

**EVALUATION FACTORS**

**OFFEROR:** \_\_\_\_\_

All RFQ’s will be evaluated individually on their administrative technical merits. Rating factors and their values are as follows:

Offeror must provide a general summary of the items asked for below and the names and contact information of 3 references that may be contacted for references.

**1. Ability to perform the work** **MAX: 10 points** \_\_\_\_\_  
Evidence of the individual or firm’s ability to perform the work as indicated by profiles of the principals, the staff’s professional and technical competence and experience related to professional engineering services. To obtain the maximum points the offeror should provide evidence they specialize and are registered to perform such work within the State of Oklahoma.

**2. Previous Participation that the offeror has provided services within the Cherokee Nation Fourteen County Reservation, aka Jurisdictional Boundaries (HACN Service Area).**  
**MAX: 20 points** \_\_\_\_\_  
Evidence showing offeror has provided professional engineering services within the fourteen-county jurisdictional area of the Cherokee Nation.

**3. Credentials and insurance** **MAX: 10 points** \_\_\_\_\_  
Provide evidence that the offeror has the necessary credentials to perform professional engineering work in the state of Oklahoma. Provide evidence the offeror has Errors and Omission/Liability insurance.

**4. Previous participation with Indian Housing Authorities or Indian Tribes.**  
**MAX: 15 points** \_\_\_\_\_  
Documentation provided to show previous participation with Indian Tribes, Indian Housing Authorities, and/or Tribally Designated Housing Entities, on previous participation form provided.

**5. Time to Completion** **MAX: 30 points** \_\_\_\_\_  
Provide attachment on the estimated amount of time to complete all activities for the proposed project. Failure to meet expected timelines will result in the HACN contracting with the next best offeror for services.

**6. Tribal / Indian Preference** **MAX: 15 points** \_\_\_\_\_  
Proposal includes current TERO certification or letter (5 points)  
Proposal includes current TERO certification or letter as Cherokee owned (10 points)

**Total Points** **100 points**