

**CHEROKEE NATION  
REQUEST FOR SEALED PROPOSAL  
INSTALL FIBER CONNECTIVITY  
ADDENDUM 01**



**Acquisition Management  
On behalf of Information Technology**

**CHEROKEE NATION  
P.O. Box 948  
Tahlequah, OK 74465  
(918) 453-5000**

# **REQUEST FOR SEALED PROPOSAL (RFP) INSTALL FIBER CONNECTIVITY ADDENDUM 01**

In accordance with the Request for Proposal requirements, a mandatory site visit was held October 19, 2021 at 10:00 a.m.

## **Attending Companies – Eligible to Submit Sealed Proposal & Attendees**

- Utility Services Associates
  - Chris Ellis
- Trans-tel
  - Chris White
- Pinnacle
  - Steven Hill
- Future Infrastructure
  - Brad Edmondson

## **Cherokee Nation Departments Represented:**

- Information Technology Department
- Tribal Employment Rights Office (TERO)
- Risk Management
- Planning & Development
- Acquisition Management – Purchasing
- Cherokee Nation Businesses

## **Points of Discussion during Meeting**

A handout was provided to all parties covering pertinent dates, bonding requirements, mandatory bid documents, and sealed bid submittal instructions. Shelly McClain, Cherokee Nation Purchasing Manager, covered handout in detail. **The handout is included in this Addendum 01 as Attachment 1.**

Cherokee Nation Tribal Employment Rights Office (TERO) provided information regarding TERO requirements and fees were covered. Information stating Davis-Bacon wage scale and certified payroll as a project requirement was shared.

Cherokee Nation Risk Management provided information regarding safety requirements were provided by department representatives.

Questions regarding scope of work and specifications were covered by Cherokee Nation Information Technology and Cherokee Nation Businesses.

Attendees were escorted by Information Technology representatives on a visit to the various sites immediately following the meeting and were strongly encouraged to submit any additional questions in written format per the RFP instructions.

**Updated information and pictures are included in this Addendum 01 at Attachment 2.**

**Additional Questions and/or Requests for Clarification**

No questions or request for clarification were submitted in written format by the RFP deadline: October 22, 2021 by 5:00 p.m.

# **ATTACHMENT 1 ADDENDUM 01**

## **MANDATORY PRE-PROPOSAL MEETING & SITE VISIT**

## **ACQUISITION MANAGEMENT – PURCHASING HANDOUT**

**CHEROKEE NATION  
REQUEST FOR SEALED PROPOSAL  
INSTALL FIBER CONNECTIVITY  
MANDATORY SITE VISIT  
PURCHASING DEPARTMENT HANDOUT**



**Acquisition Management  
On behalf of Information Technology**

**CHEROKEE NATION  
P.O. Box 948  
Tahlequah, OK 74465  
(918) 453-5000**

# REQUEST FOR SEALED PROPOSAL (RFP) INSTALL FIBER CONNECTIVITY

## PROJECT SUMMARY

The Nation is requesting sealed proposals from interested, qualified companies to install fiber from the tribal complex campus located in Tahlequah, Oklahoma (Cherokee County) to other sites.

## GENERAL INFORMATION:

Dates for this Request for Sealed Proposals

- October 22, 2021 by 5:00 p.m. – Questions, requests for clarification, or additional information must be submitted in written format to Shelly McClain at email [shelly-mcclain@cherokee.org](mailto:shelly-mcclain@cherokee.org).
- October 27, 2021 by 5:00 p.m. – Addendum will be issued by Cherokee Nation. This addendum will include a list of attendees/companies represented at this mandatory site visits and will address all written submissions received by the mandated deadline. The addendum will be emailed to mandatory site visit attendees and will also be posted on the Nation's public bid website with the bid posting.
- November 03 by 5:00 p.m. – Sealed Proposals may be mailed or hand delivered, as long as **one (1) clearly marked, single sided original and 6 copies** are physically received by Shelly McClain no later than **November 03, 2021 by 5:00 p.m.** Proposals received after this deadline will not be considered and will be returned unopened. Proposals must be addressed and delivered to the Office of Acquisition Management at the addresses specified in this RFP. No responding party may withdraw their proposal within 90 days after sealed proposal due date.

A bid bond is required with sealed proposal submittal. Awarded party will be required to provide payment and performance bonds as outlined in Request for Proposal Documents.

Indian Preference will apply to the entire project. To receive Indian Preference, a copy of the Cherokee Nation TERO Certificate must be included with the sealed proposal documents.

Davis-Bacon Wage Rates will apply to this project. The applicable wage rates are in the RFP packet.

Mandatory documents to be included in the sealed proposal submittal are outlined in the RFP; and, are included in this handout on pages 3 – 10.

**ATTACHMENT B**  
**PREPARATION OUTLINE FORM**  
**MANDATORY DOCUMENT**

---

## PREPARATION OUTLINE

The following information must be submitted and signed as indicated with sealed proposal. All information must be submitted for sealed proposal to be considered responsive and reasonable to enable all rating criteria outlined to reviewed and rated.

- a. Preparation Outline - this form, Attachment B, must be signed & dated.
- b. Mandatory Response Form, Attachment C of RFP packet
- c. Previous Work History Form – Attachment D of RFP packet
- d. Photos or drawings of previous projects listed on Attachment D
- e. TERO Certification (If applicable, to be provided by bidder)
- f. Bid Bond or Cashier's Check

### **SPECIAL INSTRUCTIONS**

**\*\*Be advised that all responsive proposals will be evaluated as outlined in this solicitation packet.**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date



**ATTACHMENT C**  
**MANDATORY RESPONSE FORM**  
**MANDATORY DOCUMENT**

**MANDATORY RESPONSE FORM  
SEALED PROPOSAL INFORMATION  
INSTALL FIBER CONNECTIVITY**

The Offeror agrees to perform all work as outlined in the RFP documents for the Cherokee Nation. Offeror agrees to hold proposal valid for 90 days from the submission deadline.

The project will be completed no later than **December 31, 2021**.  Yes  No

The Offeror agrees to furnish all labor, licenses and materials, administration, services, supplies, equipment, transportation and quality control necessary to install fiber from the Tribal Complex Campus to other sites located in Tahlequah, Oklahoma (Cherokee County), for the sum of:

GRAND TOTAL                      \$ \_\_\_\_\_

Work History/Experience Form Completed & Included:  Yes  No

Photos or Drawings for projects listed in Attachment D Included:  Yes  No

All Mandatory Documents included:  Yes  No

**NOTE TO BIDDERS REGARDING INDIAN PREFERENCE: (Check One)**

TERO Certified Contractor:  Yes  No  
(Proof of certification must accompany all bids)

Major Cherokee Employer:  Yes  No  
(Bidder must contact TERO at 918-453-5000 for this preference)

**SUBMITTED:**

\_\_\_\_\_ Company Name

\_\_\_\_\_ Company Address

\_\_\_\_\_ Authorized Signature

\_\_\_\_\_ Print Name & Title

**ATTACHMENT D**

**PREVIOUS WORK HISTORY/EXPERIENCE FORM**

**MANDATORY DOCUMENT**

---

# PREVIOUS WORK HISTORY FORM

Employer/Company name, address, phone & fax	Contract Amount	Contract start and completion dates	Describe type of work performed/completed	Disclosures	Contractor's Current and previous vendors – give address and phone/fax
<p align="center"><b>Please attach additional sheets as required to sufficiently provide a minimum of three (3) years work History. Or, responding party can use their own form, but it must be clearly marked PREVIOUS WORK HISTORY,</b></p>					

NOTE: This form is a required submission from each bidder/offeror and is the Nation's documentation to determine responsible bidders/offerors. In the spaces below, complete all information requested, providing all telephone numbers and any available facsimile numbers for all employers, companies and vendors listed. In the disclosure space, enter any defaults, assignments or foreclosures

**ATTACHMENT E**

**ADDITIONAL MANDATORY/REQUIRED  
DOCUMENTS**

**ITEMIZED**

---

- **Photos or Drawings of projects listed on Previous Work History Form (Attachment D)**
  - **TERO Certificate (if applicable)**
  - **Bid Bond or Cashier's Check**
-

**ATTACHMENT 2  
ADDENDUM 01**

**UPDATED INFORMATION  
PROVIDED BY  
CHEROKEE NATION  
IT DEPARTMENT**

---

## Addendum

After the vendor site walk through, CNIT have updates to the bid proposal that are outlined in this addendum.

The attached picture in the RFP of the proposed fiber routes was incorrect for the marking of one existing conduit. The conduit between Enclosure 1 & the Existing above ground fiber enclosure by the SHS softball field does **NOT** exist. Contractor must install the conduit. See updated Fiber Route MAP in "Picture A."

ALL LC Bulkheads in the Rack-Mount and or Wall Mount Enclosures inside of IDF rooms will be standard LC bulkheads, meaning NO KEYED LC Bulkheads and NO angled LC adapters.

The LC Fiber adapter panels should be similar to Panduit's FAP6WBUDLCZ.

<https://www.panduit.com/en/products/fiber-optic-systems/fiber-optic-panels-cassettes-enclosures/fiber-optic-panels/fap6wbudlcz.html>

Steel Sleeves shall be installed at all crossings (Streets, Driveways, etc). Future streets/driveways are marked on the attached "Picture A". The future streets/driveway sleeve locations will be fine-tuned for more precise locations with the winning bidder. The future streets/driveway sleeve locations will need two 32 linear foot sleeves. We can coordinate for the best approximate position when contractor is ready to install.

The outdoor above ground fiber enclosures shall be freestanding cabinet type that can be directly bolted to the groundbox lid. The enclosure should be capable of handling a minimum of 96 fusion splices. And it shall be populated with the maximum number of fusion splice cassettes allowed for the cabinet. The enclosure shall have a concrete pad and surrounding bollards as the attached "Picture B" shows. No LC bulkheads inside of the enclosure. No patch cables inside of the enclosure. Enclosure is strictly for fusion splices. Submit your choice of above ground fiber enclosure for CNIT review.

Winning bid Contractor will engineer the ground work to be done to complete the conduit and fiber in the ground installation.

All procedures that Cherokee Nation Risk Management stated about open trenches shall be followed. This includes, but is not limited to trenches that will remain open after contractor has left an area which must be fenced off and adequately marked to avoid any dangers (caution tape, safety cones, etc.)

The conduit coming from the above ground fiber enclosure that will be located at the corner of the Durbin Feeling Language Center will have a Quazite Ground Box placed approximately as indicated on the attached picture "C"

Infrastructure Cable Type - OS1 Fiber, Indoor/Outdoor, Tight Buffered, Gel-Free, Plenum, Single mode, 96 strands.

Dathan Alley  
10/25/2021



**Picture A**



**Picture B**



