

# WorkWrite-Up and Bid Document/By Trade

Vivian Briggs

Contractor Name:

12215 E 149th St S Webbers Falls, OK 7-

Contractor Signature:

(918) 525-2221

This document must be signed to be a valid bid.

PROJECT TYPE: Rehabilitation

Bid Due Date:

Trade	Work Description / Comments	Gen. Spec.	Qty Unit	Item Bid
<b>Appliances</b>				
1	Area: INTERIOR Cooktop/4 Burner/Electric. Install new electric countertop cook top/4 burner. replace stove	Div.# 10.F	1 Ea	<input type="text"/>
2	Area: INTERIOR Refrigerator/Top Freezer/Energy Star/18.2 C.F. Minimum Size/Install new. Install new 18.2 C.F. (minimum size) refrigerator with top freezer. Must be Energy Star compliant. replace fridge	Div.# 10.F	1 Ea	<input type="text"/>
3	Area: INTERIOR Vent/Install/Dryer. Install new louvered dryer vent with ducting. remove and replace dryer vent	Div.# 10.D. 2.D.	1 Ea	<input type="text"/>
4	Area: INTERIOR Vent-A-Hood/30"/Recirc./Install new kitchen vent-a-hood (recirc.)/30" replace range hood	Div.# 10.D. 3.D	1 Ea	<input type="text"/>

Carpentry

Print Date: Thursday, August 12, 2021

12215 E 149th St S Webbers Falls, OK 7-4470

Page 1 of 7

<i>Trade</i>	<i>Work Description / Comments</i>	<i>Gen. Spec.</i>	<i>Qty Unit</i>	<i>Item Bid</i>
<b>Carpentry</b>				
<b>5</b>	<i>Area:</i> INTERIOR Base Cabinets/Replace/Oak. Replace base cabinets with new cabinets, pre-finished oak. replace base cabinets in kitchen	<i>Div.#</i> 6.O.2	12 LF	<input type="text"/>
<b>6</b>	<i>Area:</i> INTERIOR Base Trim/Pine Colonial 2-1/4" Fingerjoint/Replace. Replace base trim, colonial, fingerjoint, 2-1/4" pine. remove and replace interior trim paint white	<i>Div.#</i> 6.N	450 LF	<input type="text"/>
<b>7</b>	<i>Area:</i> INTERIOR Countertop/Laminate/Replace. Remove existing countertop and replace with new laminate countertop and backsplash. replace countertops in kitchen	<i>Div.#</i> 6.O.4	10 SF	<input type="text"/>
<b>8</b>	<i>Area:</i> EXTERIOR Door/Exterior/6-Panel Steel/Pre-Hung/Replace. Replace exterior entrance door with new pre-hung-steel six panel door. Work shall include paint-both sides, lockset, deadbolt & peephole. replace exterior doors	<i>Div.#</i> 8.A.	2 Ea	<input type="text"/>
<b>9</b>	<i>Area:</i> BATHROOM #1 Paper Holder/Replace paper holder replace paper holders	<i>Div.#</i> 10.E.2.	2 Ea	<input type="text"/>
<b>10</b>	<i>Area:</i> INTERIOR Passage Door, Jamb & Trim/Pre-Hung/6-Panel/Replace passage door & lockset with new pre-hung 6-Panel. Work shall include paint both sides. replace interior doors	<i>Div.#</i> 8.A	10 Ea	<input type="text"/>

<i>Trade</i>	<i>Work Description / Comments</i>	<i>Gen. Spec.</i>	<i>Qty Unit</i>	<i>Item Bid</i>
<b><u>Carpentry</u></b>				
11	<i>Area:</i> EXTERIOR Screen/Wood Frame/Rescreen wood window screen. replace all window screens	Div.# 8.I	6 Ea	<input type="text"/>
12	<i>Area:</i> EXTERIOR Soffit/Cover with Vinyl/Cover soffit with vinyl. replace vinyl siding, fascia and soffit where needed pressure wash and clean the rest of house	Div.# 15.C.	1300 SF	<input type="text"/>
13	<i>Area:</i> EXTERIOR Storm Door/Vinyl Clad. Replace storm/screen door with new vinyl clad storing storm door. replace storm doors	Div.# 8.B	2 Ea	<input type="text"/>
14	<i>Area:</i> BATHROOM #1 Towel Bar/Replace. Replace existing towel bar with new towel bar. Match existing size or as specified in Comments below. replace towel bars	Div.# 10.E. 2.	4 Ea	<input type="text"/>
15	<i>Area:</i> INTERIOR Wall Hung Cabinets/Replace/Pre-Finished Oak. Replace wall hung cabinet(s) with new pre-finished oak cabinet(s). replace wall hung cabinets in kitchen	Div.# 6.O.2	12 LF	<input type="text"/>
<b><u>Electrical</u></b>				



<i>Trade</i>	<i>Work Description / Comments</i>	<i>Gen. Spec.</i>	<i>Qty Unit</i>	<i>Item Bid</i>
<b>Electrical</b>				
16 <i>Area: INTERIOR</i>	Ceiling Fan, Light Kit & Circuit Wiring/52". Install new ceiling fan with light kit, switch, cover plate and wiring. <b>replace all ceiling fans</b>	<i>Div.# 13.D.</i> 9.B	4 Ea	<input type="text"/>
17 <i>Area: INTERIOR</i>	Cover Plate/Outlet/Install new outlet cover plate <b>remove and replace all outlets, switches, plugs, gcfi and cover plates</b>	<i>Div.# 13.D.</i> 6.	25 Ea	<input type="text"/>
18 <i>Area: INTERIOR</i>	Light Fixture, Switch & Circuit/Room. Install new 15 inch, round, flush mount, ceiling light fixture and 55 watt compact fluorescent lighting, switch, cover plate and circuit. <b>replace all interior lights</b>	<i>Div.# 13.D.</i> 9	9 Ea	<input type="text"/>
19 <i>Area: INTERIOR</i>	Smoke Detector/Battery Operated/Install new smoke detector, battery operated (10 year lithium battery). All bedrooms and hallways adjacent to bedrooms. Use Firex #4015 or written approved equal. <b>replace smoke alarms</b>	<i>Div.# 13.D.</i> 11	5 Ea	<input type="text"/>
<b>Flooring</b>				
20 <i>Area: INTERIOR</i>	Carpet & Pad/Level Loop/26 oz./Install new carpet (26 oz., level loop)and pad (15 oz.). <b>remove and replace carpet and pad in designated areas</b>	<i>Div.# 9.M</i>	100 SY	<input type="text"/>

<i>Trade</i>	<i>Work Description / Comments</i>	<i>Gen. Spec.</i>	<i>Qty Unit</i>	<i>Item Bid</i>
<b>Flooring</b>				
21	<i>Area:</i> INTERIOR Vinyl floor planks/install vinyl floor planks/glue down/7 mil wear layer/10 year residential warranty <b>insall glue planks in bathrooms, kitchen and entryway</b>	<i>Div.</i> # 6.F	250 SF	<input type="text"/>
<b>HVAC</b>				
22	<i>Area:</i> INTERIOR HVAC Equipment/Central/Cooling & Gas Heating/3 TON/13 SEER/New. Install new HVAC cooling equipment (13 SEER). INSIDE AND OUTSIDE EQUIPMENT/INCLUDING AIR HANDLER, COPPER LINES, CONDENSOR COILS, EVAP. COILS. AND COMPRESSOR. <b>replace with 3 ton unit</b>	<i>Div.</i> # 12	1 Ea	<input type="text"/>
<b>Paint &amp; Finish</b>				
23	<i>Area:</i> INTERIOR Walls & Ceiling/Drywall/Paint/Two coats. Paint walls & ceiling in entire area. Work shall include minor repairs to surfaces. SF=ACTUAL SURFACE AREA OF WALLS & CEILING. <b>paint interior to include all closets, use off white</b>	<i>Div.</i> # 9.N.3	1300 SF	<input type="text"/>
<b>Plumbing</b>				
24	<i>Area:</i> BATHROOM #1 Bathtub-Shower Combination/Acrylic fiberglass/Pre-Fab/2 Piece. Replace existing bathtub/shower combination with new 2 piece acrylic fiberblas tub/shower unit. <b>remove and replace tub in bathroom</b>	<i>Div.</i> # 11.A	1 Ea	<input type="text"/>

<i>Trade</i>	<i>Work Description / Comments</i>	<i>Gen. Spec.</i>	<i>Qty Unit</i>	<i>Item Bid</i>
<b>Plumbing</b>				
<b>25</b>	<b>Area: BATHROOM #1</b> Commode & Seat/Install new commode, seat, supply line, shutoff and wax seal. Use American Standard Cadet or written approved equal. <b>replace stools in both bathrooms</b>	<i>Div.# 11.A</i>	2 Ea	<input type="text"/>
<b>26</b>	<b>Area: BATHROOM #1</b> Faucet/Vanity/Install new vanity faucet, supply lines & shutoffs. <b>remove and replace vanities, to include sink and faucets in both bathrooms</b>	<i>Div.# 11.A</i>	2 Ea	<input type="text"/>
<b>27</b>	<b>Area: BATHROOM #2</b> Shower Unit/Pre-Fab/32" x 32"/Replace. Replace existing shower unit with new one piece fiberglass shower (32" x 32"), shower faucet & trim, & shower curtain & rod. <b>remove and replace standup tub match existing size</b>	<i>Div.# 11.A</i>	1 Ea	<input type="text"/>
<b>28</b>	<b>Area: INTERIOR</b> Sink & Faucet/Kitchen. Install new stainless stell kitchen sink (33" x 22" x 7") & Faucet (Use Delta single-handle model100-WF or written approved equal). Work shall include new drain lines, trap and shutoffs (2). <b>remove and replace kitchen sink and faucet</b>	<i>Div.# 11.A</i>	1 Ea	<input type="text"/>
<b>29</b>	<b>Area: INTERIOR</b> Washer Box, Valves & Drain/Replace. Replace existing washer box, valves and drain line with new washer box, valves and drain line. <b>replace washer box</b>	<i>Div.# 11.A</i>	1 Ea	<input type="text"/>



<i>Trade</i>	<i>Work Description / Comments</i>	<i>Gen. Spec.</i>	<i>Qty Unit</i>	<i>Item Bid</i>
<b>Plumbing</b>				
30	<i>Area:</i> INTERIOR	<i>Div. #</i> 11.A	1 Ea	
Water Heater/Electric/40 Gallon/Replace. Replace existing gas water heater with new 40 gal. electric water heater. Remove gas water heater and cap gas lines. Install new electric water heater to code. Work shall include all electrical hook-ups.				
replace water heater				
<b>Roofing</b>				
31	<i>Area:</i> EXTERIOR	<i>Div. #</i> 7.A.	25 Sq	
Roofing/architectural/30 year warranty. Install fiberglass shingles/minimum 30 year warranty/use owens corning "classic" or written approved equal.				
remove and replace drip edge shingles, roof jacks, felt and flashing				
<b>Site Work</b>				
32	<i>Area:</i> EXTERIOR	<i>Div. #</i>	500 SF	
Cleanup/Final. Final cleanup of entire Project.				
remove and trash and debris interior and exterior, clean yard, remove car, clean out garage repair garage door replace entry door on garage				

All construction shall be in accordance with local codes, manufacturers' recommended installation procedures, good quality workmanship practices, General Specifications and Lead-Based Paint requirements when applicable. Conflicts between requirements will be resolved by compliance with the more stringent requirement. Contractor awarded the job will be responsible for conducting safe work practices that comply with OSHA Construction Standards for Asbestos Workers. Asbestos report, where required, will be attached if areas tested are 1% or greater. See attached Asbestos Sampling Report for location and testing of Planned Work Activities.

**Total:**

# HOUSING AUTHORITY OF THE CHEROKEE NATION

## VACANT UNIT INFORMATION SHEET

**Name of Homebuyer:** VIVIAN BRIGGS

**Forwarding Address:** DECEASED  
City, State, Zip Code:

<b>County:</b>	Muskogee	<b>Move-In Date:</b>	8/20/2010
<b>Project #:</b>	<del>45-62-0203</del>	<b>Move-out Date:</b>	8/28/2020
<b>Account #:</b>	BR2080	<b>Bedroom Size:</b>	3
<b>Unit #:</b>	42080	<b>Reason Vacated:</b>	Deceased/No Successor

Previous Homebuyer: \_\_\_\_\_

Move-In Date: \_\_\_\_\_

**Physical Address of Vacant Unit:** \_\_\_\_\_

City, State, Zip Code: 12215 E 149th St S  
Webbers Falls OK 74470

Directions to Unit: From I 40 go 1.7 mi on Webbers Falls Rd, turn left, go to Lookout  
Point Rd, turn N, go 2.4 mi turn L, go .25 mi - Hickory Ridge, 3rd house on Left

	UTILITY COMPANY	ACCOUNT #
Gas:	PROPANE	_____
Electric:	COOKSON HILLS ELECTRIC	_____
Water:	ECWA	_____

**Condition of Unit:** Unknown **Change Locks:** Yes

List any changes and/or additions made to unit: \_\_\_\_\_

**Date:** \_\_\_\_\_ **HACN Staff:** Natalie Franklin  
Phone #: 918-456-5482, ext. 1183

CC: Tenant File

Jerri Killer	Housing Management Director
Lacie Roberts	Manager of Housing
Jeremy Downing	Supervisor - Housing Management
David Seiver	Maintenance Manager
Shirley Hubbard	Administrative Officer - Maintenance
Stephanie Carroll	Special Assistant - Maintenance

**Attachments Required For Environmental:**

\_\_\_\_\_  
Copy of Plat if in Addition  
\_\_\_\_\_  
Copy of Survey  
\_\_\_\_\_  
Utility Transfer (Required if Assigned Back)

**Attachments Required for Housing Mgmt Staff:**

\_\_\_\_\_  
Tenant Information Sheet  
\_\_\_\_\_  
Unit Information & Tenant Report  
\_\_\_\_\_  
Tenant Transaction  
\_\_\_\_\_  
Payoff Statement  
\_\_\_\_\_  
Request Appraisal