Cherokee Nation

www.cherokee.org

REQUEST FOR BIDS

GROSS MOTOR INDOOR/OUTDOOR EQUIPMENT
CATOOSA CHILD DEVELOPMENT CENTER

Bid Due Date: MARCH 19, 2026

CHEROKEE NATION
P.O. Box 948
Tahlequah, OK 74465
(918) 453-5000

CHEROKEE NATION
BID REQUEST

Gross Motor Indoor/Outdoor Equipment

The Cherokee Nation is accepting bids from interested parties for Gross Motor Indoor/Outdoor Equipment for the Child Development Center located in Catoosa, Oklahoma. Interested parties are to provide a bid to furnish product equal to or better than the specifications provided. Interested bidders must follow all directions outlined in this bid packet including the utilization of mandatory bid response sheet to be considered fully responsive.

The lowest most responsive, responsible bid will be the determining factor in awarding this bid taking Indian Preference in accordance with Cherokee Nation Policy and Procedures. The successful bidder will be issued a purchase order incorporating the bid response.

Bids are due March 19, 2026 by 5:00 p.m.

MANDATORY SUBMITTAL INFORMATION: Bid submittal requirements must be followed. Each bid must be submitted on the prescribed, required form with all areas completed. Bids may be or e-mailed to janice-vaughan@cherokee.org. It is the bidder's responsibility to ensure delivery of bid by March 19, 2026 by 5:00 p.m. Any bids received after the designated date and time will be ineligible for award.

Bid Acceptance: Bids will be accepted from Indian and Non-Indian bidders. Cherokee Nation reserves the right to reject any and all bids. Cherokee Nation reserves the right to determine if a bid meets stated requirements, and to award a purchase order for the bid that is in the best interest of the Cherokee Nation including but not limited to the total cost and capability of the bidder. Bidders are responsible for any and all costs associated with the preparation and submission of bids. To be considered, bids must be received by the specified date and time; any bid received after stipulated date and time will be returned unopened. No bidder may withdraw their bid within 30 days after proposal due date.

TERO Certification: Indian preference will be given only to bidders who provide proof of current certification from the Cherokee Nation Tribal Employments Office (TERO) located in Tahlequah, Oklahoma, telephone number (918) 453-5000. Proof of TERO certification must accompany and be included in bid submittal.

Conflict of Interest and Restrictions: If any contractor, contractor's employee, subcontractor, or any individual working on the proposed contract may have a possible conflict of interest that may affect the objectivity, analysis, and/or performance of the contract, it shall be declared in writing and submitted to Cherokee Purchasing Department (Attn: Janice Vaughan) no later than on or before March 19, 2026 **by 5:00 p.m.** The NATION will determine in writing if the conflict is significant and material and if so, may eliminate the contractor from submitting a proposal.

Verbal Instructions: Interested parties shall not initiate or execute any negotiation, decision, or action arising from any verbal discussion with any Cherokee Nation employee. Only written communications from the designated Contact Person at Cherokee Nation may be considered a duly authorized expression on behalf of the NATION regarding this RFP. Additionally, only written communications from interested parties are recognized as duly authorized expressions on behalf of the vendor. The same instructions shall apply to any subsequent award and agreement communications.

Qualifications of Bidder: The NATION may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the NATION all such information and data for this purpose as the NATION may request. The NATION reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the NATION such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Conditional bids will not be accepted.

Buy American – Recovery Act provisions: The buy American provisions direct that all of the iron, steel, and manufactured goods used in the project are produced or manufactured in the United States for a project for the construction, alteration, maintenance or repair of a public building or public work. This Buy American provision is applicable only to iron, steel, and manufactured good brought to the construction site for incorporation into a public building or public work. Products that do not fit the definition of manufactured goods are not covered.

Method of Award – Lowest Bid That Contains Lowest Most Responsive/Reasonable Offer From Qualified Bidder: After consideration of price and other factors, the purchase order will be awarded to the bidder whose bid is determined to be the lowest most responsive/reasonable offer taking Indian Preference into consideration and in the best interest of the Nation to accept. Award shall be to the lowest, most responsive/reasonable bid in accordance with Cherokee Nation Policy and Procedures. Indian/TERO Preference will be given only to bidders who provide proof of current TERO certification from the Cherokee Nation Tribal Employments Office (TERO) in accordance with current Cherokee Nation Policy. Proof of TERO certification must accompany and be included in bid submittal.

Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters: The responding party certifies to the best of its knowledge and belief that the person, the firm, or any of its principals are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency or Indian tribe. The bidder will also certify they have not, within a three-year period preceding this Request for Proposal, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, Local or Tribal) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commissions of embezzlement, theft, forgery, bribery, falsifications or destruction of records, making false statements, and are not presently indicted for, or

otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in this provision. The responding party certifies they have not, within a three-year period preceding this Request for Proposal, had one or more contracts terminated for default by a Federal, State, Local or Tribal agency. The responding party shall provide immediate written notice to the Cherokee Nation if, at any time prior to contract award, the person learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

General Information: Cherokee Nation reserves the right to waive any informalities or to reject any and all bids. Award of purchase order will be to the lowest most responsible responsive bidder and will be subject to availability of funds. All sums due to any suppliers utilized by successful bidders must be paid or will be paid within ten (10) days of receipt of any money received from the Cherokee Nation under any purchase order. Indian preference will be given to Contractors certified as an Indian-Owned firm by the Cherokee Nation Tribal Employment Rights Office (T.E.R.O.). Proof of certification must accompany all bids. No bidder may withdraw their bid within thirty (30) days after bid opening date.

A prospective contractor seeking to receive Indian Preference under this contract must be certified as an Indian-owned firm by the Cherokee Nation Tribal Employment Rights Office (TERO) and submit proof of that certification with their bid.

MANDATORY BID RESPONSE SHEET
GROSS MOTOR INDOOR/OUTDOOR EQUIPMENT

Product Description TOTAL

Gross Motor Equipment _____

Delivery & Set-up Fees _____

GRAND TOTAL BID $_____

LEAD TIME ARO: _____

ALL SPECIFICATIONS ARE FULLY MET: _____ YES _____NO

PRODUCT SPECIFICATIONS INCLUDED: _____ YES ____NO

**Cherokee Nation will consider bids for product equal to or better. If not bidding exact product, complete details and specifications for product must be submitted with bid. **

NOTE TO BIDDERS REGARDING INDIAN PREFERENCE:

TERO Certified Contractor: _____ Yes _____ No
(Proof of certification must accompany all bids)

SUBMITTED: _____
Company Name

_____
Company Address

_____
Company Phone Number

_____
Authorized Signature

_____
Print Name & Title

Product Specifications and Requirements
Provided by: Catoosa CDC
SEE FOLLOWING PAGES FOR SPECIFICATIONS

🏃 **7. Gross Motor & Outdoor**

BID INSTRUCTIONS

Gross Motor & Outdoor

Child Development Center
Catoosa Child Development Center

---

1. Purpose of Solicitation

The purpose of this solicitation is to obtain competitive bids for gross motor equipment, indoor/outdoor movement materials, sensory regulation items, and mobility play materials for use in the Child Development Center's gross motor rooms and designated indoor/outdoor activity areas.

All items must be appropriate for use in an early childhood setting and comply with applicable Oklahoma DHS Child Care Licensing requirements and STARS standards.

Materials procured under this bid will support:

- **Gross motor development (balance, climbing, coordination, endurance)**
- **Cooperative play and group movement activities**
- **Sensory processing and self-regulation supports**
- **Safe toddler mobility and ride-on play**
- **Indoor/outdoor exploratory and nature-based play**

---

2. Scope of Bid

This bid includes:

- **Gross motor equipment for indoor activity rooms**
- **Sensory regulation and therapeutic-support items (as specified)**
- **Toddler ride-on mobility equipment and traffic play supports**
- **Indoor/outdoor tunnels, mats, stepping paths, and movement course pieces**
- **Outdoor sensory stones and play materials**
- **Turf and surfaces intended for activity zones (as listed)**

This bid does not include:

- **Permanent playground structures**
- **Fixed or built-in equipment**
- **Construction/installation of building fixtures**

- **Technology devices unrelated to hands-on gross motor play**

Vendors must furnish all items in the quantities specified and in accordance with safety standards and functional intent.

---

3. Mandatory Line Items

All items listed in this solicitation are mandatory.

- **Vendors must submit pricing for every line item.**

Submission of a bid constitutes acknowledgment that the vendor can supply all listed items as specified or supply approved substitutions in accordance with Section 4.

---

4. Substitutions

Substitutions may only be proposed if they meet or exceed the specifications, functional intent, and regulatory requirements of the listed item.

Any proposed substitution must:

- **Meet or exceed Oklahoma DHS licensing expectations for safety and durability**
- **Be developmentally appropriate for the intended ages**
- **Preserve functional equivalence (same use and performance)**
- **Be cleanable/sanitized where applicable**
- **Maintain stability and safe design for high-use movement spaces**

Additional Requirements by Item Type

Ride-on toys/trikes/scooters: must be stable, classroom-rated, and age-appropriate with safe wheel design and durable frames.
Helmets: must be toddler-appropriate and meet applicable safety standards for intended use.
Sensory/weighted supports: must have clear manufacturer guidance for safe use and cleaning; must be washable where specified.
Mats/turf: must be appropriate for indoor/outdoor use, non-slip or backed appropriately, and safe for child activity areas.

Items with magnets/small parts: must have fully secured components and be compliant for the designated age group.

Required Documentation

Substitutions must be clearly identified in the bid response and include:

- **Manufacturer specifications**
- **Materials used**
- **Intended age range**
- **Safety certifications (when applicable)**
- **Care and cleaning instructions**
- **Description of functional equivalence**

Approval Requirement

All substitutions require prior written approval from:

Katherine Sanders
Center Manager
Catoosa Child Development Center

Unauthorized substitutions delivered without written approval may be rejected.

---

5. Product Standards & Compliance

All equipment must:

- **Be commercial-grade or heavy-duty classroom appropriate**
- **Be designed for repeated use in early childhood environments**
- **Be free of sharp edges, pinch points, or hazardous components**
- **Be cleanable and suitable for a licensed childcare facility**
- **Maintain stable construction and safe weight ratings for intended use**

Items intended for indoor/outdoor use must be safe for both settings and withstand typical classroom wear.

The vendor is responsible for ensuring all products comply with applicable safety and licensing standards.

---

6. Quantities & Room Distribution

Quantities listed represent required totals.

All items must be delivered according to the Gross Motor Delivery Table, which assigns equipment to:

- **Room 121 – Gross Motor A**
- **Room 156 – Gross Motor B**

Vendors must keep complete sets intact and deliver correct quantities to each room as specified.

---

7. Pricing

Pricing must be firm and include all applicable costs, including:

- **Freight**
- **Packaging**
- **Inside delivery**
- **Unloading**
- **Unboxing**
- **Placement into the designated room**
- **Assembly of any items shipped unassembled**
- **Packaging removal and disposal**

Unit pricing and extended totals must be clearly identified.
No additional delivery, handling, assembly, or service fees will be accepted after award.

---

8. Mandatory Delivery Window

All items must be delivered:

- **No earlier than June 4**
- **No later than June 19**

Early deliveries will be refused.
Late deliveries may result in default of contract.
Delivery date and arrival time must be coordinated in advance with the Center Manager.

---

9. Delivery, Unloading, Assembly & Placement Requirements

This is a full-service inside delivery contract.
Curbside delivery, dock-only delivery, or drop-off without placement will not be accepted.
The vendor is responsible for:

- **Delivering all items inside the Child Development Center**

- **Unloading all materials from the delivery vehicle**
- **Moving items into the correct gross motor room (121 or 156)**
- **Unboxing all materials in the appropriate room**
- **Assembling any items requiring assembly (per manufacturer instructions)**
- **Placing items in the designated zones as directed by facility staff**
- **Removing all packaging and debris**

The facility will not provide labor, carts, or equipment for unloading.

---

10. Completion Timeline

The vendor will have one (1) week from the initial delivery date to complete:

- **Delivery**
- **Unloading**
- **Unboxing**
- **Assembly (if applicable)**
- **Placement**
- **Packaging removal and disposal**

Failure to complete within one week may result in the bid being deemed incomplete.

---

11. Mandatory Labeling Requirements

Every box, shipment unit, or pallet must be clearly labeled with:

- **Catoosa Child Development Center**
- **BID 7 – Gross Motor & Outdoor**
- **Line Item Number**
- **Item Name**
- **Room Number: 121 or 156**

Boxes that arrive without proper room labeling may be refused at delivery.
The CDC will not assume responsibility for sorting or redistributing incorrectly labeled materials.

---

12. Packaging & Trash Removal

All packaging materials (cardboard, shrink wrap, foam, protective inserts) must be:

- **Removed from gross motor rooms**
- **Disposed of in the facility dumpster outside the building**

No packaging materials may be left onsite.

Failure to comply may result in delayed acceptance or rejection of delivery.

---

13. Evaluation Criteria

Bids will be evaluated based on:

- **Compliance with bid instructions and specifications**
- **Alignment with DHS and STARS expectations for safety and durability**
- **Age-appropriateness and classroom suitability**
- **Product quality and functional equivalence**
- **Vendor reliability and ability to meet delivery timelines**
- **Price**

---

14. Right to Reject

The purchasing entity reserves the right to:

- **Reject any or all bids**
- **Waive minor irregularities**
- **Reject bids that do not meet licensing, safety, or operational requirements**
- **Reject shipments that do not comply with labeling, delivery, assembly, or placement standards**
- **Award in the best interest of the facility**

---

15. Questions & Clarifications

All questions regarding this solicitation must be submitted in writing by the deadline identified in the bid timeline.

Verbal interpretations are not binding.

Line Item	Image	Item Name	Description	QTY	Unit Price (Vendor)	Extended Price (Vendor)	Substitution Proposed (Y/N)	Substitution Documentation Attached (Y/N)
1		**Shapes Walking Rope**	Our Walking Rope provides a fun and orderly way to move children. 10 colorful handles are big enough for two children to grab onto. 14-1/2 feet long. Machine washable. Activity guide included.	10				
2		**Brawny Tough Rainbow Parachute - 20'Dia.**	Ages 3+ / Grades PreK+ Develop social participation, teamwork and motor coordination with these strong, durable, lightweight nylon parachutes.	2				

3		Compression Vest	Size small **Therapeutic Sensory Benefits** The deep pressure "hug effect" offered by the vest helps regulate the nervous system, reduce anxiety, and improve attention and body awareness—ideal for children with autism, ADHD, or sensory processing needs.	2				
4		**Indoor/ Outdoor Bark Tunnel**	Experience the thrill of wriggling through a lifelike log with our Indoor/Outdoor Bark Tunnel! Whether used solo or connected to other tunnels for extended crawling adventures	2				
5		**Soft Build n' Play™ Foam Sensory Belly Boards and Discs - set of 5**	WHAT'S INCLUDED: Includes 5 foam sensory belly boards (each measuring 23-3/4" x 6" x 1-1/2") and 5 matching	2				

			textured discs (7-1/2" diameter). Assembled height off the ground is 2-3/4".					
6		**Infant & Toddler Sensory Kit**	Natural Sorting Tray (9 sections for collecting and organizing objects) 12 smooth and satisfying Natural Sorting Stones 12 tactile Sensory Stones 6 speckled sound-making eggs 16 threading pebbles with laces 8 sensory play animals	2				
7		**Obstacle Course Activity Set - 70 Pieces**	30 Rounded Hop-Around Steps 3 Jump Ropes (7'L) 6 Poly Spot Markers 6 Cones with Holes (12"H) 4 Poles (48"L) 5 each of 14", 18" and 25" Solid Plastic Hoops	1				

			6 Traffic Signs Activity Guide					
8		**Nature's Footsteps Walking Path - Set of 15 Non-Slip Mats**	The set includes 15 non-slip, thick, rubber backed mats. Each mat has been cut into the shape of the image which is printed on it. The set contains 8 leaves from all seasons, 3 log cross sections, 3 rocks and 1 log. The printed top layer is made from polyester and attached to the rubber through a heat press, which adheres to the fabric and makes the pieces very durable. Sizes range from 36.2 inches long x 7.1 inches wide for the largest piece and 9.4 inches long x 7.9 inches wide for the smallest.	2				

9		**Mud Kitchen Process Stones Set of 10**	Measure, cut, whisk and stir your way to sequencing success! These tactile stones show a simple image of a cooking process on one side and a related word on the reverse.	2				
10		**Sensory Outdoor Play Stones-Vegetables Set of 8**	Boiled, roasted, fried or steamed, each one can be used to make all sorts of soups, stews, salads and stir fries. Each set contains eight vegetables: tomato, pak choi, onion, peas, carrot, mushroom, cucumber and broccoli.	2				
11		**Sensory Outdoor Play Stones Fruit Set of 8**	The set includes eight colorful fruits: apple, pear, peach, strawberry, avocado, kiwi, orange and lemon. Stones measure 1-1/2 inches to 3 inches.	2				

12		**Sensory Outdoor Multicultural Food Play Stones - Set of 16**	BREAD SET INCLUDES: Bagel, challah, croissant, fougasse, poppy seed bread, pretzel, saffron bun, and sourdough. All pieces measure 2 inches to 3 inches. FOOD SET INCLUDES: Bao bun, empanada, kalitsounia, pizza, samosa, spring roll, sushi, and taco. Measures 2 to 3 inches.					
13		**Sunshine Baby Activity Walker**	1 wooden activity walker measuring 15-1/4" x 15-1/4" x 20", featuring a sun mirror, spinning windmill, rainbow bead wire, clacking moon and cloud, flipping polar bear and snowflake, peek-a-boo bunny window, sliding flower stem disks,	2				

			rotating cubes, 4 shape sorters, 3 rotating cogs, and a fabric canopy storage compartment. Assembly required; weighs 8.29 lbs.					
14		**Indoor-Outdoor Moveable Play Kitchen**	Attractive all-in-one play kitchen has hutch, counter with 3-burner stove top, oven, and stainless steel sink with working pump faucet.	2				
15		**8" Toddler Trike**	Ages 18 mos + / Toddler The best trike for toddlers! The lower seats and sturdy crossbars mean extra stability for little ones as they climb on and off.	15				
16		Toddler Trike Helmet	Ages 12 mos + / Infant Vented helmet for toddlers.	15				
17		**Stop and Go Traffic Playset**	Red light, green light... learn to stop and go! Build an interactive trike track	2				

			with this light-up stoplight and set of 5 double-sided vibrant traffic signs.					
18		**Ride Along Scooter (Pink)**	The Ride Along Scooter features a sleek, vintage-inspired design with rich coloring and chrome-like details.	4				
19		**Ride Along Scooter (Blue)**	The Ride Along Scooter features a sleek, vintage-inspired design with rich coloring and chrome-like details.	4				
20		**Switch & Press Fine Motor Board**	In babies, crucial neural connections happen before age three. At an early age, toddlers learn by playing. Combine learning and playing with the Switch and Press Fine Motor Board. Suitable for 10 months and up.	2				

21		**Boho Sensory Set, 24 pcs.**	GROWING WITH PLAY: Large and small, smooth and bumpy, these balls and links challenge tiny hands and encourage crawling grasping, rolling, and chasing – igniting gross motor skills and improving children's balance and coordination. They promote a natural desire to reach out, touch, experience different textures, shapes, and bright colors.	2				
22		***Weighted Sensory Support Essentials***	The Weighted Sensory Support Essentials bundle promotes emotional regulation, sensory processing, and self-regulation, creating a supportive and inclusive learning	1				

			environment for all children.					
23		**Tactile Sensory Discs - Set of 6**	PRODUCT SIZE/DIMENSIONS: Discs have an approximate diameter of 5”. Set contains 6 different texture discs.	2				
24		**Crinkly Sensory Paper, Set of 2**	A sensory delight that will captivate, entertain, and stimulate your little one! Set of 2 soft Sensory Papers, Red Panda and Sea Lion.	2				
25		**Student Swing Chair**	Seating Width: 2ft 4in Total Height: 4ft 11in Carrying Capacity: 175lbs Machine washable, hang to dry.	2				
26		**Excellerations® Glitter Circle Liquid Tiles - Set of 5**	Moving, glittery liquid tiles make for a fun sensory experience! The sparkly liquid reacts to the pressure of the foot, creating a	2				

			burst of color with every step.					
27		**Artificial Grass Turf 3FTX8FT, 1.38" Pile Height Realistic Synthetic Grass, Indoor Outdoor Pet Faux Grass Astro Rug Carpet for Garden Backyard Patio Balcony**	Custom Size Available: We provide 1ft to 13ft width and 1ft to 82ft length. Please ensure the grass yarns are same direction when you joint several pieces together. No worry with 30 days return policy.Feel free to contact us if you have any problem, we will be there with you.	2				
28		**Sensory Compression Rocking Chair for Kids – Soft Squeeze Sensory Seat with Sequin Mats,Calming Deep Pressure Chair for Autism & ADHD, Multi-Position Cozy**	Triple Sensory Calming for Focus & Regulation:This sensory compression rocking chair combines deep-pressure squeeze from both sides, gentle rocking motion, and tactile sequin play. Designed to help kids calm their bodies, reduce sensory	4				

		Corner, Washable Cover, Blue	overload, and refocus—ideal for children with Autism, ADHD, or sensory-seeking needs					
29		**Soft Play Rocker Car - Fun Foam Rocking Car for Toddlers & Kids, Safe & Durable**	Exciting Rocker: Fun foam rocker designed to ignite children's imagination while providing a safe and enjoyable play experience	8				

📦 **GROSS MOTOR DELIVERY TABLE**

Bid: Gross Motor Equipment

🏃 ***ROOM 121 – Gross Motor A***

(Focus: Movement Courses + Toddler Mobility Zone)

Line	Item	Qty to Room 121
1	Shapes Walking Rope	5
2	Rainbow Parachute	1
3	Compression Vest	1
4	Bark Tunnel	1
5	Foam Belly Boards Set	1
6	Infant/Toddler Sensory Kit	1
7	Obstacle Course Activity Set	1 (Entire Set)
8	Nature's Footsteps Mats	1
9	Mud Kitchen Process Stones	1
10	Vegetable Stones	1
11	Fruit Stones	1
12	Multicultural Food Stones	1
13	Sunshine Activity Walker	1

14	Moveable Play Kitchen	1
15	8" Toddler Trikes	8
16	Toddler Helmets	8
17	Stop & Go Traffic Set	1
18	Pink Scooters	2
19	Blue Scooters	2
20	Switch & Press Fine Motor Board	1
21	Boho Sensory Set	1
23	Tactile Sensory Discs	1
24	Crinkly Sensory Paper	1
25	Student Swing Chair	1
26	Glitter Liquid Tiles	1
27	Artificial Turf	1
28	**Sensory Compression Rocking Chair**	2

🏃 ***ROOM 156 – Gross Motor B***

(Focus: Sensory Regulation + Cycling Track Zone)

Line	Item	Qty to Room 156
1	Shapes Walking Rope	5
2	Rainbow Parachute	1
3	Compression Vest	1
4	Bark Tunnel	1
5	Foam Belly Boards Set	1
6	Infant/Toddler Sensory Kit	1
8	Nature’s Footsteps Mats	1
9	Mud Kitchen Process Stones	1
10	Vegetable Stones	1
11	Fruit Stones	1
12	Multicultural Food Stones	1
13	Sunshine Activity Walker	1
14	Moveable Play Kitchen	1
15	8" Toddler Trikes	7
16	Toddler Helmets	7

17	Stop & Go Traffic Set	1
18	Pink Scooters	2
19	Blue Scooters	2
20	Switch & Press Fine Motor Board	1
21	Boho Sensory Set	1
22	Weighted Sensory Support Essentials	1 (Central regulation zone)
23	Tactile Sensory Discs	1
24	Crinkly Sensory Paper	1
25	Student Swing Chair	1
26	Glitter Liquid Tiles	1
27	Artificial Turf	1
28	**Sensory Compression Rocking Chair**	2
29	**Soft Play Rocker**	4