

Work Write-Up and Bid Document

Patricia Hunt

9014 E 313th St

Porum, OK

74455-

(918) 525-2221

Contractor Name

Contractor Signature

Bid Due Date:

Trade	Area	Description	Comments	Manual Spec	Quantity	Enter Bid
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Appliances

KITCHEN

1		Range Oven/30"/Free Standing/Replace. Replace existing free standing range oven with new 30" range oven.	Replace range oven.	10.F	1	EA <input style="width: 100%;" type="text"/>
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2		Refrigerator/18.3 C.F./Replace. Replace existing refrigerator with new refrigerator/18.3 C.F.	Replace refrigerator.	10.F	1	EA <input style="width: 100%;" type="text"/>
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3		Vent-A-Hood/30"/Ext.Vented/Replace. Replace existing vent-a-hood with new kitchen vent-a-hood (ext.vent)/30"	Replace vent-a-hood.	10.D.3.D	1	EA <input style="width: 100%;" type="text"/>
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UTILITY ROOM #1

4		Dryer Vent/Replace. Replace existing dryer vent with new louvered dryer vent and ducting.	Replace dryer vent.	10.D.2.D.	1	EA <input style="width: 100%;" type="text"/>
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Carpentry

Friday, November 06, 2020

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Carpentry

BATHROOM #1

5		Countertop/Replace. Remove existing countertop and replace with new countertop and backsplash.	Replace vanity top, backsplash & endcap.	6.O.4	3 LF	<input type="text"/>
6		Mirror/Wall Hung. Install new wall hung mirror with beveled edges.	Replace mirror.	11.2.z	1 ea	<input type="text"/>
7		Paper Holder/Replace paper holder	Replace paper holder.	10.E.2.	1 EA	<input type="text"/>
8		Towel Bar/Install new towel bar/24"	Replace towel bars.	10.E.2.	2 EA	<input type="text"/>
9		Vanity Base Cabinet/Replace existing vanity with new vanity. Match existing size.	Replace vanity.	6.O	1 EA	<input type="text"/>
EXTERIOR						
10		Door/Exterior/6-Panel Steel/Pre-Hung/Replace. Replace exterior entrance door with new pre-hung-steel six panel. Use Stanley #13757 or written approved equal. Work shall include lockset keyed alike & paint-both sides.	Replace exterior doors. Match existing size & swing. Outswing door on carport.	8.A.	3 EA	<input type="text"/>

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<i>Carpentry</i>						
11	EXTERIOR	Fascia/Replace/1" x 4". Replace fascia/ 1" x 4".	Replace damaged fascia. Match existing.	6.P.	60 LF	<input type="text"/>
12		Item/Remove. Remove specified item. See comments.	Remove fence on side of home & pen at corner of yard.	12.d.1	1 ea	<input type="text"/>
13		Screen/Aluminum Frame/Rescreen aluminum window screen.	Rescreen all windows.	8.I	60 SF	<input type="text"/>
14		Storm Door/Vinyl Clad/Replace storm/screen door with new self storing storm door/Vinyl Clad/Use Larson model 298-SS or written approved equal.	Install storm doors.	8.B	2 EA	<input type="text"/>
15	GARAGE	Wall/Demolish. Completely remove wall. Work shall include repairs to all adjacent surfaces to match existing.	Remove carport walls to original design. Repair all affected areas.	9.D.1.	300 SF	<input type="text"/>
16	INTERIOR	Base Trim/Pine Colonial 2-1/4" Fingerjoint/Replace. Replace base trim, colonial, fingerjoint,2-1/4" pine.	Replace all trim. Paint white.	6.N	950 LF	<input type="text"/>

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<i>Carpentry</i>						
INTERIOR						
17		Closet Shelf/Wood. Install new closet shelf/ 1" x 12". Work shall include braces & paint both sides.	Replace all shelves & braces.	6.Z.	30 LF	<input type="text"/>
18		Clothes Rod/Install. Install new closet clothes rod & hardware.	Replace all closet rods & braces.	6.Z.	30 LF	<input type="text"/>
19		Passage Door/Pre-Hung/6-Panel/Replace passage door & lockset with new pre-hung 6-Panel. Work shall include paint both sides & door stops.	Replace all interior doors. Match existing size & swing. Paint white.	8.A	11 EA	<input type="text"/>
20		Window Stool/Replace window stool.	Replace all window stools & aprons. Paint white.	8.R	30 LF	<input type="text"/>
KITCHEN						
21		Base Cabinets/Replace/Oak. Replace base cabinets with new cabinets. Use Mill's Pride "York" or written approved equal.	Replace all lower cabinets.	6.O.2	13 LF	<input type="text"/>
22		Countertop/Replace. Remove existing countertop and replace with new countertop and backsplash.	Replace all countertops, backsplash, greaseguard & end caps.	6.O.4	13 LF	<input type="text"/>

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Carpentry

KITCHEN

23		Wall Hung Cabinets/Replace/Oak. Replace all wall hung cabinets with new cabinets. Use Mill's Pride "York" or written approved equal.	Replace all upper cabinets.	6.O.2	16 LF	<input type="text"/>
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Electrical

ELECTRICAL

24		Ceiling Fan & Light Kit/44"/Install new ceiling fan (44") with light kit, switch, cover plate and wiring/Use Hunter "Coastal Breeze Plus" or written approved equal (lifetime warranty).	Replace ceiling fans in bedrooms.	13.D.9.B	3 EA	<input type="text"/>
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25		Door Bell System/Install new door bell system with bell chime, transformer, one button and bellwire.	Replace door bell system.	13.D.	1 EA	<input type="text"/>
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26		Light Fixture/Porch/Replace exterior porch light.	Replace porch lights.	13.D.9	2 EA	<input type="text"/>
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27		Light Fixture/Room/Replace. Replace existing light fixture with new semi-flush mount ceiling style light fixture. Use Angelo model 66201.	Replace all lights.	13.D.9	10 EA	<input type="text"/>
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Electrical

ELECTRICAL

28		Light Fixture/Vent-Light/Install new bathroom light (100 watt), vent fan (70 CFM) and switch. Use Broan model 679 or written approved equal.	Replace vent light.	13.D.16	1 EA	<input type="text"/>
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29		Panel Box/Remove existing panel box.	Remove box below meter to code.	13.D.2.	1 EA	<input type="text"/>
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30		Smoke Detector/Hard Wired with Battery Back-Up/Install new smoke detector, hard wired with battery backup. All bedrooms and hallways adjacent to bedrooms. Use Firex #045186 or written approved equal.	Replace all smoke alarms. CO2 sensor in hallway.	13.D.11	4 EA	<input type="text"/>
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LIVING ROOM #1

31		Ceiling Fan & Light Kit/52"Install ceiling fan (52") with light kit, switch, cover plate and wiring/Use Hunter "Greenwich" or written approved equal (lifetime warranty).	Replace ceiling fan.	13.D.9.B	1 EA	<input type="text"/>
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HVAC

HVAC

32		Central Air (14 SEER) & Heat/1,001 to 1,600sf/Install central air (14 SEER) and heat (gas-80% AFUE)/Complete system including ductwork/Building sizes between 1,001 and 1,600sf.	Replace HVAC. 3 ton. Filter grill & thermostat.	12	1200 SF	<input type="text"/>
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Paint & Finish

33

EXTERIOR
 Exterior Surfaces/Paint entire exterior/siding, trim, soffit and fascia/Two Coats. Include minor repairs to all surfaces.
 NOTE:SF=FLOOR AREA/BID TO PAINT ALL EXTERIOR SURFACES.

Caulk & paint exterior.

9.N.4

1000 SF

34

INTERIOR
 Interior Surfaces/Paint all interior surfaces of structure - Two Coats. Entire interior excluding kitchen and bath cabinets. Work shall include minor repairs to all surfaces.
 SF=FLOOR AREA OF ENTIRE STRUCTURE.

Paint entire interior of home including closets off white.

9.N.

1200 SF

Plumbing

35

BATHROOM #1
 Bathtub-Shower Combination/Pre-Fab/2 Piece/Install new 2 piece tub/shower unit. Use Lasco 2603-2PRHW or written approved equal. All related plumbing & Delta fixtures included.

Replace tub/shower combo. Use Delta fixtures.

11.A

1 EA

36

EXTERIOR
 Install 100 gallons of propane.

Install 100 gallons of propane upon completion of job.

p1

100 gal

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Plumbing

PLUMBING

37		Commode & Seat/Install new commode, seat, supply line, shutoff and wax seal. Use American Standard Cadet or written approved equal.	Replace toilet.	11.A	1 EA	<input type="text"/>
38		Septic Tank/Clean. Clean out septic tank.	Pump septic.	11.A	1 EA	<input type="text"/>
39		Sillcock. Install exterior sillcock.	Replace sillcocks.	11.A	2 EA	<input type="text"/>
40		Sink & Faucet/Kitchen. Install new kitchen sink (33" x 22") & Faucet (Use Delta single-handle model 100-WF or written approved equal). Work shall include new supply lines, shut offs and trap.	Replace sink & faucet. Delta.	11.A	1 EA	<input type="text"/>
41		Sink & Faucet-Install new vanity sink & faucet, supply lines & shutoffs. Use Delta.	Replace sink & faucet. Delta.	11.A	1 EA	<input type="text"/>
42		Washer Box, Valves & Drain. Install new washer box, valves and drain line.	Replace washer box.	11.A	1 EA	<input type="text"/>

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Plumbing		PLUMBING				
	43	Water Heater/Gas/40 Gallon/Install new 40 gal. gas water heater. Work shall include elevating to 18" (if in garage), replacement of TPR, all combustion air and gas & electrical hook-ups for code legal installation. Bradford White or written approved equal.	Replace HWT. Bradford White.	11.A	1 EA	<input type="text"/>

Professional Services

		PROFESSIONAL SERVICES				
	44	Permits/Inspections. Contractor is responsible for all permits/inspections required by local code.	Contractor is responsible for all permits & inspections.	P4	1 EA	<input type="text"/>

Roofing

		ROOF				
	45	Replace shingles/felt/ drip edge/roof jacks/valley flashing. Starter strip & ridge. 30 year architectural shingles.	Remove & replace all shingles, felt, pipe jacks, drip edge & flashing. Install 4 low profile vents.	r1	25 sq	<input type="text"/>

Site Work

EXTERIOR

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Site Work

46	EXTERIOR	Cleanup/Final. Final cleanup of entire Project.	Remove all trash & debris on lot. Mow & weedeat yard.		1 SF	<input type="text"/>
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47	INTERIOR	Cleanup/Final. Final cleanup of entire Project.	Clean all floors, windows, countertops, etc.		1 SF	<input type="text"/>
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TOTAL

**HOUSING AUTHORITY OF THE CHEROKEE NATION
VACANT UNIT INFORMATION SHEET**

RECEIVED
JUN 16 2020
HOUSING AUTHORITY
AREA 1 - TAHLEQUAH

Name of Homebuyer: PATRICIA HUNT

Forwarding Address: 642 COX LANE SUITE 1
City: GROVE State: OKLA Zip Code: 74455

MN ~ 800

County:	Muskogee	Move-In Date:	9/28/2012
Project #:	45-62	Move-out Date:	3/30/2020
Account #:	HU-2443	Bedroom Size:	3
Unit #:	82443	Reason Vacated:	Assigned to HACN

Previous Homebuyer: _____
Move-In Date: 6/28/2007 thru 1/4/2012

Physical Address of Vacant Unit: BOX 4720 / 9014 E 313th St
City, State, Zip Code: PORUM, OK. 74455

Directions to Unit: 1.5 miles past Porum, Briartown Area turn Left on E W 313, go approx 1 mile. Home on the Left.

3 2/10 mile south of J+J store - left on E 313th

	UTILITY COMPANY	ACCOUNT #
Gas:	PROPANE	
Electric:	COOKSON HILLS ELECTRIC	
Water:	PORUM PUBLIC WORKS	

Condition of Unit: Unknown Change Locks: Yes

List any changes and/or additions made to unit: _____

Date: 6-16-2020 HACN Staff: Natalie Franklin
Phone #: 918-456-5482, ext. 1183

- CC: Tenant File
- Jerri A. Killer Housing Management Director
 - Lacie Roberts Manager of Housing
 - Rebecca Ely Supervisor - Housing Management
 - David Seiver Maintenance Manager
 - Shirley Hubbard Administrative Officer - Maintenance
 - Stephanie Carroll Special Assistant - Maintenance

- Attachments Required For Environmental:**
- _____ Copy of Plat if in Addition
 - _____ Copy of Survey
 - _____ Utility Transfer (Required if Assigned Back)

- Attachments Required for Housing Mgmt Staff:**
- _____ Tenant Information Sheet
 - _____ Unit Information & Tenant Report
 - _____ Tenant Transaction
 - _____ Payoff Statement
 - _____ Request Appraisal