

Work Write-Up and Bid Document

Andy Hess
 111 Kennedy Circle
 Roland, OK
 74954-
 (918) 453-7932

Contractor Name _____

Contractor Signature _____

Bid Due Date: _____

<i>Trade</i>	<i>Area</i>	<i>Description</i>	<i>Comments</i>	<i>Manual Spec</i>	<i>Quantity</i>	<i>Enter Bid</i>
<i>Appliances</i>						
KITCHEN						
1		Dishwasher/Replace. Replace existing dishwasher with new dishwasher	Install dishwasher.	10.F.	1 EA	<input type="text"/>
2		Fire Protection/Install fire extinguisher(1-A:B:C) with wall mount bracket.	Install fire extinguisher.	2f	1 EA	<input type="text"/>
3		Range Oven/30"/Free Standing/Replace. Replace existing free standing range oven with new 30" range oven.	Install range oven.	10.F	1 EA	<input type="text"/>
4		Refrigerator/18.3 C.F./Replace. Replace existing refrigerator with new refrigerator/18.3 C.F.	Install refrigerator.	10.F	1 EA	<input type="text"/>
5		Vent-A-Hood/30"/Ext.Vented/Replace. Replace existing vent-a-hood with new kitchen vent-a-hood (ext.vent)/30"	Install vent-a-hood.	10.D.3.D	1 EA	<input type="text"/>

<i>Trade</i>	<i>Area</i>	<i>Description</i>	<i>Comments</i>	<i>Manual Spec</i>	<i>Quantity</i>	<i>Enter Bid</i>
<i>Carpentry</i>						
BATHROOM #1						
6		Mirror/Wall Hung. Install new wall hung mirror with beveled edges.	Replace bath mirrors. Match existing.	11.2.z	2 ea	<input type="text"/>
7		Paper Holder/Replace paper holder	Replace paper holders.	10.E.2.	2 EA	<input type="text"/>
8		Towel Bar/Install new towel bar/24".	Replace all towel bars.	10.E.2.	4 EA	<input type="text"/>
EXTERIOR						
9		Door/Exterior/6-Panel Steel/Pre-Hung/Replace. Replace exterior entrance door with new pre-hung-steel six panel. Use Stanley #13757 or written approved equal. Work shall include lockset keyed alike & paint-both sides.	Replace entry door. Match existing size & swing.	8.A.	1 EA	<input type="text"/>
10		Garage Vehicle Door/16' x 7'/Install new overhead garage vehicle door--16' X 7'.	Replace garage door. Seals & keyed lock included.	8.C	1 EA	<input type="text"/>
11		Lockset/Exterior/Entry/Install. Install new exterior door entry lockset. Use Kwikset "Copa" or written approved equal.	Install keyed alike lock sets.	8.P	2 EA	<input type="text"/>

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<i>Carpentry</i>						
	EXTERIOR					
12		Storm Door/Vinyl Clad/Replace storm/screen door with new self storing storm door/Vinyl Clad/Use Larson model 298-SS or written approved equal.	Replace all storm doors.	8.B	2 EA	<input type="text"/>
13		Window Screen/Repair window screen as per General Specifications.	Replace all damaged/missing screens. Caulk interior & exterior of all windows.	8.I	2 EA	<input type="text"/>
	INTERIOR					
14		Closet Shelf/Wood. Install new closet shelf/ 1" x 12". Work shall include braces & paint both sides.	Replace shelves & braces in utility room & pantry.	6.Z.	20 LF	<input type="text"/>
<i>Electrical</i>						
	ELECTRICAL					
15		Ceiling Fan & Light Kit/44"/Install new ceiling fan (44") with light kit, switch, cover plate and wiring/Use Hunter "Coastal Breeze Plus" or written approved equal (lifetime warranty).	Install ceiling fans in bedrooms.	13.D.9.B	3 EA	<input type="text"/>

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<i>Electrical</i>						
ELECTRICAL						
16		Ceiling Fan & Light Kit/52"/Install ceiling fan (52") with light kit, switch, cover plate and wiring/Use Hunter "Greenwich" or written approved equal (lifetime warranty).	Install ceiling fan in living room.	13.D.9.B	1	EA <input type="text"/>
17		Light Fixture/Porch/Replace exterior porch light.	Replace all porch lights.	13.D.9	4	EA <input type="text"/>
18		Light Fixture/Room/Replace. Replace existing light fixture with new semi-flush mount ceiling style light fixture. Use Angelo model 66201.	Replace all light fixtures.	13.D.9	14	EA <input type="text"/>
19		Light Fixture/Vent-Light/Install new bathroom light (100 watt), vent fan (70 CFM) and switch. Use Broan model 679 or written approved equal.	Replace vent lights.	13.D.16	2	EA <input type="text"/>
20		Outlet/110v Duplex/20 Amp/Grounded/Replace 110 duplex outlet and cover/20 amp., grounded.	Replace outlets & covers as needed.	13.D.	10	EA <input type="text"/>
21		Outlet/GFCI/Replace existing outlet with new GFCI outlet.	Replace all GFI outlets & covers.	13.D.6.	5	EA <input type="text"/>

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Electrical

ELECTRICAL

22		Smoke Detector/Battery Operated/Install new smoke detector, battery operated (10 year lithium battery). All bedrooms and hallways adjacent to bedrooms. Use Firex #4015 or written approved equal.	Install new batteries in all smoke alarms.	13.D.11	4 EA	<input type="text"/>
23		Switch & Cover Plate/20 Amp/Replace switch and cover/20 amp.	Replace switches & covers as needed.	13.D.	10 EA	<input type="text"/>

Flooring

INTERIOR

24		Carpet & Pad/Nylon/25 oz./Install new carpet (25 oz. face weight/nylon with 5 year wear and stain warranty) and pad (7/16"- 6 lb.). Use Beaulieu "Prairie" 25 oz. Face weight or written approved equal.	Replace all carpet & pad.	9.M	105 SY	<input type="text"/>
25		Vinyl floor planks/Install vinyl floor planks/Glue down/7 mil wear layer/10 year residential warranty	Remove all vct & install vinyl planks.	9.L	400 SF	<input type="text"/>

HVAC

HVAC

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HVAC

HVAC

26	HVAC System/Service. Service complete HVAC system	Service & check HVAC system. Install new thermostat.	12.M.	1 EA	<input type="text"/>
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Paint & Finish

EXTERIOR

27	Door/Paint exterior door/Both sides, casing and trim/Two coats.	Paint exterior doors.	9.N.4	2 EA	<input type="text"/>
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INTERIOR

28	Cabinets/Refinish existing cabinets/remove finish, sand/re-stain/varnish, 3 coats, sand after first coat.	Clean, sand & refinish all cabinets & vanities. Caulk countertops.	6.O.3.	200 SF	<input type="text"/>
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29	Interior Surfaces/Paint all interior surfaces of structure - Two Coats. Entire interior excluding kitchen and bath cabinets. Work shall include minor repairs to all surfaces. SF=FLOOR AREA OF ENTIRE STRUCTURE.	Repair all minor damage to sheetrock & paint entire interior of home including garage & closets off white.	9.N.	1800 SF	<input type="text"/>
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Plumbing

PLUMBING

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Plumbing

PLUMBING

30		Commode & Seat/Install new commode, seat, supply line, shutoff and wax seal. Use American Standard Cadet or written approved equal.	Replace both toilets.	11.A	2	EA <input type="text"/>
31		Faucet-Install new faucet, supply & drain lines & shutoffs. Use Delta.	Replace bath faucets.	11.A	2	EA <input type="text"/>
32		Sink & Faucet/Kitchen. Install new kitchen sink (33" x 22") & Faucet (Use Delta single-handle model100-WF or written approved equal). Work shall include new supply lines, shut offs and trap.	Replace sink & faucet. Use Delta.	11.A	1	EA <input type="text"/>
33		Water Heater/Electric. Install new 40 gallon electric hot water tank to code. Bradford White or written approved equal.	Replace HWT.	11.A	1	EA <input type="text"/>

Professional Services

PROFESSIONAL SERVICES

34		Permits/Inspections. Contractor is responsible for all permits/inspections required by local code.	Contractor is responsible for all permits & inspections.	P4	1	EA <input type="text"/>
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Site Work

EXTERIOR

<i>Trade</i>	<i>Area</i>	<i>Description</i>	<i>Comments</i>	<i>Manual Spec</i>	<i>Quantity</i>	<i>Enter Bid</i>
<i>Site Work</i>						
	EXTERIOR					
35		Cleanup/Final. Final cleanup of entire Project.	Remove all trash & debris. Mow & weed eat yard.		1 SF	<input type="text"/>
	INTERIOR					
36		Cleanup/Final. Final cleanup of entire Project.	Clean all floors, tubs, windows, countertops, etc.		1 SF	<input type="text"/>
	PROFESSIONAL SERVICES					
37		Pests/Treat Structure. Treat structure for pests.	Spray/treat home for roaches.	2.Q	1 SF	<input type="text"/>
TOTAL						<input type="text"/>

**HOUSING AUTHORITY OF THE CHEROKEE NATION
VACANT UNIT INFORMATION SHEET**

Name of Homebuyer: Andy Hess

Forwarding Address: Unknown
City, State, Zip Code:

County:	Sequoyah	Move-In Date:	11/16/2016
Project #:	5501	Move-out Date:	7/19/2018
Account #:	HE-4844	Bedroom Size:	3
Unit #:	74844	Reason Vacated:	Reposessed by HACN

Previous Homebuyer: _____

Move-In Date: _____

Physical Address of Vacant Unit: _____

City, State, Zip Code: 111 Kennedy Circle Roland, OK 74954

Directions to Unit: at the Junction of Hwy 64 & Roland Rd, turn North, go 1.6 miles, turn Left on Highland Circle, go 1 block turn Left, go 1 block turn Left again, follow street over to site at the corner of Adysen St & Lattimore Circle

	UTILITY COMPANY	ACCOUNT #
Gas:		
Electric:	Ark Valley Electric Corp	47960980
Water:	Roland Utility Authority	15418197

Condition of Unit: Unknown Change Locks: Yes

List any changes and/or additions made to unit: Unknown

Date: 7-19-2018 HACN Staff: Megan Woolen

- CC: Tenant File
- | | |
|-----------------|---------------------------------|
| Jerri A. Killer | Housing Management Director |
| Vera Hooper | Manager of Housing |
| Vera Hooper | Supervisor - Housing Management |
| Erna Reeves | Deputy Director |
| Joe Leach | Construction Manager |
| Jeremy Holderby | Development Clerk |

ERR
4-6-16

Attachments Required For Environmental:
Yes Copy of Plat if in Addition
No Copy of Survey
No Utility Transfer (Required if Assigned Back)

Attachments Required for Housing Mgmt Staff:
Yes Tenant Information Sheet
Yes Unit Information & Tenant Report
Yes Tenant Transaction
Yes Payoff Statement
No Request Appraisal

105 ESTATES

MARSHA EDWARDS

492
491
490
489
488
487
486
485
484

319.09 S85°53'02"E

S89°37'24"E 255.60

483
482
481
480
479
478
477
476
475
474
473
472
471
470

N03°23'37"W 639.62

20' UTILITY EASEMENT

EXISTING COWAN ESTATE

NORTH 543.49

468

S82°30'52"W 540.67

UNION PACIFIC
(100' R/W) RAILROAD

MAYFIELD DRIVE

EXIST. 8" PVC SW

