

REQUEST FOR PROPOSAL

Backup Solution



Proposals Due: May 31st, 2019 at 10:00 A.M.

Housing Authority of the Cherokee Nation

P.O. Box 1007

Tahlequah, OK 74465

(918) 456-5482

Housing Authority of the Cherokee Nation

PROPOSAL REQUEST

The Housing Authority of the Cherokee Nation is seeking proposals from interested parties for Backup Solution for physical and virtual servers. **Delivery of equipment and products must be no later than (15) fifteen working days after receiving purchase order. Proposals must meet or exceed the specifications attached.** To be considered a responsive/responsible proposal, the mandatory proposal response sheet must be fully completed. **Proposals are due no later than May 31st, 2019 at 10:00 A.M.**

MANDATORY SUBMITTAL INFORMATION:

Proposals may be mailed to the Housing Authority of the Cherokee Nation, Attn: Herman Augerhole, P.O. Box 1007, Tahlequah, OK 74465. Proposals may also be faxed to the attention of Herman Augerhole at (918) 458-5637 or e-mailed to herman.augerhole@hacn.org. It is the bidder's responsibility to ensure delivery of proposals by **May 31st, 2019 at 10:00 A.M.** Proposals received after the deadline will not be considered.

Proposal Acceptance: Proposals will be accepted from Indian and Non-Indian bidders. HACN reserves the right to determine if a proposal meets stated requirements, and to award a purchase order for the proposal that is in the best interest of the HACN, including but not limited to the total cost and capability of the bidder. Bidders are responsible for any and all costs associated with the preparation and submission of proposal. To be considered, proposals must be received by the specified date and time; any proposal received after stipulated date and time will be returned unopened. No bidder may withdraw their proposal within 30 days after the due date. HACN reserves the right to reject any and all proposals.

Bidders can direct questions to Jeff Sparks @ 918-456-5482 Ext. 1999.

Cherokee and Indian Preference: Indian preference will be given only to bidders who provide proof of current certification from the Cherokee Nation Tribal Employments Office (TERO) located in Tahlequah, OK. Proof of TERO certification must be included with the proposal or provided within three (3) days of award. This contract is subject to Section 7(b) of the Indian Self-Determination and Education Assistance Act, which requires in part that to the greatest extent feasible, preference in the award of contracts and subcontracts shall be given to Indian Organizations and Indian Owned Economic Enterprises.

Method of Award: After reviewing all proposals received, the purchase order will be awarded to the responsible bidder whose proposal is determined to be the lowest and most responsive in accordance with the HACN Procurement Policy.

Method of Payment: HACN will only make payment through manual transactions and will not make payment through automated processes.

BACKUP SOLUTION SPECIFICATIONS

Preferred Specifications:

- Physical hardware and software
- Raw data of physical and virtual servers is 15TB with room for growth.
- Ability to backup bare metal, virtual machine, and file level
- Ability to test backup's integrity and functionality.
- Ability to backup Physical and virtual machines
- Ability to backup Windows, and Linux (Ubuntu) and MSL(Mitel Standard Linux)
- Ability to backups Replicate to secondary appliance
- Track, alert, and report on Errors.
- Ability to replicate to cloud services (Azure) - Future
- Agentless Backups of virtual machines
- Web based User Interface
- Ability to provide U.S. support for hardware/software
- Ability to provide initial setup of solution
- Ability to save backups for at least 1 year.
- Ability to simulate a failover
- Ability to cold store data on tape backups
- Ability to sandbox backups for testing or patches.

Infrastructure Details:

Hypervisor: Hyper-V

Hosts: 4 Hyper-V Hosts

VMS: 35 Virtual Machines.

Operating Systems: Windows, Linux(ubuntu)

Virtual Machine Storage: 15TB Raw

Network: 1GB Cat 6 to physical servers

Sites to replicate: Tahlequah to Sallisaw

Connection Speed: 100MB AVPN between Tahlequah and Sallisaw

Non-appropriation termination clause that must be agreed to with multi-year contracts:

The HACN's obligation for payment under any contract/agreement is contingent upon the availability of appropriated funds from which payment for services can be made. Funds are available for Fiscal year budget but only when appropriated or authorized by the Tribal Council of the Cherokee Nation and/or the Board of Commissioners of the Housing Authority of the Cherokee Nation. The HACN's designated officer shall use their best efforts to obtain the annual appropriations of the Base Payments throughout the Lease/Contract Term.

No legal liability on the part of the HACN for any payment may arise until funds are made available by the designated officer of the HACN for performance and until the CONTRACTOR/VENDOR receives notice of availability from the HACN's designated officer through issuance of a purchase order (PO).

Additional information:

- System demo/review

Pricing information requested:

- Physical Equipment (Per Location: Tahlequah & Sallisaw)
- Software (Licensing per VM or Host or Data)
- Support (5-year term)

MANDATORY PROPOSAL RESPONSE SHEET

BASE PROPOSAL: Supplier shall propose: to Specs.

Equipment purchase	Each \$ _____
	Total Purchase \$ _____
Licensing charge (Licensing Structure – VM/Host)	Total Purchase \$ _____
	Total Annual \$ _____
Additional charges (Support/Warranty)	_____ \$ _____
	Grand Total \$ <input type="text"/>

NOTE TO BIDDERS REGARDING INDIAN PREFERENCE

TERO Certified Contractor: _____ Yes _____ No
(Proof of certification must accompany all proposals)

SUBMITTED:

Supplier Name

Supplier Address

Authorized Signature

Phone Number