

Cherokee Nation

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REQUEST FOR BIDS

**VARIOUS HOME, KITCHEN & BEDROOM ITEMS
INDIAN CHILD WELFARE DEPARTMENT**



Bid Due Date: December 18, 2025

CHEROKEE NATION

P.O. Box 948
Tahlequah, OK 74465
(918) 453-5000

CHEROKEE NATION
BID REQUEST
Various Home, Kitchen & Bedroom Items

The Cherokee Nation is accepting bids from interested parties for various Home, Kitchen & Bedroom Items needed for the Indian Child Welfare Program located in Tahlequah, Oklahoma. Interested parties are to provide a bid to furnish product equal to or better than the specifications provided. Interested bidders must follow all directions outlined in this bid packet including the utilization of mandatory bid response sheet to be considered fully responsive.

The lowest most responsive, responsible bid will be the determining factor in awarding this bid taking Indian Preference in accordance with Cherokee Nation Policy and Procedures. The successful bidder will be issued a purchase order incorporating the bid response.

Bids are due December 18, 2025 by 5:00 p.m.

MANDATORY SUBMITTAL INFORMATION: Bid submittal requirements must be followed. Each bid must be submitted on the prescribed, required form with all areas completed. Bids may be or e-mailed to janice-vaughan@cherokee.org. It is the bidder's responsibility to ensure delivery of bid by December 18, 2025 by 5:00 p.m. Any bids received after the designated date and time will be ineligible for award.

Bid Acceptance: Bids will be accepted from Indian and Non-Indian bidders. Cherokee Nation reserves the right to reject any and all bids. Cherokee Nation reserves the right to determine if a bid meets stated requirements, and to award a purchase order for the bid that is in the best interest of the Cherokee Nation including but not limited to the total cost and capability of the bidder. Bidders are responsible for any and all costs associated with the preparation and submission of bids. To be considered, bids must be received by the specified date and time; any bid received after stipulated date and time will be returned unopened. No bidder may withdraw their bid within 30 days after proposal due date.

TERO Certification: Indian preference will be given only to bidders who provide proof of current certification from the Cherokee Nation Tribal Employments Office (TERO) located in Tahlequah, Oklahoma, telephone number (918) 453-5000. Proof of TERO certification must accompany and be included in bid submittal.

Conflict of Interest and Restrictions: If any contractor, contractor's employee, subcontractor, or any individual working on the proposed contract may have a possible conflict of interest that may affect the objectivity, analysis, and/or performance of the contract, it shall be declared in writing and submitted to Cherokee Purchasing Department (Attn: Janice Vaughan) no later than on or before December 18, 2025 **by 5:00 p.m.** The NATION will determine in writing if the conflict is significant and material and if so, may eliminate the contractor from submitting a proposal.

Verbal Instructions: Interested parties shall not initiate or execute any negotiation, decision, or action arising from any verbal discussion with any Cherokee Nation employee. Only written communications from the designated Contact Person at Cherokee Nation may be considered a duly authorized expression on behalf of the NATION regarding this RFP. Additionally, only written communications from interested parties are recognized as duly authorized expressions on behalf of the vendor. The same instructions shall apply to any subsequent award and agreement communications.

Qualifications of Bidder: The NATION may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the NATION all such information and data for this purpose as the NATION may request. The NATION reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the NATION such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Conditional bids will not be accepted.

Buy American – Recovery Act provisions: The buy American provisions direct that all of the iron, steel, and manufactured goods used in the project are produced or manufactured in the United States for a project for the construction, alteration, maintenance or repair of a public building or public work. This Buy American provision is applicable only to iron, steel, and manufactured good brought to the construction site for incorporation into a public building or public work. Products that do not fit the definition of manufactured goods are not covered.

Method of Award – Lowest Bid That Contains Lowest Most Responsive/Reasonable Offer From Qualified Bidder: After consideration of price and other factors, the purchase order will be awarded to the bidder whose bid is determined to be the lowest most responsive/reasonable offer taking Indian Preference into consideration and in the best interest of the Nation to accept. Award shall be to the lowest, most responsive/reasonable bid in accordance with Cherokee Nation Policy and Procedures. Indian/TERO Preference will be given only to bidders who provide proof of current TERO certification from the Cherokee Nation Tribal Employments Office (TERO) in accordance with current Cherokee Nation Policy. Proof of TERO certification must accompany and be included in bid submittal.

Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters:

The responding party certifies to the best of its knowledge and belief that the person, the firm, or any of its principals are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency or Indian tribe. The bidder will also certify they have not, within a three-year period preceding this Request for Proposal, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, Local or Tribal) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commissions of embezzlement, theft, forgery, bribery, falsifications or

destruction of records, making false statements, and are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in this provision. The responding party certifies they have not, within a three-year period preceding this Request for Proposal, had one or more contracts terminated for default by a Federal, State, Local or Tribal agency. The responding party shall provide immediate written notice to the Cherokee Nation if, at any time prior to contract award, the person learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

General Information: Cherokee Nation reserves the right to waive any informalities or to reject any and all bids. Award of purchase order will be to the lowest most responsible responsive bidder and will be subject to availability of funds. All sums due to any suppliers utilized by successful bidders must be paid or will be paid within ten (10) days of receipt of any money received from the Cherokee Nation under any purchase order. Indian preference will be given to Contractors certified as an Indian-Owned firm by the Cherokee Nation Tribal Employment Rights Office (T.E.R.O.). Proof of certification must accompany all bids. No bidder may withdraw their bid within thirty (30) days after bid opening date.

A prospective contractor seeking to receive Indian Preference under this contract must be certified as an Indian-owned firm by the Cherokee Nation Tribal Employment Rights Office (TERO) and submit proof of that certification with their bid.

MANDATORY BID RESPONSE SHEET
Home, Kitchen & Bedroom Items

Following Spreadsheet must be Completed along with this Response Sheet.

Shipping Fees \$ _____

GRAND TOTAL BID \$ _____

LEAD TIME ARO: _____

ALL SPECIFICATIONS ARE FULLY MET: _____ **YES** _____ **NO**

PRODUCT SPECIFICATIONS INCLUDED: _____ **YES** _____ **NO**

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**Cherokee Nation will consider bids for product equal to or better. If not bidding exact product, complete details and specifications for product must be submitted with bid. **

NOTE TO BIDDERS REGARDING INDIAN PREFERENCE:

TERO Certified Contractor: _____ Yes _____ No
(Proof of certification must accompany all bids)

SUBMITTED:

Company Name

Company Address

Company Phone Number

Authorized Signature

Print Name & Title

Item Description	Qty	Unit Cost	Total Cost
Dr. Infrared Heater Portable 1500 Watt	15		
Lane Linen Bath Set 24 PCS	30		
7" Bed Frame Twin/Full/Queen	30		
20 pc Kitchen Towel Set	30		
End Table Drawers and Charging Station	30		
10 Inch Twin Mattress in Box	40		
10 Inch Queen Mattress	15		
5pc Twin Bed in a bag	40		
Toddler Bed	20		
Bunk Bed	20		
Fen & Willow Pillow Set	30		
Twin Bed with Trundle	10		
15pc Bake Ware Set	30		
7pk Mixing Bowls	30		
Hand Mixer 5sp	20		
64" Wide Futon	15		
Chair Adjustable bed	10		
Dish Drainer	20		
Highchair	20		
Twin Mattress Protector	40		
Mini Crib Sheets	30		
Baby Monitor	30		
Crock-Pot 7 Qt.	25		
Plastic Dinnerware Sets	30		
Bed Room Table Lamp	30		
Foldable Wagon Cart	15		
Underbed Storage Bags 4pk	25		
Smoke & Carbon Detector Combo	30		
20pc Bathroom Set	25		
Wasp & Hornet Spray	15		
48pc Food Storage Containers	25		
12pk Cleaning Cloths	25		
13pc Kitchen Knives	25		
Twin Comforter	30		
Food Chopper	20		
Potty Chair	5		

Humidifier	15		
Clear Tote Hinged lid	24		
GRAND TOTAL			

See pictures of items below for reference!!

Product Specifications and Requirements
Provided by: INDIAN CHILD WELFARE



Heater Portable space heater 1500*watt

OEKO
TEX[®] CERTIFIED



Lane Linen Bath Towel Set 24 PCS



Bed Frame Twin Full Queen



20 piece Kitchen Towel Set



End Table drawers and charging station



10 in Twin mattress in a box



10" Queen Mattress in a box



5pc Twin bed in a bag



Toddler Bed



Bunk Bed



Fern & Willow pillow set



Twin Bed with Trundle



15 Pc Bake ware set



7pk mixing bowls



Mainstay Hand mixer 5sp



64" wide Futon



Chair adjustable bed



Dish Drainer



High Chair



Twin Mattress Protector



Mini Crib sheets

Baby Monitor



Crock-pot 7 Qt.



Plastic Dinnerware Sets

Bed room table lamp



Foldable wagon cart



Underbed Storage Bags 4pk



Smoke and Carbon Detector combo



20-piece bathroom set





Wasp & Hornet Spray



Food Storage container



12pk cleaning cloths



13P kitchen knives



twin comforter



Food Chopper
Potty Chair



humidifier



clear tote hinged lid