

**CHEROKEE NATION
REQUEST FOR PROPOSAL (RFP)
DETAILED ANNOUNCEMENT
DESIGN & BUILD
STORM SAFE SHELTER**

The Nation is requesting sealed proposals from interested, qualified companies to design and build a storm safe shelter to be located in Tahlequah, Oklahoma (Cherokee County). Interested parties are to provide a sealed proposal for the entire project. The RFP packet contains all specifications, scope of work and all necessary instructions. The complete document is available on the Cherokee Nation public bid website www.cherokeebids.org; or, interested parties may contact Cherokee Nation Acquisition Management; Pam Jumper at pam-jumper@cherokee.org or (918) 458-6947 or Michelle Parsons at michelle-parsons@cherokee.org or (918) 207-5609. **There will be a mandatory pre-proposal meeting and site visit March 10, 2020 at 10:00 a.m. The meeting will be held in Tahlequah, Oklahoma at the Financial Resources Building (directly behind the main complex), 17665 S. Muskogee Avenue, Tahlequah, Oklahoma 74464. Interested parties are to go to reception area at the Financial Resource Building to be directed to conference room. Site visit will immediately follow the pre-proposal meeting.** For this project Wage Rate OK20200067 is applicable for the construction portion of this project; any state or Tribal law requiring the payment of wage rates that exceed the corresponding Federal rate is inapplicable and shall not be enforced. Cherokee Nation TERO Office requirements apply including fee of ½ of 1% of contract award. Successful offeror must complete TERO Labor Agreement and pay all applicable fees, including \$25.00 per non-Indian employee working on this project in accordance with current legislative act. Sealed proposals will be accepted from Indian and Non-Indian offerors who have received the RFP packet and attended the mandatory pre-proposal meeting/site visit. Indian preference will be given only to responding parties who provide proof of current certification from the Cherokee Nation Tribal Employments Office (TERO) located in Tahlequah, Oklahoma, telephone number (918) 453-5000. Proof of TERO certification must accompany and be included in sealed proposal submittal. Award will be based on evaluation criteria and factors outlined in RFP. Award of contract will be subject to availability of funds. Sealed proposals may be mailed to Cherokee Nation Acquisition Management, Attn: Pam Jumper or Michelle Parson, P.O. Box 948, Tahlequah, Oklahoma 74465; or, sealed proposal may be hand-delivered to Cherokee Nation Acquisition Management, Attn: Pam Jumper or Michelle Parsons, 17665 S. Muskogee Avenue, Tahlequah, Oklahoma 74464. Sealed proposals must be received on or before March 25, 2020 by 5:00 p.m. by the Nation's Acquisition Management Department to be considered eligible for award. Late submittals will not be accepted. Submittal must be sealed and clearly marked "SEALED PROPOSAL, DO NOT OPEN, DESIGN & BUILD STORM SAFE SHELTER PROJECT." Cherokee Nation reserves the right to reject any and all offers. Cherokee Nation reserves the right to determine if a proposal meets stated requirements and to award a contract for the offer that is in the best interest of the Cherokee Nation. Responding parties are responsible for any and all costs associated with the preparation and submission of proposals. No offeror may withdraw their proposal within 90 days after the proposal due date.