

REQUEST FOR BIDS

**75,000 Sf Luxury Vinyl Plank Flooring
And
15,000 Linear Feet of Wood Base Trim**



Bids Due: March 5th, 2026 by 5:00 P.M.

Housing Authority of the Cherokee Nation

**P.O. Box 1007
Tahlequah, OK 74465
(918) 456-5482**

Housing Authority of the Cherokee Nation

BID REQUEST

The Housing Authority of the Cherokee Nation is seeking bids from interested parties for 75,000 Square feet of Luxury Vinyl Plank (LVP) Flooring and Approximately 15,000 Linear Feet of #618 5-1/4 Base trim, delivered to 1300 Nola St. Tahlequah, Oklahoma. **Delivery of products must be no later than (10) ten working days after receiving purchase order. Bids must meet or exceed the following specifications attached.** To be considered a responsive/responsible bidder, the mandatory bid response sheet must be fully completed. As well as sample of colors and spec sheet must be attached. **Bids are due no later than March 5th, 2026, at 5:00 P.M.**

MANDATORY SUBMITTAL INFORMATION:

Bids may be mailed to the Housing Authority of the Cherokee Nation, Attn: Baylee, P.O. Box 1007, Tahlequah, OK 74465. Bids may also be e-mailed to baylee.scott@hacn.org. Or may be delivered in person at the Contracts Office located at 1200 W. 4th Street Suite D, Tahlequah, Ok. It is the bidder's responsibility to ensure delivery of bids by **March 5th, 2026, at 5:00 P.M.** Bids received after the deadline will not be considered.

Bid Acceptance: Bids will be accepted from Indian and Non-Indian bidders. HACN reserves the right to determine if a bid meet stated requirements, and to award a purchase order for the bid that is in the best interest of the HACN, including but not limited to the total cost and capability of the bidder. Bidders are responsible for any and all costs associated with the preparation and submission of bids. To be considered, bids must be received by the specified date and time; any bid received after stipulated date and time will be returned unopened. No bidder may withdraw their bid within 30 days after the due date. HACN reserves the right to reject any and all bids.

Bidders can direct questions to VIRGIL JOHNSTON @ 918-720-3174

Cherokee and Indian Preference: Indian preference will be given only to bidders who provide proof of current certification from the Cherokee Nation Tribal Employments Office (TERO) located in Tahlequah, OK. Proof of TERO certification must be included with the bid or provided within three (3) days of award. This contract is subject to Section 7(b) of the Indian Self-Determination and Education Assistance Act, which requires in part that to the greatest extent feasible, preference in the award of contracts and subcontracts shall be given to Indian Organizations and Indian Owned Economic Enterprises.

Method of Award: After reviewing all bids received, the purchase order will be awarded to the responsible bidder whose bid is determined to be the lowest and most responsive in accordance with the HACN Procurement Policy.

HOUSING AUTHORITY LOW RENT SPECS
75,000 Square Feet of Luxury Vinyl Plank (LVP) Flooring
15,000 Linear Feet of Primed Base Trim

75,000 SF LVP Flooring, **bid must meet or exceed the following minimum specifications:**

- Tarkett Home -or equal to or better (Must be approved by HACN Administration)
- Luxury Vinyl Plank glue down flooring (InStudio 20 Dryback equivalent or better)
- Color – White Oak, Limed (IN212-20) or Similar (Must be approved by HACN Administration)
- Ultrabond Eco 399 Adhesive – equivalent or better. (4-Gallon Buckets)
- 6” x 48” plank size
- Micro Bevel
- Dryback Thickness of 2.5mm
- 20 mil wear layer
- Warranty- 30yr Limited Residential and 10yr Limited Light Commercial
- Must provide Color Samples on request as well as estimated time of arrival once order is placed.
- Must provide Spec Sheet and Warranty at the time of Bid Submission

15,000 Linear Feet Wood Base Trim

- #618 5-1/4” Primed Wood Base trim
- 12ft or 16ft only (8ft lengths not acceptable)
- Mix and Match of 12’ and 16’ length will be acceptable

Flooring and Base Trim must be delivered to: Housing Authority of the Cherokee Nation Warehouse, located at 1300 Nola Street Tahlequah, Ok.

***Must be delivered NO LATER THAN 10 WORKING DAYS FROM DATE PURCHASE ORDER ISSUED TO SELECTED VENDOR.

MANDATORY BID/SPECS. RESPONSE SHEET

BASE BID: Supplier shall bid: to Specs.

Cost per SF of LVP Flooring: \$_____

Total for 75,000 SF of LVP Flooring \$_____

Cost per 4 Gallon Bucket of Adhesive \$_____

Cost per foot of 5 1/4" Wood Base Trim \$_____

Total for all Material \$_____

Mandatory Bid Response sheet and Bid breakdown sheet must be fully completed before bid is considered. Submission of my bid is confirmation that I have reviewed the job, fully understood the scope of work, and will complete the job within the timeframe designated after the issuance of the Purchase Order

NOTE TO BIDDERS REGARDING INDIAN PREFERENCE

TERO Certified Contractor: _____ Yes _____ No
(Proof of certification must accompany all bids, Front and Back)

SUBMITTED:

Supplier Name

Supplier Address & Phone Number

Authorized Signature

Phone Number

NON-COLLUSIVE AFFIDAVIT

State of _____

County of _____

_____ being first duly sworn, deposed and says, that he/she is a partner or officer of the firm of _____, the party making and foregoing proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion or communication or conference, with any person to fix the bid price of affiant or any other bidder, or to fix overhead, profit or cost element of said bid price, or that of any other bidder, or to secure any advantage against the Housing Authority of the Cherokee Nation, or any person interested in the proposed contract; and, that all statements in said proposal or bid are true.

Signed: _____
(Bidder, if the bid is an individual;
Partner, if the bid is a partnership;
Officer, if the bid is a corporation)

Subscribed and sworn to before me this _____ day of _____, 20____.

My commission expires _____, 20____.

Notary Public Signature

Commission Number

