

Cherokee Nation

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REQUEST FOR QUALIFICATIONS

Engineering Consulting Services Road and Bridge Projects

ADDENDUM 01



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**Request for Qualifications
Engineering Consulting Services
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Addendum 01**

The following questions and/or requests for clarification were received by the deadline mandated in the RFQ packet.

- 1) Item 3d states **“No contents of the Qualification Statement have been disclosed to any other firm or person who is a Contractor or potential Contractor, and they will not be disclosed on or before the submission deadline specified in the cover letter of this RFQ.”** We just want to make sure that it is okay for us to forward this RFQ to any subconsultants (surveyors, etc.) we would be soliciting to be on our team and weren't sure if we were being asked not to do that or if this just means not to share our response with other firms. Is it okay to forward the RFQ (not the SOQ) to potential subconsultants?

ANSWER: You may check with your subcontractors. Do not share your planned response with other contractors.

- 2) Are geotechnical and environmental investigations to be included in the scope of work for the consultant? In other words, should we be showing these services on our org chart?

ANSWER: Geotechnical and environmental investigations do not have to be part of the services on your organizational chart but you must be able to subcontract them out as part of your scope of work.

- 3) Will Geotech Engineering be required for this contract?

ANSWER: Geotechnical Engineering will be required but can be subcontracted out.

- 4) Pages 9-10, Section 20) Audit/Examination/Retention of Records

- Should this document be signed and submitted as part of the qualification statement submittal package, or is this document to be signed and submitted upon award of contract?

ANSWER: This should be signed and submitted as part of the qualification statement/submittal package.

- 5) Page 27, Evaluation Criteria and Page 29, Reference Project

- a. Per Page 27, responses are to be prepared on standard 8.5x11 paper. On Page 29, it is stated that the reference project construction plans should be submitted as half size plans (11x17). Should the 11x17 plans be folded and placed in an 8.5x11 binder, or should they be flat and placed in an 11x17 binder?

ANSWER: You may submit the referenced project construction plans separate flat and placed in an 11x17 binder.

- 6) Page 28, Mandatory Information – Staff Only – Provide Contracted Staff Separately
- Is the Mandatory Information required for subcontractors that are included as part of the project team?

ANSWER: Yes. Please submit the information separate from your in-house staff.