5"H Seat Dimensions 21"Wx18.5"Dx20"H Weight 45.50 lbs Carton Data 33.86"Wx14.96"Dx25.39"H
	1 set	The sofa set is a blue corduroy fabric, comfortable, wearresistant and pet-friendly. This sectional sofa follows the design of underseat storage, it's convenient for daily storage and use. The sofa is suit for small room to rest and receiving friends. As a modular sofa, although small, it can move freely and combine freely, and meet the use daily requirements. Connectors are fixed between seat modules, there is no need

		to worry about displacement.
	2	The product has a lovely rustic farmhouse aesthetic. Offered in dining or counter height table variations. The sideboard features beautiful metal gliding barn doors concealing ample storage space.
	2 sets	The Highland dining collection has a lovely rustic farmhouse aesthetic. These stools have a lovely rustic farmhouse aesthetic. Offered in dining or counter height variations, with complimenting tables.
	2	Upgrade your home office with this electric standing desk designed for comfort, efficiency, and durability. Featuring whisper-quiet height adjustment, ample desktop space, and built-in organization features, it delivers the perfect balance of modern style and ergonomic function. Whether working long hours from home or creating a healthier office setup, this sit stand desk makes every workday more comfortable and productive.

	1	Power Swivel Rocker Recliner: Swivels 270 degrees, glides smoothly, and electrically reclines up to 142 degrees. It's suitable as a nursery glider recliner for daily use or a practical addition to the living room as a rocking chair.
	2	In a contemporary round design with a little classic inspiration, this 24 inch table can enhance any room. Use as a bed stand or pair with a chair or sofa. The round lower shelf offers open storage for gaming controls, books, coasters or whatever fits. Cabriole tapered legs and a clean white finish add some elegance, and solid wood legs, with MDF top and panel, ensure the table is robust. From bedroom to family room, this table adds function and style wherever placed!