

Cherokee Nation

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REQUEST FOR BIDS

VARIOUS COMPUTER EQUIPMENT & SUPPLIES
EQUAL TO OR BETTER



Bid Due Date: JULY 14, 2020

CHEROKEE NATION

P.O. Box 948
Tahlequah, OK 74465
(918) 453-5000

CHEROKEE NATION
BID REQUEST
VARIOUS COMPUTER EQUIPMENT & SUPPLIES
EQUAL TO OR BETTER

The Cherokee Nation is accepting bids from interested parties for various computer equipment and supplies. Interested parties are to provide a bid to furnish product equal to or better than the specifications provided. Interested bidders must follow all directions outlined in this bid packet including the utilization of mandatory bid response sheet to be considered fully responsive.

The lowest most responsive, responsible bid will be the determining factor in awarding this bid taking Indian Preference in accordance with Cherokee Nation Acquisition Management Policy and Procedures. The successful bidder will be issued a purchase order incorporating the bid response.

Bids are due Tuesday, July 14, 2020 by 5:00 p.m.

MANDATORY SUBMITTAL INFORMATION: Bid submittal requirements must be followed. Each bid must be submitted on the prescribed, required form with all areas completed. Bids may be faxed to the attention of Michelle Parsons at (918) 458-4493 or (918) 458-7695 or e-mailed to michelle-parsons@cherokee.org. It is the bidder's responsibility to ensure delivery of bid by Tuesday, July 14, 2020 by 5:00 p.m. Any bids received after the designated date and time will be ineligible for award.

Bid Acceptance: Bids will be accepted from Indian and Non-Indian bidders. Cherokee Nation reserves the right to reject any and all bids. Cherokee Nation reserves the right to determine if a bid meets stated requirements, and to award a purchase order for the bid that is in the best interest of the Cherokee Nation including but not limited to the total cost and capability of the bidder. Bidders are responsible for any and all costs associated with the preparation and submission of bids. To be considered, bids must be received by the specified date and time; any bid received after stipulated date and time will be returned unopened. No bidder may withdraw their bid within 30 days after proposal due date.

TERO Certification: Indian preference will be given only to bidders who provide proof of current certification from the Cherokee Nation Tribal Employments Office (TERO) located in Tahlequah, Oklahoma, telephone number (918) 453-5000. Proof of TERO certification must accompany and be included in bid submittal.

Conflict of Interest and Restrictions: If any contractor, contractor's employee, subcontractor, or any individual working on the proposed contract may have a possible conflict of interest that may affect the objectivity, analysis, and/or performance of the contract, it shall be declared in writing and submitted to Cherokee Acquisition Management (Attn: Michelle Parsons) no later than on or before **Tuesday, July 14, 2020 by 5:00 p.m.** The NATION will determine in writing if the conflict is significant and material and if so, may eliminate the contractor from submitting a proposal.

Verbal Instructions: Interested parties shall not initiate or execute any negotiation, decision, or action arising from any verbal discussion with any Cherokee Nation employee. Only written communications from the designated Contact Person at Cherokee Nation may be considered a duly authorized expression on behalf of the NATION regarding this RFP. Additionally, only written communications from interested parties are recognized as duly authorized expressions on behalf of the vendor. The same instructions shall apply to any subsequent award and agreement communications.

Qualifications of Bidder: The NATION may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the NATION all such information and data for this purpose as the NATION may request. The NATION reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the NATION such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Conditional bids will not be accepted.

Method of Award – Lowest Bid That Contains Lowest Most Responsive/Reasonable Offer From Qualified Bidder: After consideration of price and other factors, the purchase order will be awarded to the bidder whose bid is determined to be the lowest most responsive/reasonable offer taking Indian Preference into consideration and in the best interest of the Nation to accept. Award shall be to the lowest, most responsive/reasonable bid in accordance with Cherokee Nation Acquisition Management Policy and Procedures. Indian/TERO Preference will be given only to bidders who provide proof of current TERO certification from the Cherokee Nation Tribal Employments Office (TERO) in accordance with current Cherokee Nation Policy. Proof of TERO certification must accompany and be included in bid submittal.

Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters: The responding party certifies to the best of its knowledge and belief that the person, the firm, or any of its principals are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency or Indian tribe. The bidder will also certify they have not, within a three-year period preceding this Request for Proposal, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, Local or Tribal) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commissions of embezzlement, theft, forgery, bribery, falsifications or destruction of records, making false statements, and are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in this provision. The responding party certifies they have not, within a three-year period preceding this Request for Proposal, had one or more contracts terminated for default by a Federal, State, Local or Tribal agency. The responding party shall provide immediate written notice to the Cherokee Nation if, at any time prior to contract award, the person learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

General Information: Cherokee Nation reserves the right to waive any informalities or to reject any and all bids. Award of purchase order will be to the lowest most responsible responsive bidder and will be subject to availability of funds. All sums due to any suppliers utilized by successful bidders must be paid or will be paid within ten (10) days of receipt of any money received from the Cherokee Nation under any purchase order. Indian preference will be given to Contractors certified as an Indian-Owned firm by the Cherokee Nation Tribal Employment Rights Office (T.E.R.O.). Proof of certification must accompany all bids. No bidder may withdraw their bid within thirty (30) days after bid opening date.

A prospective contractor seeking to receive Indian Preference under this contract must be certified as an Indian-owned firm by the Cherokee Nation Tribal Employment Rights Office (TERO) and submit proof of that certification with their bid.

MANDATORY BID RESPONSE SHEET
VARIOUS COMPUTER EQUIPMENT & SUPPLIES
EQUAL TO OR BETTER

<u>Product Description</u>	<u>QTY</u>	<u>UNIT COST</u>	<u>TOTAL</u>
LAPTOP MODEL: 15-DS1010WM	1	_____	_____
LAPTOP MODEL: XE350XBA-K	40	_____	_____
PHOTOGRAPHY LIGHTING KIT	1	_____	_____
MICROPHONE	1	_____	_____
HOTSPOT	40	_____	_____

GRAND TOTAL BID \$ _____

LEAD TIME ARO: _____

ALL SPECIFICATIONS ARE FULLY MET: _____ **YES** _____ **NO**

PRODUCT SPECIFICATIONS INCLUDED: _____ **YES** _____ **NO**

Cherokee Nation will consider bids for product equal to or better. If not bidding exact product, complete details and specifications for product must be submitted with bid.

NOTE TO BIDDERS REGARDING INDIAN PREFERENCE:

TERO Certified Contractor: _____ **Yes** _____ **No**
 (Proof of certification must accompany all bids)

SUBMITTED:

Company Name

Company Address

Authorized Signature

Print Name & Title

Product Specifications Attached

Laptop

QTY 1

HP Envy 15.6" Full HD X360, AMD Ryzen 5 4500U, AMD Radeon Graphics, 8GB SDRAM, 256GB SSD, Windows 10, 15-ds1010wm

Model: 15-ds1010wm

Manufacturer Part Number: 1A1K8UA#ABA

Operating system: Windows 10 Home

Processor: AMD Ryzen 5 4500U

Processor Speed: 2.375 GHz

Display: 15.6-inch diagonal FHD IPS micro-edge WLED-backlit multitouch-enabled edge-to-edge glass)

Memory: 8 GB DDR4-3200 SDRAM (2 x 4 GB)

Internal storage: 256 GB PCIe® NVMe™ M.2 SSD

Graphics: AMD Radeon™ Graphics

Sound: Audio by Bang & Olufsen with dual speakers

Battery life: Up to 14 hours and 15 minutes (mixed usage)

Wireless: Intel® Wi-Fi 6 AX 200 (2x2) and Bluetooth® 5 combo (Supporting Gigabit file transfer speeds)

Camera: HP Wide Vision HD Camera with integrated dual array digital microphone

Product weight: 4.53 lb

Keyboard: Full-size, island-style, backlit, nightfall black keyboard with numeric keypad

Wireless Technology: Intel Wi-Fi 6 AX 201 (2X2)

Laptop

QTY 40

Processor Type

Intel® Celeron® Processor N4000

Hard Drive Capacity

64 GB

Processor Speed

1.1 GHz

Manufacturer part number

xe350xba-k02us

Wireless Technology

IEEE 802.11ac

RAM Memory

4 GB

Maximum RAM Supported

4 GB

Operating System

Chrome OS

Battery Life

10.5 h

Model

XE350XBA-K02US

Screen Size

15.6"

Brand

Samsung

Features

No features description available

Assembled Product Dimensions (L x W x H)

15.60 x 9.60 x 0.70 Inches

Photography Lighting Kit

QTY 1

Yescom x33" Photography Umbrella Lighting Kit Photo Studio Live Stream Game Webcam Video Translucent White Lights

2 Pieces 45W 5500K photo lighting kit for portrait photography, shooting video, etc, perfect for professional photo studios

5500k Color Temperature - Perfect color temperature for photo taking

Studio Translucent Umbrellas - Soften the flash light and get rid of the shadows, improve the quality of pictures and easy to carry

Adjustable Tripods - Can be extended from 26" to 80", for easy positioning and storage

Adjustable Arms for Umbrella - Quick to adjust the umbrella position and lock it at the desired angle

1 Oxford Carrying Case - Portable zipper case with belt for easy carrying and storage

Overall Dimension(LxWxH): 80 11/16" x 25 3/16" x 82 11/16" (205 x 64 x 210 cm)

Tripods Height Range: 26 3/8" to 80 5/16" (67 to 204 cm)

Umbrella Dia.: 33" (83 cm)

Voltage: 120V

Bulb Wattage: 45W

Color Temperature: 5500K

Material: Aluminum Tripod

Package Contents:

2x Translucent Umbrellas

2x Daylight Bulbs

2x Tripods

2x Umbrella Holders

1x Carrying Case

Microphone

QTY 1

Samson SAGM1UPRO G-Track Pro USB Microphone with Built-In Audio Interface

Manufacturer Part Number: SAGM1UPRO

Element Type: Dual back electret condenser

Diaphragm Width/Thickness: 25mm/3 microns

Polar Pattern: Cardioid (unidirectional), bi-directional, omni-directional

Frequency Response: 50Hz–20kHz

Sensitivity: +6dB FS/PA (all polar patterns)

Max. SPL: 120dB SPL

Bit Depth/Sample Rate: 16 or 24-bit/Up to 96kHz

Digital Output: USB

Headphone Output/Impedance: 1/8" (3.5mm)/ 16Ω
Headphone Power Output: 85mW @ 32Ω
Instrument Input/Impedance: 1/4"/ 1MΩ
Controls: Mute, Microphone/Instrument/Headphone Volumes, Monitor On/Off, Mono/2Track
LED: 3-color Power/Clip/Mute
Body Construction/Grille: Die-cast zinc/heavy gauge mesh
Accessories: Integrated desktop base, USB cable

Hotspot
QTY 40

Straight Talk Franklin Mobile Hotspot, Black – Prepaid Hotspot preloaded with 2GB of Data

Model: STFWF900HSVCP

Manufacturer Part Number: STFWF900HSVCP

Pre-loaded with 2GB of Data which is added immediately upon activation

4G LTE Mobile Broadband Capable

Connect up to 8 Wi-Fi enabled devices simultaneously in 4G LTE[†] coverage

1.3" Integrated OLED status display (128x40)

Typical download speeds of 5–12 Mbps and upload speeds of 2–5 Mbps

2100 mAh Li-Ion replaceable and rechargeable battery & 4FF nano SIM