

SCOPE OF WORK

- Decorating and putting up all trees, garland and wreaths.
- Before design starts we need to have the vendor go through our current inventory/trees and check lights and provide an inventory list of missing or broken items to be replaced.
- Tear down and place everything back in storage containers, boxes and bags once the holiday is over.
- Decorating can start anytime between December 2-3th with a completion date of Dec 7. Tear down of all Trees off the gaming floor between Dec 26-28 and other can come down January 2.
- No decorating from 12pm on Friday until 8am on Mondays.
- Need timeline for pre-inventory before decorating starts.
- Must have insurance for being on property.

TREES

(1)-12ft Tree by River Cane

(1) 8-10ft Tree by the cage

(2) 9ft tree at the hotel

(1) 7ft Tree by HR

(1) 10-12ft skinny trees in Flint Creek Steakhouse

(1) 8ft Tree Flint Creek Walkway

(1) 9ft- 8ft tree in high limit BJ

(1) 7 ft tree in high limit egames

(2) 8ft skinny trees at South entrance with battery powered lights (need to purchase) or 2 slender decorations (nutcrackers)

Ribbon

Swag Ribbon at the buffet cashier desk 32' Swag

WREATHS

(1) XL outside Christmas wreath at the main porte cochere

(1) 5ft outside prelit wreath

(4-6) small wreaths in River Cane

(2) small wreaths outside of the River Cane entrance

(1) 3ft wreath at Rivercane by sweettreats

(1) 3ft wreath at Players club

(1) medium wreath at Flint Creek above the fireplace

(2) small wreath at Flint Creek Desk

(4) 4ft wreaths in seven bar.

(4) Large wreaths inside (by PC, by flint server station, above employee entrance, and above CSA office).

(3) small wreaths to cashier stations

- will need to provide their own tools, ladders, etc.

Notes: (4) 4ft wreaths in seven need to be purchased