

# Cherokee Nation

[www.cherokee.org](http://www.cherokee.org)

## REQUEST FOR BIDS

**2 Full Size 8-9 Passenger FWD SUV's for CN Food Distribution**



**Bid Due Date: December 04, 2020**

**CHEROKEE NATION**

P.O. Box 948  
Tahlequah, OK 74465  
(918) 453-5000

**CHEROKEE NATION  
BID REQUEST**

**2-Full Size 8-9 Passenger FWD SUV's for CN Food Distribution**

The Cherokee Nation is accepting bids from interested parties for 2-Full Size 8-9 Passenger FWD SUV's for CN Food Distribution. Interested parties are to provide a bid to furnish product equal to or better than the specifications provided. Interested bidders must follow all directions outlined in this bid packet including the utilization of mandatory bid response sheet to be considered fully responsive.

The lowest most responsive, responsible bid will be the determining factor in awarding this bid taking Indian Preference in accordance with Cherokee Nation Acquisition Management Policy and Procedures. The successful bidder will be issued a purchase order incorporating the bid response.

**Bids are due December 04, 2020 by 5:00 p.m.**

**MANDATORY SUBMITTAL INFORMATION:** Bid submittal requirements must be followed. Each bid must be submitted on the prescribed, required form with all areas completed. Bids may be faxed to the attention of Janice Vaughan at (918) 458-4493 or (918) 458-7695 or e-mailed to [janice-vaughan@cherokee.org](mailto:janice-vaughan@cherokee.org). It is the bidder's responsibility to ensure delivery of bid by December 04, 2020 by 5:00 p.m. Any bids received after the designated date and time will be ineligible for award.

**Interpretation of the Bid Documents:** All questions or requests for interpretation of the bid must be submitted in written format to Cherokee Nation Acquisition Management. Requests may be e-mailed to [janice-vaughan@cherokee.org](mailto:janice-vaughan@cherokee.org). Requests may also be faxed to (918) 458-4493 or (918) 458-7695, Attention: Janice Vaughan. Questions are due by: Monday November 30, 2020. Responses will be posted on the website [www.cherokeebids.org](http://www.cherokeebids.org) with the Request for Bid information by Wednesday December 02, 2020.

**Bid Acceptance:** Bids will be accepted from Indian and Non-Indian bidders. Cherokee Nation reserves the right to reject any and all bids. Cherokee Nation reserves the right to determine if a bid meets stated requirements, and to award a purchase order for the bid that is in the best interest of the Cherokee Nation including but not limited to the total cost and capability of the bidder. Bidders are responsible for any and all costs associated with the preparation and submission of bids. To be considered, bids must be received by the specified date and time; any bid received after stipulated date and time will be returned unopened. No bidder may withdraw their bid within 30 days after proposal due date.

**TERO Certification:** Indian preference will be given only to bidders who provide proof of current certification from the Cherokee Nation Tribal Employments Office (TERO) located in Tahlequah, Oklahoma, telephone number (918) 453-5000. Proof of TERO certification must accompany and be included in bid submittal.

**Conflict of Interest and Restrictions:** If any contractor, contractor's employee, subcontractor, or any individual working on the proposed contract may have a possible conflict of interest that may affect the objectivity, analysis, and/or performance of the contract, it shall be declared in writing and submitted to Cherokee Acquisition Management (Attn: Janice Vaughan) no later than on or before December 04, 2020 **by 5:00 p.m.** The NATION will determine in writing if the conflict is significant and material and if so, may eliminate the contractor from submitting a proposal.

**Verbal Instructions:** Interested parties shall not initiate or execute any negotiation, decision, or action arising from any verbal discussion with any Cherokee Nation employee. Only written communications from the designated Contact Person at Cherokee Nation may be considered a duly authorized expression on behalf of the NATION regarding this RFP. Additionally, only written communications from interested parties are recognized as duly authorized expressions on behalf of the vendor. The same instructions shall apply to any subsequent award and agreement communications.

**Qualifications of Bidder:** The NATION may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the NATION all such information and data for this purpose as the NATION may request. The NATION reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the NATION such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Conditional bids will not be accepted.

**Method of Award – Lowest Bid That Contains Lowest Most Responsive/Reasonable Offer From Qualified Bidder:** After consideration of price and other factors, the purchase order will be awarded to the bidder whose bid is determined to be the lowest most responsive/reasonable offer taking Indian Preference into consideration and in the best interest of the Nation to accept. Award shall be to the lowest, most responsive/reasonable bid in accordance with Cherokee Nation Acquisition Management Policy and Procedures. Indian/TERO Preference will be given only to bidders who provide proof of current TERO certification from the Cherokee Nation Tribal Employments Office (TERO) in accordance with current Cherokee Nation Policy. Proof of TERO certification must accompany and be included in bid submittal.

**Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters:** The responding party certifies to the best of its knowledge and belief that the person, the firm, or any of its principals are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency or Indian tribe. The bidder will also certify they have not, within a three-year period preceding this Request for Proposal, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, Local or Tribal) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commissions of embezzlement, theft, forgery, bribery, falsifications or destruction of records, making false statements, and are not presently indicted for, or

otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in this provision. The responding party certifies they have not, within a three-year period preceding this Request for Proposal, had one or more contracts terminated for default by a Federal, State, Local or Tribal agency. The responding party shall provide immediate written notice to the Cherokee Nation if, at any time prior to contract award, the person learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

**General Information:** Cherokee Nation reserves the right to waive any informalities or to reject any and all bids. Award of purchase order will be to the lowest most responsible responsive bidder and will be subject to availability of funds. All sums due to any suppliers utilized by successful bidders must be paid or will be paid within ten (10) days of receipt of any money received from the Cherokee Nation under any purchase order. Indian preference will be given to Contractors certified as an Indian-Owned firm by the Cherokee Nation Tribal Employment Rights Office (T.E.R.O.). Proof of certification must accompany all bids. No bidder may withdraw their bid within thirty (30) days after bid opening date.

A prospective contractor seeking to receive Indian Preference under this contract must be certified as an Indian-owned firm by the Cherokee Nation Tribal Employment Rights Office (TERO) and submit proof of that certification with their bid.

**MANDATORY BID RESPONSE SHEET**  
**2-Full Size 8-9 Passenger FWD SUV's for CN Food**  
**Distribution**

<b><u>Product Description</u></b>	<b><u>QTY</u></b>	<b><u>UNIT COST</u></b>	<b><u>TOTAL</u></b>
SUV	2	_____	_____

**GRAND TOTAL BID**                      \$ \_\_\_\_\_

**LEAD TIME ARO:** \_\_\_\_\_

**ALL SPECIFICATIONS ARE FULLY MET:**    \_\_\_\_\_ YES    \_\_\_\_\_ NO

**PRODUCT SPECIFICATIONS INCLUDED:**    \_\_\_\_\_ YES    \_\_\_\_\_ NO

\*\*Cherokee Nation will consider bids for product equal to or better. If not bidding exact product, complete details and specifications for product must be submitted with bid.\*\*

NOTE TO BIDDERS REGARDING INDIAN PREFERENCE:

TERO Certified Contractor:    \_\_\_\_\_ Yes    \_\_\_\_\_ No  
 (Proof of certification must accompany all bids)

SUBMITTED:

\_\_\_\_\_  
 Company Name

\_\_\_\_\_  
 Company Address

\_\_\_\_\_  
 Authorized Signature

\_\_\_\_\_  
 Print Name & Title

## Product Specifications and Requirements Provided by: Tahlequah Food Distribution

Cherokee Nation is seeking bids for TWO full size 8 to 9 Passenger sport utility vehicles with four wheel drive AMERICAN MADE with

The following specifications:

### MECHANICAL

5.3 L V8 engine or equal to  
Automatic transmission with select shift  
4-wheel antilock disc breaks  
7700 lbs GVWR  
Automatic emergency breaking  
Engine air filtration monitor  
External engine oil cooler  
Fuel, gasoline, E15  
Hill start assist  
Mechanical jack with tools  
Mechanical limited -slip rare differential StabiliTrack, electronic stability control system with traction control Power steering  
Suspension, front coil-over shock  
Suspension, rear multi-link  
Trailer sway control  
Trailer equipment

### EXTERIOR

Color options: BLACK or WHITE  
17" all season black wall spare tire  
17" full-size spare steel wheel  
18" painted aluminum wheels  
18" 10 ply-tires  
Acoustic laminated glass  
Black assist steps  
Black roof rack cross rails  
Bright roof-mounted side rails  
Deep-tinted glass  
Driver alert package  
Glass, windshield shade band  
Hands-free power lift gate  
Highway safety kit  
IntelliBeam  
LED Headlamps  
LED Tail lamps  
Rainsense automatic wipers  
Rear intermittent wiper  
Spare tire carrier  
Upper active aero shutters  
Wheel locks  
22" X 9.0", steel interim

INTERIOR

10-Way power driver and front passenger seats  
10.2" diagonal multicolor reconfigurable infotainment screen  
12-volt outlet  
4G LTE Wi-Fi hotspot capable  
9 speaker audio system  
7 airbags  
Cruise control  
Assist handles  
Bluetooth  
Cargo management system  
Carpeted floor coverings  
Carpeted floor mats  
Center console lockable storage box  
Connected access capable  
Infotainment 3 plus system visors with illuminated mirrors  
Electrical theft-deterrent system  
Electronic precision shift  
Forward collision alert  
Front pedestrian breaking  
Front and rear park assist  
Front bucket seats  
Front center console  
HD radio  
HD rear vision camera  
Inside review manual day/night mirror  
Interior lighting  
Keyless open  
Keyless start  
LATCH system  
Lane change alert with side blind zone alert  
Lane keep assist with lane departure warning  
Leather-wrapped steering wheel  
Manual 60/40 split-folding third row bench seat  
Manual tilt and telescoping steering column  
Manual folding second row 60/40 slit-bench seats  
OnStar connected services capable  
Overhead assist handles  
Power door locks  
Power windows with driver express-up/down  
Power windows with front passenger express-down  
Air condition with driver/front passenger climate controls  
Rear parking assist  
Rear air conditioning  
Rear window defogger  
Remote start  
Seat adjuster, 10 way power  
Steering column lock control  
Steering wheel mounted controls  
Tire pressure mounting system  
Tri-zone automatic climate control  
USB data ports

USB data ports with SD Card reader  
USB ports for rear passengers

Warning tones  
Wireless Apple car play/Wireless Android auto capability for compatible phones

SAFETY

7 Airbags  
Automatic emergency breaking  
Forward collision alert  
LED daytime running lamps  
Rear child security door locks

WARRANTY

1 scheduled maintenance visit 1year / 1 visit  
Bumper-to -bumper limited warranty 3 years / 36,000 mile  
Corrosion limited warranty 3 year / 36,000 Rust-Through 6 year /100,00 miles  
Powertrain / drivetrain limited warranty 5 year / 60,000 mile  
Qualified Fleet  
Purchases: 5 year / 100,000 mile  
Roadside assistance program available courtesy transportation 5 year / 60,000 mile  
Qualified fleet purchases: 5 year / 100,000 mile

MUST BE DELIVERED NO LATER THAN 21 DAYS FROM PURCHASE ORDER  
ISSUE DATE

TO SELECTED VENDOR

MUST BE DELIVERED TO:

CHEROKEE NATION FOOD DISTRIBUTION - TAHLEQUAH SITE  
17675 S. MUSKOGEE  
TAHLEQUAH, OK 74464