

Cherokee Nation

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REQUEST FOR BIDS

2019 Ford Expedition



Bid Due Date: April 18, 2019

CHEROKEE NATION

P.O. Box 948
Tahlequah, OK 74465
(918) 453-5000

CHEROKEE NATION
BID REQUEST
2019 Ford Expedition

The Cherokee Nation is accepting bids from interested parties for one (1) 2019 Ford Expedition FX4 Max with less than 200 miles on odometer and can be delivered to Tahlequah, Oklahoma within 30 days after bid is awarded. Interested parties are to provide a bid to furnish product equal to or better than the specifications provided by Cherokee Nation Emergency Management. Interested bidders must follow all directions outlined in this bid packet including the utilization of mandatory bid response sheet to be considered fully responsive.

The lowest most responsive, responsible bid will be the determining factor in awarding this bid taking Indian Preference in accordance with Cherokee Nation Acquisition Management Policy and Procedures. The successful bidder will be issued a purchase order incorporating the bid response.

Bids are due April 18, 2019 by 5:00 p.m.

MANDATORY SUBMITTAL INFORMATION: Bid submittal requirements must be followed. Each bid must be submitted on the prescribed, required form with all areas completed. Bids may be faxed to the attention of Pam Jumper at (918) 458-4493 or (918) 458-7695 or e-mailed to pam-jumper@cherokee.org. It is the bidder's responsibility to ensure delivery of bid by **April 18, 2019 by 5:00 p.m.** Any bids received after the designated date and time will be ineligible for award.

Bid Acceptance: Bids will be accepted from Indian and Non-Indian bidders. Cherokee Nation reserves the right to reject any and all bids. Cherokee Nation reserves the right to determine if a bid meets stated requirements, and to award a purchase order for the bid that is in the best interest of the Cherokee Nation including but not limited to the total cost and capability of the bidder. Bidders are responsible for any and all costs associated with the preparation and submission of bids. To be considered, bids must be received by the specified date and time; any bid received after stipulated date and time will be returned unopened. No bidder may withdraw their bid within 30 days after proposal due date.

TERO Certification: Indian preference will be given only to bidders who provide proof of current certification from the Cherokee Nation Tribal Employments Office (TERO) located in Tahlequah, Oklahoma, telephone number (918) 453-5000. Proof of TERO certification must accompany and be included in bid submittal.

Conflict of Interest and Restrictions: If any contractor, contractor's employee, subcontractor, or any individual working on the proposed contract may have a possible conflict of interest that may affect the objectivity, analysis, and/or performance of the contract, it shall be declared in writing and submitted to Cherokee Acquisition Management (Attn: Pam Jumper) no later than on or before **April 18, 2019 by 5:00 p.m.**

The NATION will determine in writing if the conflict is significant and material and if so, may eliminate the contractor from submitting a proposal.

Verbal Instructions: Interested parties shall not initiate or execute any negotiation, decision, or action arising from any verbal discussion with any Cherokee Nation employee. Only written communications from the designated Contact Person at Cherokee Nation may be considered a duly authorized expression on behalf of the NATION regarding this RFP. Additionally, only written communications from interested parties are recognized as duly authorized expressions on behalf of the vendor. The same instructions shall apply to any subsequent award and agreement communications.

Qualifications of Bidder: The NATION may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the NATION all such information and data for this purpose as the NATION may request. The NATION reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the NATION such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Conditional bids will not be accepted.

Method of Award – Lowest Bid That Contains Lowest Most Responsive/Reasonable Offer From Qualified Bidder: After consideration of price and other factors, the purchase order will be awarded to the bidder whose bid is determined to be the lowest most responsive/reasonable offer taking Indian Preference into consideration and in the best interest of the Nation to accept. Award shall be to the lowest, most responsive/reasonable bid in accordance with Cherokee Nation Acquisition Management Policy and Procedures. Indian/TERO Preference will be given only to bidders who provide proof of current TERO certification from the Cherokee Nation Tribal Employments Office (TERO) in accordance with current Cherokee Nation Policy. Proof of TERO certification must accompany and be included in bid submittal.

Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters: The responding party certifies to the best of its knowledge and belief that the person, the firm, or any of its principals are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency or Indian tribe. The bidder will also certify they have not, within a three-year period preceding this Request for Proposal, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, Local or Tribal) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commissions of embezzlement, theft, forgery, bribery, falsifications or destruction of records, making false statements, and are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in this provision. The responding party certifies they have not, within a three-year period preceding this Request for Proposal, had one or more contracts terminated for default by a Federal, State, Local or Tribal agency. The responding party shall provide immediate written notice to the Cherokee Nation if, at any time prior to

contract award, the person learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

General Information: Cherokee Nation reserves the right to waive any informalities or to reject any and all bids. Award of purchase order will be to the lowest most responsible responsive bidder and will be subject to availability of funds. All sums due to any suppliers utilized by successful bidders must be paid or will be paid within ten (10) days of receipt of any money received from the Cherokee Nation under any purchase order. Indian preference will be given to Contractors certified as an Indian-Owned firm by the Cherokee Nation Tribal Employment Rights Office (T.E.R.O.). Proof of certification must accompany all bids. No bidder may withdraw their bid within thirty (30) days after bid opening date.

A prospective contractor seeking to receive Indian Preference under this contract must be certified as an Indian-owned firm by the Cherokee Nation Tribal Employment Rights Office (TERO) and submit proof of that certification with their bid.

MANDATORY BID RESPONSE SHEET
2019 Ford Expedition

<u>Product Description</u>	<u>QTY</u>	<u>UNIT COST</u>	<u>TOTAL</u>
2019 Ford Expedition FX4 Max	<u>01</u>	_____	_____

Year _____

Make _____

Model _____

Odometer reading _____

GRAND TOTAL BID \$ _____

LEAD TIME ARO: _____

ALL SPECIFICATIONS ARE FULLY MET: _____ **YES** _____ **NO**

****Cherokee Nation will consider bids for product equal to or better. If not bidding exact product, complete details and specifications for product must be submitted with bid.****

NOTE TO BIDDERS REGARDING INDIAN PREFERENCE:

TERO Certified Contractor: _____ Yes _____ No
 (Proof of certification must accompany all bids)

SUBMITTED:

Company Name

Company Address

Authorized Signature

Print Name & Title

Phone/Fax Numbers

Product Specifications and Requirements

Provided by: Cherokee Nation Emergency Management

The Cherokee Nation Purchasing Department is seeking bids on behalf of Emergency Management Services for one (1) 2019 Ford Expedition FX4 Max with less than 200 miles on Odometer.

The desired vehicle information and specifications as provided by Emergency Management Services follow on pages 7-8 in this bid packet.

The Nation will accept bids for a vehicle that is **equal to or better than** the specs provided. All bidders are to provide complete specifications for offered vehicle with bid submittal.

2019 Ford Expedition FX4 MAX less than 200 Miles on Odometer

Vehicle will need to be delivered to Cherokee Nation Tribal Complex, Tahlequah, Ok 74464, no later than 30 days after bid award.

MECHANICAL

- 4x4
- FX4 Off-Road Package
- Heavy Duty Trailer Towing Package
- Equipment Package 202A
- Cargo Package (cargo manager and roof rail crossbars)
- Driver Assistance Package
- Voice activated navigation system with pinch to zoom and integrated SiriusXM with Travel link 5yr subscription.
- Floor liners for 1st and 2nd rows
- Intelligent access
- 30 gallon fuel capacity
- Trailering equipment includes hitch platform, 7-wire harness with independent fused circuits mated to a 7-way sealed connector and 2" receiver hitch.
- 15,300-lb. GCWR, 9000-lb trailering capacity
- Tire Pressure Monitor with Tire Fill Alert
- Fog lamps
- Front recovery hooks(Framed Mounted)
- Skid Plate Package
- Electronic Cruise Control and BLIS with cross traffic alert
- Hill start assist
- 3yr/36,000 bumper to bumper warranty, 5yr/60,000 roadside assist
- 3.73 ratio axle

INTERIOR

- Powerfold 3rd row 60/40 split bench seat
- Powerfold 2nd row bench with slide
- Tri-Zone Auto climate control
- Power windows, power locks

- ActiveX Power Seats
- Remote start
- Privacy Glass
- Ford Pass connect 4Gwifi with connectivity package

EXTERIOR

- Allowable Exterior colors, single: Agate black, oxford white or white platinum
- Skid plate package
- Trailer receiver hitch
- Luggage Rack cross rails
- Power automatic retractable side step running boards
- Rear view camera