

Work Write-Up and Bid Document/By Trade

Rodney Spencer
 404 N Caney St Copan, OK 7-4022
 (918) 525-2221

Contractor Name: _____
 Contractor Signature: _____

This document must be signed to be a valid bid.

PROJECT TYPE: Rehabilitation

Bid Due Date:

<i>Trade</i>	<i>Work Description / Comments</i>	<i>Gen. Spec.</i>	<i>Qty Unit</i>	<i>Item Bid</i>
<u>Appliances</u>				
1	<i>Area: INTERIOR</i> Cooktop/4 Burner/Electric. Install new electric countertop cook top/4 burner. replace stove	Div.# 10.F	1 Ea	<input style="width: 100px; height: 30px;" type="text"/>
2	<i>Area: INTERIOR</i> Dishwasher/Install new. Install new Energy Star certified dishwasher. replace dishwasher	Div.# 10.F	1 Ea	<input style="width: 100px; height: 30px;" type="text"/>
3	<i>Area: INTERIOR</i> Refrigerator/Top Freezer/Energy Star/18.2 C.F. Mimum Size/Install new. Install new 18.2 C.F. (minimum size) refrigerator with top freezer. Must be Energy Star compliant. replace fridge	Div.# 10.F	1 Ea	<input style="width: 100px; height: 30px;" type="text"/>
4	<i>Area: INTERIOR</i> Vent/Install/Dryer. Install new louvered dryer vent with ducting. replace dryer vent	Div.# 10.D. 2.D.	1 Ea	<input style="width: 100px; height: 30px;" type="text"/>

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Appliances				
5	<i>Area: INTERIOR</i> Vent-A-Hood/30"/Ext. Vented/Install new kitchen vent-a-hood (ext. vent)/30" replace rangehood	<i>Div.# 10.D.</i> 3.D	1 Ea	<input type="text"/>
Carpentry				
6	<i>Area: INTERIOR</i> Base Trim/Pine Colonial 2-1/4" Fingerjoint/Replace. Replace base trim, colonial, fingerjoint, 2-1/4" pine. replace interior trim and paint white	<i>Div.# 6.N</i>	450 LF	<input type="text"/>
7	<i>Area: INTERIOR</i> Cabinet/Repair cabinet. See comments. refinish all kitchen cabinets and bathroom vanities	<i>Div.# 6.O.2</i>	16 Ea	<input type="text"/>
8	<i>Area: INTERIOR</i> Countertop/Laminate/Replace. Remove existing countertop and replace with new laminated countertop and backsplash. replace countertops	<i>Div.# 6.O.4</i>	60 SF	<input type="text"/>
9	<i>Area: EXTERIOR</i> Door/Exterior/6-Panel Steel/Pre-Hung/Replace. Replace exterior entrance door with new pre-hung-steel six panel door. Work shall include paint-both sides, lockset, deadbolt & peephole. remove and replace all exterior doors	<i>Div.# 8.A.</i>	3 Ea	<input type="text"/>

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Carpentry				
10 Area: EXTERIOR	Garage Vehicle Door/Steel/9' x 7'/Replace. Replace existing garage vehicle door with new steel overhead garage vehicle door--9' X 7'. replace garage door	Div.# 8.C	1 Ea	<input type="text"/>
11 Area: BATHROOM #1	Paper Holder/Replace paper holder replace paper holders	Div.# 10.E. 2.	2 Ea	<input type="text"/>
12 Area: INTERIOR	Passage Door/Pre-Hung/6-Panel. Install new passage door & lockset (pre-hung 6-Panel). Work shall include paint both sides. remove and replace all interior doors	Div.# 8.A	10 Ea	<input type="text"/>
13 Area: EXTERIOR	Storm Door/Vinyl Clad. Replace storm/screen door with new vinyl clad storm door. remove and replace exterior storm doors	Div.# 8.B	2 Ea	<input type="text"/>
14 Area: EXTERIOR	Storm Window/Repair storm window/See comments. replace all screens and window that's broken	Div.# 8.G.4	6 Ea	<input type="text"/>
15 Area: BATHROOM #1	Towel Bar/Replace. Replace existing towel bar with new towel bar. Match existing size or as specified in Comments below. replace towel bars	Div.# 10.E. 2.	4 Ea	<input type="text"/>

Electrical

<i>Trade</i>	<i>Work Description / Comments</i>	<i>Gen. Spec.</i>	<i>Qty Unit</i>	<i>Item Bid</i>
Electrical				
16 Area: INTERIOR	Ceiling Fan, Light Kit & Circuit Wiring/52". Install new ceiling fan (52" w/lifetime warranty) with light kit, switch, cover plate and wiring. remove and replace ceiling fans	Div.# 13.D. 9.B	4 Ea	<input type="text"/>
17 Area: INTERIOR	Cover Plate/Outlet/Install new outlet cover plate replace all interior plugs, switches, outlets, and cover plates	Div.# 13.D. 6.	25 Ea	<input type="text"/>
18 Area: BATHROOM #1	Light Fixture & Switch/Wet Area/Replace. Replace existing light fixture and switch with new wet-area approved light fixture and switch. replace wet lights, bar lights and heat vent fan in both bathrooms	Div.# 13.D.	4 Ea	<input type="text"/>
19 Area: INTERIOR	Light Fixture, Switch & Circuit/Room. Install new 15 inch, round, flush mount, ceiling light fixture and 55 watt compact fluorescent lighting, switch, cover plate and circuit. remove and replace interior lights	Div.# 13.D. 9	8 Ea	<input type="text"/>
20 Area: EXTERIOR	Light Fixture/Porch/Replace exterior porch light. replace exterior porch lights	Div.# 13.D. 9	3 Ea	<input type="text"/>

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Electrical				
21 Area: INTERIOR	Smoke Detector/Battery Operated/Install new smoke detector, battery operated (10 year lithium battery). All bedrooms and hallways adjacent to bedrooms. Use Firex #4015 or written approved equal. replace smoke alarms	Div.# 13.D. 11	5 Ea	<input type="text"/>
Flooring				
22 Area: INTERIOR	Carpet & Pad/Level Loop/26 oz./Install new carpet (26 oz., level loop)and pad (15 oz.). remove and replace pad and carpet and replace with new	Div.# 9.M	115 SY	<input type="text"/>
HVAC				
23 Area: INTERIOR	HVAC Equipment/Central/Cooling Only/3 TON/13 SEER. Replace existing HVAC cooling equipment (13 SEER). INSIDE AND OUTSIDE EQUIPMENT/INCLUDING AIR HANDLER, COPPER LINES, CONDENSOR COILS, EVAP. COILS. AND COMPRESSOR. replace unit with 3 ton unit to include lineset stat registers	Div.# 12	1 Ea	<input type="text"/>
Paint & Finish				
24 Area: INTERIOR	Walls & Ceiling/Drywall/Paint/Two coats. Paint walls & ceiling in entire area. Work shall include minor repairs to surfaces. SF=ACTUAL SURFACE AREA OF WALLS & CEILING. paint interior to include all closets, use off white	Div.# 9.N.3	1500 SF	<input type="text"/>
Plumbing				

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Plumbing				
25	<i>Area:</i> BATHROOM #1 Bathtub Drain/Replace. Replace bathtub drain. Work shall include installation of pre-fab access panel or removal and replacement of wall materials on opposite wall to faucet. replace drain, faucet, shower head and diverter and clean tub	<i>Div.#</i> 11.A	1 Ea	<input type="text"/>
26	<i>Area:</i> BATHROOM #1 Commode Tank Components/Replace. Replace all commode tank components/include tank seal and bolts. replace stools in bathrooms	<i>Div.#</i> 11.A	2 Ea	<input type="text"/>
27	<i>Area:</i> BATHROOM #1 Faucet/Vanity/Install new vanity faucet, supply lines & shutoffs. replace sink and faucets in both bathrooms	<i>Div.#</i> 11.A	2 Ea	<input type="text"/>
28	<i>Area:</i> INTERIOR Sink & Faucet/Kitchen. Install new stainless stell kitchen sink (33" x 22" x 7") & Faucet (Use Delta single-handle model100-WF or written approved equal). Work shall include new drain lines, trap and shutoffs (2). replace kitchen sink and faucet	<i>Div.#</i> 11.A	1 Ea	<input type="text"/>
29	<i>Area:</i> INTERIOR Washer Box, Valves & Drain/Replace. Replace existing washer box, valves and drain line with new washer box, valves and drain line. replace washer box	<i>Div.#</i> 11.A	1 Ea	<input type="text"/>

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Plumbing				
30	<i>Area: INTERIOR</i>	<i>Div.# 11.A</i>	1 Ea	<input type="text"/>
	Water Heater/Electric/40 Gallon/Replace. Replace existing gas water heater with new 40 gal. electric water heater. Remove gas water heater and cap gas lines. Install new electric water heater to code. Work shall include all electrical hook-ups. replace water heater			
Site Work				
31	<i>Area: EXTERIOR</i>	<i>Div.#</i>	1 SF	<input type="text"/>
	Cleanup/Final. Final cleanup of entire Project. remove all trash and debris interior and exterior			

All construction shall be in accordance with local codes, manufacturers' recommended installation procedures, good quality workmanship practices, General Specifications and Lead-Based Paint requirements when applicable. Conflicts between requirements will be resolved by compliance with the more stringent requirement. Contractor awarded the job will be responsible for conducting safe work practices that comply with OSHA Construction Standards for Asbestos Workers. Asbestos report, where required, will be attached if areas tested are 1% or greater. See attached Asbestos Sampling Report for location and testing of Planned Work Activities.

Total:

HOUSING AUTHORITY OF THE CHEROKEE NATION

VACANT UNIT INFORMATION SHEET

Name of Homebuyer: _____ Rodney Spencer

Forwarding Address: _____ Unknown
 City, _____ State, _____ Zip Code: _____

County:	Sequoyah	Move-In Date:	1/2/2015
Project #:	5501	Move-out Date:	3/4/2020
Account #:	SP-4044	Bedroom Size:	3
Unit #:	74044	Reason Vacated:	Repossessed by HACN

Previous Homebuyer: _____
 Move-In Date: _____

Physical Address of Vacant Unit: _____ 404 N Caney St
 City, State, Zip Code: _____ Copan, OK 74022

Directions to Unit: _____ Coming from Bartlesville, you're on Hwy 75, come in through
 Dewey OK, you will see Copan OK sign, turn Left onto old Hwy 75, go straight past County
 Courthouse, go about 3 or 4 blocks, house sits at intersection of Walnut & Caney St

	UTILITY COMPANY	ACCOUNT #
Gas:	_____	_____
Electric:	Town of Copan	Not in File
Water:	Town of Copan	Not in File

Condition of Unit: Unknown _____ Change Locks: Yes

List any changes and/or additions made to unit: _____

Date: 3/4/20 HACN Staff: Megan Wooten

- CC: Tenant File
 Jerri A. Killer Housing Management Director
 Lacie Roberts Manager of Housing
 Sonya Hall Supervisor - Housing Management
 David Sevier Maintenance Manager
 Shirley Hubbard Administrative Officer - Maintenance
 Stephanie Carroll Administrative Assistant - Maintenance

*Hwy 75
 at Copan - left on ^W 0900 Rd (W)
 Right on S Caney
 left on E Golden Ave (wood rd)
 left on N Caney*

Attachments Required For Environmental:
 _____ Copy of Plat if in Addition
 _____ Copy of Survey
 No _____ Utility Transfer (Required if Assigned Back)

Attachments Required for Housing Mgmt Staff:
 _____ Tenant Information Sheet
 _____ Unit Information & Tenant Report
 _____ Tenant Transaction
 _____ Payoff Statement
 No _____ Request Appraisal