

**CHEROKEE NATION
REQUEST FOR BID
DETAILED ANNOUNCEMENT
ROADWAY AND PARKING LOT CONSTRUCTION – HULBERT COMMUNITY
CENTER**

The Cherokee Nation is seeking sealed bids from qualified contractors to provide and install a parking lot for the Hulbert Community Center, Latitude 35°55'57.44"N, Longitude 95° 8'21.48"W (directly behind Hulbert Post Office) Hulbert, OK. The site is located in Cherokee County, Oklahoma. Interested parties are to provide bids to furnish all labor, quality control, materials, supplies, and supervision to complete the entire project. The entire project must be fully completed within 120 calendar days. The specifications and scope of work are available in the bid packet. To receive a bid packet, interested parties may contact Cherokee Nation Acquisition Management; Michelle Parsons (918) 453-5609 or Shelly McClain (918) 207-3894. The bid packet contains all necessary form documents. Interested parties may visit the job site and acquaint themselves with the exact nature of the work to be performed; to schedule a site visit contact Gary Cooper, Hulbert Community Organization at (918) 207-9268. A bid guaranty equal to five percent (5%) of total bid must be included with the bid submittal. **There will be a mandatory pre-bid meeting on Thursday, February 7, 2019 at 10:00 a.m. in the Financial Resources Large Conference Room (directly behind the Main Complex), 17665 S. Muskogee, Tahlequah, Oklahoma. Site visits will be conducted after the mandatory pre-bid meeting.** Bids will be accepted from Indian and Non-Indian bidders who have attended the mandatory pre-bid meeting. All Cherokee Nation buildings, whether leased or owned, and the grounds surrounding those facilities are considered by the Nation to be a drug free and tobacco free workplace; the successful bidder will ensure all employees, subcontractors, and other workers will abide by this policy. Indian preference will be given only to bidders who provide proof of current certification from the Cherokee Nation Tribal Employments Office (TERO) located in Tahlequah, Oklahoma, telephone number (918) 453-5000. Proof of TERO certification must accompany and be included in sealed bid submittal. This bid is subject to Section 7 (b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 405e) which requires in part that to the greatest extent feasible, preference in the award of contracts and subcontracts shall be given to Indian Organizations and Indian Owned Economic Enterprises. There shall be one (1) contract awarded for the entire project. Bid will be awarded to the lowest, most responsive/responsible bid. The subsequent contract must be fully executed within ten (10) days of award or the bid will become null and void, and the next lowest most responsive/responsible bid will be considered. Award of contract will be subject to availability of funds. TERO requirements apply to award of contract. Cherokee Nation TERO Office requirements apply including fee of ½ of 1% of contract award. Successful bidder must complete required TERO paperwork and pay all applicable fees in accordance with Legislative Act 30-12 for this project. Please contact Cherokee Nation Tribal Employment Rights Office (T.E.R.O.) at (918) 453-5000 with any questions. The successful bidder must have fees and all paperwork submitted to TERO for contract to be considered fully executed. A Performance Bond and Payment Bond will be required of the successful bidder along with a one-year warranty period as specified in the bid packet. Sealed bids may be mailed to the Cherokee Nation Acquisition Management, Attn: Michelle Parsons or Shelly McClain, P.O. Box 948, Tahlequah, Oklahoma 74465; or bid may be hand delivered to Cherokee

Nation Acquisition Management, Attn: Michelle Parsons or Shelly McClain, 17665 S. Muskogee Avenue, Tahlequah, Oklahoma 74464. **Bids must be received on or before Friday, February 22, 2019 at 10:00 a.m.** Bids must be sealed and clearly marked "SEALED BID, DO NOT OPEN, PARKING LOT CONSTRUCTION – HULBERT COMMUNITY CENTER". **A Public Bid Opening will be held Friday, February 22, 2019 at 10:00 a.m. in the Financial Resources Large Conference Room (directly behind the Main Complex), 17665 S. Muskogee, Tahlequah, Oklahoma.** Cherokee Nation reserves the right to reject any and all bids. Cherokee Nation reserves the right to determine if a bid meets stated requirements, and to award a contract for bid that is in the best interest of the Cherokee Nation including but not limited to the total cost and capability of the bidder. Cherokee Nation reserves the right to determine the format of any agreement resulting from this bid opportunity. Bidders are responsible for any and all costs associated with the preparation and submission of bids. No bidder may withdraw their bid within 120 days after bid due date.