

Work Write-Up and Bid Document/By Trade

Jacqualine Bartell

Contractor Name:

912 Chestnut Circle Vian, OK 7-4962

(918) 525-2221

Contractor Signature:

This document must be signed to be a valid bid.

PROJECT TYPE: Rehabilitation

Bid Due Date:

Trade	Work Description / Comments	Gen. Spec.	Qty Unit	Item Bid
Appliances				
1	Area: INTERIOR Cooktop/4 Burner/Electric. Install new electric countertop cook top/4 burner. replace stove	Div.# 10.F	1 Ea	
2	Area: INTERIOR Dishwasher/Install new. Install new Energy Star certified dishwasher. replace dishwasher	Div.# 10.F.	1 Ea	
3	Area: INTERIOR Refrigerator/Top Freezer/Energy Star/18.2 C.F. Minimum Size/Install new. Install new 18.2 C.F. (minimum size) refrigerator with top freezer. Must be Energy Star compliant. replace fridge	Div.# 10.F	1 Ea	
4	Area: INTERIOR Vent/Install/Dryer. Install new louvered dryer vent with ducting. replace dryer vent	Div.# 10.D. 2.D.	1 Ea	
Carpentry				

<i>Trade</i>	<i>Work Description / Comments</i>	<i>Gen. Spec.</i>	<i>Qty Unit</i>	<i>Item Bid</i>
Carpentry				
5 Area: INTERIOR	Cabinet/Repair cabinet. See comments. refinish all cabinets, install 4 ft base cabinet in kitchen, refinsih cabinets in bathrooms	Div.# 6.O.2	1 Ea	<input type="text"/>
6 Area: EXTERIOR	Door/Exterior/6-Panel Steel/Pre-Hung/Replace. Replace exterior entrance door with new pre-hung-steel six panel door. Work shall include paint-both sides, lockset, deadbolt & peephole. replace exterior doors	Div.# 8.A.	3 Ea	<input type="text"/>
7 Area: GARAGE	Garage Vehicle Door/Repair overhead garage vehicle door/See Comments. service door	Div.# 8.C	1 Ea	<input type="text"/>
8 Area: BATHROOM #1	Paper Holder/Replace paper holder replace paper holder and towel bars in both bathrooms	Div.# 10.E. 2.	4 Ea	<input type="text"/>
9 Area: INTERIOR	Passage Door, Jamb & Trim/Pre-Hung/6-Panel/Replace passage door & lockset with new pre-hung 6-Panel. Work shall include paint both sides. replace interior doors, install hinges and replace knobs	Div.# 8.A	12 Ea	<input type="text"/>
10 Area: EXTERIOR	Storm Door/Vinyl Clad. Replace storm/screen door with new vinyl clad storing storm door. replace storm doors	Div.# 8.B	2 Ea	<input type="text"/>
Electrical				

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Electrical				
11	<i>Area: INTERIOR</i> Ceiling Fan, Light Kit & Circuit Wiring/52". Install new ceiling fan with light kit, switch, cover plate and wiring. replace all ceiling fans	<i>Div.# 13.D. 9.B</i>	4 Ea	<input type="text"/>
12	<i>Area: INTERIOR</i> Light Fixture, Switch & Circuit/Room. Install new 15 inch, round, flush mount, ceiling light fixture and 55 watt compact fluorescent lighting, switch, cover plate and circuit. remove all interior lights and replace	<i>Div.# 13.D. 9</i>	2 Ea	<input type="text"/>
13	<i>Area: INTERIOR</i> Smoke Detector/Battery Operated/Install new smoke detector, battery operated (10 year lithium battery). All bedrooms and hallways adjacent to bedrooms. Use Firex #4015 or written approved equal. replace smoke alarms	<i>Div.# 13.D. 11</i>	5 Ea	<input type="text"/>
Flooring				
14	<i>Area: INTERIOR</i> Carpet & Pad/Level Loop/26 oz./Install new carpet (26 oz., level loop)and pad (15 oz.). replace carpet and pad in designated areas	<i>Div.# 9.M</i>	20 SY	<input type="text"/>
15	<i>Area: INTERIOR</i> Vinyl floor planks/install vinyl floor planks/glue down/7 mil wear layer/10 year residential warranty replace vinyl flooring in designated areas	<i>Div.# 6.F</i>	250 SF	<input type="text"/>
HVAC				

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HVAC				
16 Area: INTERIOR		<i>Div.# 12</i>	1 Ea	<input type="text"/>
	HVAC Equipment/Central/Cooling & Gas Heating/3 TON/13 SEER/New. Install new HVAC cooling equipment (13 SEER). INSIDE AND OUTSIDE EQUIPMENT/INCLUDING AIR HANDLER, COPPER LINES, CONDENSOR COILS, EVAP. COILS. AND COMPRESSOR.			
	replace with 3 ton unit			
Paint & Finish				
17 Area: INTERIOR		<i>Div.# 9.N.3</i>	1380 SF	<input type="text"/>
	Walls & Ceiling/Drywall/Paint/Two coats. Paint walls & ceiling in entire area. Work shall include minor repairs to surfaces. SF=ACTUAL SURFACE AREA OF WALLS & CEILING. repaint interior to include all closets, use off white, paint interior doors and trim			
Plumbing				
18 Area: BATHROOM #1		<i>Div.# 11.A</i>	2 Ea	<input type="text"/>
	Commode & Seat/Install new commode, seat, supply line, shutoff and wax seal. Use American Standard Cadet or written approved equal. replace both stools			
19 Area: BATHROOM #1		<i>Div.# 11.A</i>	2 Ea	<input type="text"/>
	Faucet/Vanity/Install new vanity faucet, supply lines & shutoffs. replace both bathroom sink and faucets			
20 Area: BATHROOM #1		<i>Div.# 11.A</i>	2 Ea	<input type="text"/>
	Shower Faucet & Diverter/Single Lever/Install new bath/shower faucet with diverter. Work shall include installation of pre-fab access panel or removal and replacement of wall materials on opposite wall to faucet. replace shower faucet, faucet and diverter in both bathrooms			

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Plumbing				
21 Area: INTERIOR	Sink & Faucet/Kitchen. Install new stainless stell kitchen sink (33" x 22" x 7") & Faucet (Use Delta single-handle model100-WF or written approved equal). Work shall include new drain lines, trap and shutoffs (2). replace kitchen sink and faucet	Div.# 11.A	1 Ea	<input type="text"/>
22 Area: INTERIOR	Washer Box, Valves & Drain/Replace. Replace existing washer box, valves and drain line with new washer box, valves and drain line. replace washer box	Div.# 11.A	1 Ea	<input type="text"/>
23 Area: INTERIOR	Water Heater/Electric/40 Gallon/Replace. Replace existing gas water heater with new 40 gal. electric water heater. Remove gas water heater and cap gas lines. Install new electric water heater to code. Work shall include all electrical hook-ups. replace water heater	Div.# 11.A	1 Ea	<input type="text"/>
Site Work				
24 Area: EXTERIOR	Cleanup/Daily. Cleanup floor area daily. remove all trash and debris, pressue wash vinyl, replace two screens	Div.#	1 SF	<input type="text"/>
<p>All construction shall be in accordance with local codes, manufacturers' recommended installation procedures, good quality workmanship practices, General Specifications and Lead-Based Paint requirements when applicable. Conflicts between requirements will be resolved by compliance with the more stringent requirement. Contractor awarded the job will be responsible for conducting safe work practices that comply with OSHA Construction Standards for Asbestos Workers. Asbestos report, where required, will be attached if areas tested are 1% or greater. See attached Asbestos Sampling Report for location and testing of Planned Work Activities.</p>				
Total:				<input type="text"/>

HOUSING AUTHORITY OF THE CHEROKEE NATION VACANT UNIT INFORMATION SHEET

Name of Homebuyer: Jacqueline Bartell

Forwarding Address: Unknown
City, State, Zip Code:

County:	Sequoyah	Move-In Date:	6/27/2019
Project #:	5501	Move-out Date:	2/12/2020
Account #:	BA-4951	Bedroom Size:	3
Unit #:	74951	Reason Vacated:	Repossessed by HACN

Previous Homebuyer: _____

Move-In Date: _____

Physical Address of Vacant Unit: 912 Chestnut Circle
City, State, Zip Code: Vian, OK 74962

Directions to Unit: Vian Addition North of Dollar General in Vian on Hwy 82 (7th house on the Right)

	UTILITY COMPANY	ACCOUNT #
Gas:	Oklahoma Natural Gas (ONG)	211404939 2583291 -91
Electric:	OG&E Electric	1311423704-9
Water:	Vian City Water	14328058

Condition of Unit: Unknown Change Locks: Yes

List any changes and/or additions made to unit: _____

Date: 2/13/20 HACN Staff: Megan Wooten

CC: Tenant File
 Jerri A. Killer Housing Management Director
 Lacie Roberts Manager of Housing
 Sonya Hall Supervisor - Housing Management
 David Sevier Maintenance Manager
 Shirley Hubbard Administrative Officer - Maintenance
 Stephanie Carroll Administrative Assistant - Maintenance

Attachments Required For Environmental:

_____ Copy of Plat if in Addition
No Copy of Survey
No Utility Transfer (Required if Assigned Back)

Attachments Required for Housing Mgmt Staff:

_____ Tenant Information Sheet
 _____ Unit Information & Tenant Report
 _____ Tenant Transaction
 _____ Payoff Statement
No Request Appraisal