

# WorkWrite-Up and Bid Document/By Trade

Danny Cook Jr

Contractor Name:

910 Chestnut Circle Vian, OK 7-4962

Contractor Signature:

(918) 525-2221

This document must be signed to be a valid bid.

PROJECT TYPE: Rehabilitation

Bid Due Date:

Trade	Work Description / Comments	Gen. Spec.	Qty Unit	Item Bid
<b>Appliances</b>				
1	Area: INTERIOR Cooktop/4 Burner/Electric. Install new electric countertop cook top/4 burner. replace stove	Div.# 10.F	1 Ea	<input type="text"/>
2	Area: INTERIOR Dishwasher/Install new. Install new Energy Star certified dishwasher. replace dishwasher	Div.# 10.F.	1 Ea	<input type="text"/>
3	Area: INTERIOR Refrigerator/Top Freezer/Energy Star/18.2 C.F. Mimum Size/Install new. Install new 18.2 C.F. (minimum size) refrigerator with top freezer. Must be Energy Star compliant. replace fridge	Div.# 10.F	1 Ea	<input type="text"/>
<b>Carpentry</b>				
4	Area: KITCHEN Base Cabinets/Replace/Oak. Replace base cabinets with new cabinets, pre-finished oak. install baseb cabinet in kitchen	Div.# 6.O.2	3 LF	<input type="text"/>

<i>Trade</i>	<i>Work Description / Comments</i>	<i>Gen. Spec.</i>	<i>Qty Unit</i>	<i>Item Bid</i>
<b>Carpentry</b>				
<b>5</b>	<i>Area: INTERIOR</i> Cabinet/Repair cabinet. See comments. refinish all cabinets	<i>Div.# 6.O.2</i>	1 Ea	<input type="text"/>
<b>6</b>	<i>Area: EXTERIOR</i> Door/Exterior/6-Panel Steel/Pre-Hung/Replace. Replace exterior entrance door with new pre-hung-steel six panel door. Work shall include paint-both sides, lockset, deadbolt & peephole. replace exterior doors	<i>Div.# 8.A.</i>	2 Ea	<input type="text"/>
<b>7</b>	<i>Area: BATHROOM #1</i> Paper Holder/Replace paper holder replace paper holder and towel bars in both bathrooms	<i>Div.# 10.E. 2.</i>	4 Ea	<input type="text"/>
<b>8</b>	<i>Area: INTERIOR</i> Passage Door, Jamb & Trim/Pre-Hung/6-Panel/Replace passage door & lockset with new pre-hung 6-Panel. Work shall include paint both sides. replace interior doors, install hinges and replace knobs	<i>Div.# 8.A</i>	2 Ea	<input type="text"/>
<b>9</b>	<i>Area: EXTERIOR</i> Storm Door/Vinyl Clad. Replace storm/screen door with new vinyl clad storing storm door. replace storm doors	<i>Div.# 8.B</i>	2 Ea	<input type="text"/>
<b>Electrical</b>				

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<b>Electrical</b>				
10	Area: INTERIOR  Ceiling Fan, Light Kit & Circuit Wiring/52". Install new ceiling fan with light kit, switch, cover plate and wiring. <b>replace all ceiling fans</b>	Div.# 13.D. 9.B	4 Ea	<input type="text"/>
11	Area: INTERIOR  Light Fixture, Switch & Circuit/Room. Install new 15 inch, round, flush mount, ceiling light fixture and 55 watt compact fluorescent lighting, switch, cover plate and circuit. <b>replace interior lights</b>	Div.# 13.D. 9	6 Ea	<input type="text"/>
12	Area: INTERIOR  Smoke Detector/Battery Operated/Install new smoke detector, battery operated (10 year lithium battery). All bedrooms and hallways adjacent to bedrooms. Use Firex #4015 or written approved equal. <b>replace smoke alarms</b>	Div.# 13.D. 11	5 Ea	<input type="text"/>
<b>Flooring</b>				
13	Area: INTERIOR  Carpet & Pad/Level Loop/26 oz./Install new carpet (26 oz., level loop)and pad (15 oz.). <b>replace carpet and pad in designated areas</b>	Div.# 9.M	20 SY	<input type="text"/>
<b>HVAC</b>				

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<b>HVAC</b>				
<b>14</b>	<b>Area: INTERIOR</b> HVAC Equipment/Central/Cooling & Gas Heating/3 TON/13 SEER/New. Install new HVAC cooling equipment (13 SEER). INSIDE AND OUTSIDE EQUIPMENT/INCLUDING AIR HANDLER, COPPER LINES, CONDENSOR COILS, EVAP. COILS. AND COMPRESSOR. replace with 3 ton unit	Div.# 12	1 Ea	<input type="text"/>
<b>Paint &amp; Finish</b>				
<b>15</b>	<b>Area: INTERIOR</b> Walls & Ceiling/Drywall/Paint/Two coats. Paint walls & ceiling in entire area. Work shall include minor repairs to surfaces. SF=ACTUAL SURFACE AREA OF WALLS & CEILING. repaint interior to include all closets, use off white, paint interior doors and trim	Div.# 9.N.3	1380 SF	<input type="text"/>
<b>Plumbing</b>				
<b>16</b>	<b>Area: BATHROOM #1</b> Commode & Seat/Install new commode, seat, supply line, shutoff and wax seal. Use American Standard Cadet or written approved equal. replace both stools	Div.# 11.A	2 Ea	<input type="text"/>
<b>17</b>	<b>Area: BATHROOM #1</b> Faucet/Vanity/Install new vanity faucet, supply lines & shutoffs. replace both bathroom sink and faucets	Div.# 11.A	2 Ea	<input type="text"/>
<b>18</b>	<b>Area: BATHROOM #1</b> Shower Faucet & Diverter/Single Lever/Install new bath/shower faucet with diverter. Work shall include installation of pre-fab access panel or removal and replacement of wall materials on opposite wall to faucet. replace shower faucet, faucet and diverter in both bathrooms	Div.# 11.A	2 Ea	<input type="text"/>

<i>Trade</i>	<i>Work Description / Comments</i>	<i>Gen. Spec.</i>	<i>Qty Unit</i>	<i>Item Bid</i>
<b>Plumbing</b>				
<b>19</b>	<b>Area: INTERIOR</b> Sink & Faucet/Kitchen. Install new stainless stell kitchen sink (33" x 22" x 7") & Faucet (Use Delta single-handle model100-WF or written approved equal). Work shall include new drain lines, trap and shutoffs (2). <b>replace kitchen sink and faucet</b>	<i>Div.# 11.A</i>	1 Ea	<input type="text"/>
<b>20</b>	<b>Area: INTERIOR</b> Water Heater/Electric/40 Gallon/Replace. Replace existing gas water heater with new 40 gal. electric water heater. Remove gas water heater and cap gas lines. Install new electric water heater to code. Work shall include all electrical hook-ups. <b>replace water heater</b>	<i>Div.# 11.A</i>	1 Ea	<input type="text"/>
<b>Site Work</b>				
<b>21</b>	<b>Area: EXTERIOR</b> Cleanup/Daily. Cleanup floor area daily. <b>remove all trash and debris, pressue wash vinyl</b>	<i>Div.#</i>	1 SF	<input type="text"/>
<p>All construction shall be in accordance with local codes, manufacturers' recommended installation procedures, good quality workmanship practices, General Specifications and Lead-Based Paint requirements when applicable. Conflicts between requirements will be resolved by compliance with the more stringent requirement. Contractor awarded the job will be responsible for conducting safe work practices that comply with OSHA Construction Standards for Asbestos Workers. Asbestos report, where required, will be attached if areas tested are 1% or greater. See attached Asbestos Sampling Report for location and testing of Planned Work Activities.</p>				
<b>Total:</b>				<input type="text"/>

# HOUSING AUTHORITY OF THE CHEROKEE NATION

## VACANT UNIT INFORMATION SHEET

**Name of Homebuyer:** Danny Cook Jr

**Forwarding Address:** Unknown  
City, State, Zip Code:

<b>County:</b>	<u>Sequoyah</u>	<b>Move-In Date:</b>	<u>10/24/2018</u>
<b>Project #:</b>	<u>5501</u>	<b>Move-out Date:</b>	<u>12/26/2019</u>
<b>Account #:</b>	<u>CO-4952</u>	<b>Bedroom Size:</b>	<u>3</u>
<b>Unit #:</b>	<u>74952</u>	<b>Reason Vacated:</b>	<u>Reposessed by HACN</u>

Previous Homebuyer:

Move-In Date:

**Physical Address of Vacant Unit:** 910 Chestnut Circle  
City, State, Zip Code: Vian, OK 74962

Directions to Unit: Vian Addition North of Dollar General in Vian on Hwy 82 (6th house on the Right)

	<b>UTILITY COMPANY</b>	<b>ACCOUNT #</b>
Gas:	<u>Oklahoma Natural Gas (ONG)</u>	<u>213483984 258329 0.09</u>
Electric:	<u>OG&amp;E Electric</u>	<u>131233013-5</u>
Water:	<u>Vian City Water</u>	<u>14327767</u>

**Condition of Unit:** Unknown

Change Locks: Yes

List any changes and/or additions made to unit:

Date: 12/27/19 HACN Staff: Megan Wooten

**CC: Tenant File**

Jerri A. Killer	Housing Management Director
Lacie Roberts	Manager of Housing
Sonya Hall	Supervisor - Housing Management
David Sevier	Maintenance Manager
Shirley Hubbard	Administrative Officer - Maintenance
Stephanie Carroll	Administrative Assistant - Maintenance

**Attachments Required For Environmental:**

Copy of Plat if in Addition  
Copy of Survey  
Utility Transfer (Required if Assigned Back)

No  
No

**Attachments Required for Housing Mgmt Staff:**

Tenant Information Sheet  
Unit Information & Tenant Report  
Tenant Transaction  
Payoff Statement  
Request Appraisal

No