

# Cherokee Nation

[www.cherokee.org](http://www.cherokee.org)

## REQUEST FOR BIDS

LAWN MAINTENANCE EQUIPMENT/SUPPLIES



**Bid Due Date: Friday May 07, 2021 by 5 PM**

**CHEROKEE NATION**

P.O. Box 948

Tahlequah, OK 74465

(918) 453-5000

**CHEROKEE NATION**  
**BID REQUEST**  
Lawn Maintenance Equipment/Supplies

The Cherokee Nation is accepting bids from interested parties for lawn maintenance equipment/supplies. Interested parties are to provide a bid to furnish product equal to or better than the specifications provided. Interested bidders must follow all directions outlined in this bid packet including the utilization of mandatory bid response sheet to be considered fully responsive.

The lowest most responsive, responsible bid will be the determining factor in awarding this bid taking Indian Preference in accordance with Cherokee Nation Acquisition Management Policy and Procedures. The successful bidder will be issued a purchase order incorporating the bid response.

**Bids are due Friday May 07, 2021 by 5:00 p.m.**

**MANDATORY SUBMITTAL INFORMATION:** Bid submittal requirements must be followed. Each bid must be submitted on the prescribed, required form with all areas completed. Bids may be faxed to the attention of **Georgette Smith** at (918) 458-4493 or (918) 458-7695 or e-mailed to **georgette-smith@cherokee.org**. It is the bidder's responsibility to ensure delivery of bid by **Friday May 07, 2021 by 5:00 p.m.** Any bids received after the designated date and time will be ineligible for award.

**Bid Acceptance:** Bids will be accepted from Indian and Non-Indian bidders. Cherokee Nation reserves the right to reject any and all bids. Cherokee Nation reserves the right to determine if a bid meets stated requirements, and to award a purchase order for the bid that is in the best interest of the Cherokee Nation including but not limited to the total cost and capability of the bidder. Bidders are responsible for any and all costs associated with the preparation and submission of bids. To be considered, bids must be received by the specified date and time; any bid received after stipulated date and time will be returned unopened. No bidder may withdraw their bid within 30 days after proposal due date.

**TERO Certification:** Indian preference will be given only to bidders who provide proof of current certification from the Cherokee Nation Tribal Employments Office (TERO) located in Tahlequah, Oklahoma, telephone number (918) 453-5000. Proof of TERO certification must accompany and be included in bid submittal.

**Conflict of Interest and Restrictions:** If any contractor, contractor's employee, subcontractor, or any individual working on the proposed contract may have a possible conflict of interest that may affect the objectivity, analysis, and/or performance of the contract, it shall be declared in writing and submitted to **Cherokee Acquisition Management (Attn:Georgette Smith)** no later than on or before **Friday May 07, 2021 by 5:00 p.m.** The NATION will determine in writing if the conflict is significant and material and if so, may eliminate the contractor from submitting a proposal.

**Verbal Instructions:** Interested parties shall not initiate or execute any negotiation, decision, or action arising from any verbal discussion with any Cherokee Nation employee. Only written communications from the designated Contact Person at Cherokee Nation may be considered a duly authorized expression on behalf of the NATION regarding this RFP. Additionally, only written communications from interested parties are recognized as duly authorized expressions on behalf of the vendor. The same instructions shall apply to any subsequent award and agreement communications.

**Qualifications of Bidder:** The NATION may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the NATION all such information and data for this purpose as the NATION may request. The NATION reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the NATION such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Conditional bids will not be accepted.

**Method of Award – Lowest Bid That Contains Lowest Most Responsive/Reasonable Offer From Qualified Bidder:** After consideration of price and other factors, the purchase order will be awarded to the bidder whose bid is determined to be the lowest most responsive/reasonable offer taking Indian Preference into consideration and in the best interest of the Nation to accept. Award shall be to the lowest, most responsive/reasonable bid in accordance with Cherokee Nation Acquisition Management Policy and Procedures. Indian/TERO Preference will be given only to bidders who provide proof of current TERO certification from the Cherokee Nation Tribal Employments Office (TERO) in accordance with current Cherokee Nation Policy. Proof of TERO certification must accompany and be included in bid submittal.

**Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters:** The responding party certifies to the best of its knowledge and belief that the person, the firm, or any of its principals are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency or Indian tribe. The bidder will also certify they have not, within a three-year period preceding this Request for Proposal, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, Local or Tribal) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commissions of embezzlement, theft, forgery, bribery, falsifications or destruction of records, making false statements, and are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in this provision. The responding party certifies they have not, within a three-year period preceding this Request for Proposal, had one or more contracts terminated for default by a Federal, State, Local or Tribal agency. The responding party shall provide immediate written notice to the Cherokee Nation if, at any time prior to contract award, the person learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

**General Information:** Cherokee Nation reserves the right to waive any informalities or to reject any and all bids. Award of purchase order will be to the lowest most responsible responsive bidder and will be subject to availability of funds. All sums due to any suppliers utilized by successful bidders must be paid or will be paid within ten (10) days of receipt of any money received from the Cherokee Nation under any purchase order. Indian preference will be given to Contractors certified as an Indian-Owned firm by the Cherokee Nation Tribal Employment Rights Office (T.E.R.O.). Proof of certification must accompany all bids. No bidder may withdraw their bid within thirty (30) days after bid opening date.

A prospective contractor seeking to receive Indian Preference under this contract must be certified as an Indian-owned firm by the Cherokee Nation Tribal Employment Rights Office (TERO) and submit proof of that certification with their bid.

**MANDATORY BID RESPONSE SHEET**  
**Lawn Maintenance Equipment/Supplies**

<u>Product Description</u>	<u>QTY</u>	<u>UNIT COST</u>	<u>TOTAL</u>
WEED EATER	<u>1</u>	_____	_____
LEAF BLOWER	<u>1</u>	_____	_____
UTILITY VEHICLE	<u>1</u>	_____	_____
ZERO TURN MOWER	<u>1</u>	_____	_____
DOUBLE AXEL CARGO TRAILER	<u>1</u>	_____	_____
TRAILER WITH REAR AND SIDE GATE 7X16	<u>1</u>	_____	_____
PULL BEHIND SPRAYER	<u>1</u>	_____	_____

**GRAND TOTAL BID**                      \$ \_\_\_\_\_

**LEAD TIME ARO:** \_\_\_\_\_

**ALL SPECIFICATIONS ARE FULLY MET:**    \_\_\_\_\_ YES    \_\_\_\_\_ NO

**PRODUCT SPECIFICATIONS INCLUDED:**    \_\_\_\_\_ YES    \_\_\_\_\_ NO

\*\*Cherokee Nation will consider bids for product equal to or better. If not bidding exact product, complete details and specifications for product must be submitted with bid.\*\*

**NOTE TO BIDDERS REGARDING INDIAN PREFERENCE:**

TERO Certified Contractor:    \_\_\_\_\_ Yes    \_\_\_\_\_ No  
 (Proof of certification must accompany all bids)

SUBMITTED:

\_\_\_\_\_ Company Name

\_\_\_\_\_ Company Address

\_\_\_\_\_ Authorized Signature

\_\_\_\_\_ Print Name & Title

Product Specifications and Requirements  
Provided by: Education  
**Archery Equipment List**

**WEED EATER**

DISPLACEMENT 28.4 cc (1.73 cu. in.)  
ENGINE POWER 0.95 kW (1.27 bhp)  
WEIGHT\* 5.5 kg (12.1 lbs.)\*  
FUEL CAPACITY 710 cc (24.0 oz.)  
CUTTING SWATH 41.91 cm (16.5")  
POWER SOURCE Gas

**Leaf BLOWER**

DISPLACEMENT 79.9 cc (4.9 cu. in.)  
ENGINE POWER 3.2 kW (4.4 bhp)  
WEIGHT 11.7 kg (25.8 lbs.)  
FUEL CAPACITY 2000 cc (67.6 fl. oz.)  
BLOWING FORCE 41 Newtons  
AVG. AIR VELOCITY 89 m/sec. (199 mph)  
MAX. AIR VELOCITY 107 m/sec. (239 mph)  
AIR VOLUME AT NOZZLE 1550 m<sup>3</sup>/h (912 cfm)  
SOUND PRESSURE RATING 78 dB(A)

**Utility Vehicle**

Engine power 15.7\* kW 20 hp  
Fuel capacity 27.6 L / 7.3 U.S. gal.  
2-cylinder, 4-cycle gas  
Displacement 617 cc  
Cooling system Liquid  
Transmission Continuously Variable Transmission (CVT)  
Traction assist Positive locking, switch actuated rear differential lock  
Cargo box dimensions 1143 x 304.8 x 1320 mm / 45 x 12 x 52 in.  
Cargo box capacity (weight) 454 kg / 1000 lb  
Towing capacity 590 kg / 1300 lb  
Payload capacity 635 kg / 1400 lb  
Operating weight (includes fuel/fluids) 710 kg / 1566 lb  
Front suspension Independent with McPherson strut  
Rear suspension Coil-over shock  
Four wheel drive  
Brakes Hydraulic disc brakes  
Tires / Wheels  
Front 24 x 9.5-10  
Rear 24 x 10.5-10  
Wheelbase 1910 mm / 75.2 in.

Length 3022 mm / 119 in.  
Width 1486 mm / 58.5 in.  
Height 1867 mm / 73.5 in.  
Ground clearance 152.4 mm / 6 in.  
Hitch Standard receiver: 5.1 cm / 2 in  
Seating Bench seat

## **Zero Turn Mower**

Deck size: 60"  
ENGINE HORSEPOWER 24  
TRANSMISSION Hydro-Gear ZT2800  
FUEL CAPACITY 3 gal.  
GROUND SPEED (FWD) Up to 7.5 mph  
CUTTING WIDTH 60"  
CUTTING HEIGHT 1.5" to 4.5"  
FRONT TIRE 13 x 6.5  
DRIVE TIRE 20 x 12-12  
DISPLACEMENT 726cc  
COOLING Air Cooled  
DRIVE SYSTEM TYPE Dual Hydrostatic  
TRANSMISSION Hydro-Gear ZT2800  
DECK DEPTH 4.5"  
DECK LIFT Foot Operated  
NUMBER OF BLADES 3  
BLADE LENGTH 20.50"  
SPINDLES Aluminum with 1" shaft and double lip sealed ball bearings  
DECK ENGAGEMENT Ogura GT1.5  
DECK MATERIAL Fabricated 11 gauge steel  
SPINDLE MOUNTS Reinforced 7 gauge steel  
IMPANCT TRIM AREA 3/8" x 1" steel bar  
ANTI-SCALP WHEELS Construction  
FRAME 1.5" X 3.0" steel tubing  
FRONT AXEL Fabricated with sealed ball bearings  
FRONT CASTER WHEEL Sealed ball bearings  
FRONT CASTER FORK Fabricated 3/8" steel  
SEAT Premium bolstered high-back seat with armrests and built-in lumbar support  
FRONT TIRE (INCHES) 13 x 6.5  
DRIVE TIRE (INCHES) 20 x 12-12 BigBite  
WEIGHT (LBS) 680  
HEIGHT (INCHES) 43.7  
LENGTH (INCHES) 71.1  
WIDTH W/ CHUTE UP (INCHES) 64.4  
TIRE-TO-TIRE WIDTH (INCHES) 48.6  
PRODUCTIVITY (ACRES PER HOUR) 3.64

## **Double Axle CARGO TRAILER**

MPN 7x14 enclosed  
Axle Size two - 3,500lb  
Hitch Type Bumper Pull  
Floor Type 3/4" Exterior Grade Plywood  
Exterior Metal Screwed

Trailer Length 14 ft  
Trailer Width 7'

### **TRAILER with Rear and Side Gate**

Color Black  
Size 7 X 16 Landscape  
Tires Trailer rated  
Tail Lights LED  
Overall Length 19' 10"  
Overall Width 8' 4"  
Overall Height 1' 10"  
Interior Length 16' 0"  
Interior Width 6' 10"  
GVWR 9990 lbs.  
Empty Weight 2200 lbs.  
Suspensions Spring  
Brakes Electric (2 Axles)  
Frame Channel  
Flooring Wood

### **Pull Behind SPRAYER**

Product Weight 95 lb.  
Product Length 40 in.  
Application/Use Spraying  
Boom Material Steel  
Boom Width 100 in.  
Connection Type UTV BED MOUNT  
Handgun Included Yes  
Hose Diameter 3/8 in.  
Hose Length 25 ft.  
Maximum Flow Rate 5 GPM  
Maximum Horizontal Throw 35 ft.  
Maximum Operating Pressure 60 PSI  
Maximum Vertical Throw 25 ft.  
Number of Nozzles 7  
Product Height 33.5 in.  
Product Width 32.5 in.  
Swath 140 in.  
Tank Capacity 60 gal.  
Tank Material Polyethylene  
Voltage 12V