REQUEST FOR BIDS

MISCELLANEOUS SUPPLIES AND EQUIPMENT
FOR CHEROKEE NATION INFORMATION TECHNOLOGY

Bid Due Date: December 19, 2022

CHEROKEE NATION
P.O. Box 948
Tahlequah, OK 74465
(918) 453-5000
The Cherokee Nation is accepting bids from interested parties for miscellaneous supplies and equipment for Cherokee Nation Media Department. Interested parties are to provide a bid to furnish product equal to or better than the specifications provided. Interested bidders must follow all directions outlined in this bid packet including the utilization of mandatory bid response sheet to be considered fully responsive.

The lowest most responsive, responsible bid will be the determining factor in awarding this bid taking Indian Preference in accordance with Cherokee Nation Acquisition Management Policy and Procedures. The successful bidder will be issued a purchase order incorporating the bid response.

**Bids are due December 19, 2022 by 5:00 p.m.**

**MANDATORY SUBMITTAL INFORMATION:** Bid submittal requirements must be followed. Each bid must be submitted on the prescribed, required form with all areas completed. Bids may be faxed to the attention of Pam Jumper at (918) 458-4493 or (918) 458-7695 or e-mailed to pam-jumper@cherokee.org. It is the bidder’s responsibility to ensure delivery of bid by **December 19, 2022 by 5:00 p.m.** Any bids received after the designated date and time will be ineligible for award.

**Bid Acceptance:** Bids will be accepted from Indian and Non-Indian bidders. Cherokee Nation reserves the right to reject any and all bids. Cherokee Nation reserves the right to determine if a bid meets stated requirements, and to award a purchase order for the bid that is in the best interest of the Cherokee Nation including but not limited to the total cost and capability of the bidder. Bidders are responsible for any and all costs associated with the preparation and submission of bids. To be considered, bids must be received by the specified date and time; any bid received after stipulated date and time will be returned unopened. No bidder may withdraw their bid within 30 days after proposal due date.

**TERO Certification:** Indian preference will be given only to bidders who provide proof of current certification from the Cherokee Nation Tribal Employments Office (TERO) located in Tahlequah, Oklahoma, telephone
number (918) 453-5000. Proof of TERO certification must accompany and be included in bid submittal.

**Conflict of Interest and Restrictions:** If any contractor, contractor’s employee, subcontractor, or any individual working on the proposed contract may have a possible conflict of interest that may affect the objectivity, analysis, and/or performance of the contract, it shall be declared in writing and submitted to Cherokee Acquisition Management (Attn: Pam Jumper) no later than on or before **December 19, 2022 by 5:00 p.m.** The NATION will determine in writing if the conflict is significant and material and if so, may eliminate the contractor from submitting a proposal.

**Verbal Instructions:** Interested parties shall not initiate or execute any negotiation, decision, or action arising from any verbal discussion with any Cherokee Nation employee. Only written communications from the designated Contact Person at Cherokee Nation may be considered a duly authorized expression on behalf of the NATION regarding this RFP. Additionally, only written communications from interested parties are recognized as duly authorized expressions on behalf of the vendor. The same instructions shall apply to any subsequent award and agreement communications.

**Qualifications of Bidder:** The NATION may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the NATION all such information and data for this purpose as the NATION may request. The NATION reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the NATION such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Conditional bids will not be accepted.

**Method of Award – Lowest Bid That Contains Lowest Most Responsive/Reasonable Offer From Qualified Bidder:** After consideration of price and other factors, the purchase order will be awarded to the bidder whose bid is determined to be the lowest most responsive/reasonable offer taking Indian Preference into consideration and in the best interest of the Nation to accept. Award shall be to the lowest, most responsive/reasonable bid in accordance with Cherokee Nation Acquisition Management Policy and Procedures. Indian/TERO Preference will be given only to bidders who provide proof of current TERO certification from the Cherokee Nation Tribal
Employments Office (TERO) in accordance with current Cherokee Nation Policy. Proof of TERO certification must accompany and be included in bid submittal.

**Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters:** The responding party certifies to the best of its knowledge and belief that the person, the firm, or any of its principals are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency or Indian tribe. The bidder will also certify they have not, within a three-year period preceding this Request for Proposal, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, Local or Tribal) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commissions of embezzlement, theft, forgery, bribery, falsifications or destruction of records, making false statements, and are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in this provision. The responding party certifies they have not, within a three-year period preceding this Request for Proposal, had one or more contracts terminated for default by a Federal, State, Local or Tribal agency. The responding party shall provide immediate written notice to the Cherokee Nation if, at any time prior to contract award, the person learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

**General Information:** Cherokee Nation reserves the right to waive any informalities or to reject any and all bids. Award of purchase order will be to the lowest most responsible responsive bidder and will be subject to availability of funds. All sums due to any suppliers utilized by successful bidders must be paid or will be paid within ten (10) days of receipt of any money received from the Cherokee Nation under any purchase order. Indian preference will be given to Contractors certified as an Indian-Owned firm by the Cherokee Nation Tribal Employment Rights Office (T.E.R.O.). Proof of certification must accompany all bids. No bidder may withdraw their bid within thirty (30) days after bid opening date.

A prospective contractor seeking to receive Indian Preference under this contract must be certified as an Indian-owned firm by the Cherokee Nation Tribal Employment Rights Office (TERO) and submit proof of that certification with their bid.
<table>
<thead>
<tr>
<th>Description/Part #</th>
<th>QTY</th>
<th>UNIT COST</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Auray tie clip for Pearstone OLM2, Senal OLM2, Sennheis ME2, and Sony</td>
<td>01</td>
<td>__________</td>
<td>__________</td>
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<tr>
<td>2. Lowepro Photo Active BP 300 AW Backpack (Black/Dark Gray)</td>
<td>01</td>
<td>__________</td>
<td>__________</td>
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<tr>
<td>3. Rycote classic-softie and Universal Shotgun Mount Kit for Rode NTG Series</td>
<td>01</td>
<td>__________</td>
<td>__________</td>
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<tr>
<td>4. Saramonic Soundbird T3 Shotgun Microphone (Rechargeable Battery, Phantom)</td>
<td>01</td>
<td>__________</td>
<td>__________</td>
</tr>
<tr>
<td>5. RODE SC15 Lightning USB Type-C to lightning Accessory Cable (11.8”)</td>
<td>02</td>
<td>__________</td>
<td>__________</td>
</tr>
<tr>
<td>6. RODE Wireless GO II 2-Person Compact Digital Wireless Omni Lavalier</td>
<td>04</td>
<td>__________</td>
<td>__________</td>
</tr>
<tr>
<td>7. View Sonic VP3268A-4k 31.5” 16:9 4k UHD HDR10 IPS MONITOR</td>
<td>09</td>
<td>__________</td>
<td>__________</td>
</tr>
<tr>
<td>8. Case Logic 15.6” laptop And Tablet Case (Black/Red Accents) Part #CAB-CONSOLE-USB</td>
<td>05</td>
<td>__________</td>
<td>__________</td>
</tr>
<tr>
<td>9. SanDisk 1TB Extreme UHS-I microSDXC Memory Card With adapter</td>
<td>02</td>
<td>__________</td>
<td>__________</td>
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</tbody>
</table>
10. EZQuest 8-port USB Type-C Multimedia Hub adapter
With Power Delivery 3.0

11. Apple Magic Wireless Keyboard with Numeric keypad
   (Silver)

12. Apple Magic Mouse (White)

13. Chiaro Pro 58mm 98-UVAT UV Filter

14. Canon 72mm Protector Filter

15. Chiaro Pro 72mm 99-UVBT UV Filter

16. Chiaro Pro 77mm 99-UVBT UV Filter

17. Chiaro Pro 82mm 98-UVATS UV Filter

18. PortaBrace Rain Cover for Canon EOS R Camera

19. Canon LP-E6NH Lithium-Ion Battery (7.2 V, 2130mAh)

20. Canon EOS R5 C Mirrorless Cinema Camera

21. Canon Drop-In Clear Filter A

22. Canon Drop-In Filter Mount Adapter EF-EOS R with Variable ND Filter
23. Sigma 135mm f/1.8 DG  
HSM Art Lens for Canon EF  

24. Canon EF 24mm f/1.4L  
II USM Lens  

25. Canon EF 50mm f/1.2L  
USM Lens  

26. Magnus VT-200 Tripod  
System with 2-way Pan Head  

27. Canon EF 50mm f/1.4  
USM Lens  

28. Canon EF 75-300mm  
f/4-5.6 III Lens  

29. Lexar 128GB Professional  
1667x UHS-II SDXC Memory Card  
(2-Pack)  

30. Canon RF 24-105mm  
f/4-7.1 IS STM Lens  

31. Canon RF 70-200mm  
f/4 L IS USM Lens  

32. Canon RF 100-500mm  
f/4.5-7.1 L IS USM Lens  

33. Canon RF 28-70mm  
f/2 L USM Lens  

34. Canon Mount Adapter  
EF-EOS R  

35. Lowepro Flipside 300  
AW III Camera Backpack (Black)
36. Canon EOS R6 mirrorless camera with 24-105mm f/4-7.1

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<tr>
<th>Shipping Total Bid</th>
<th>$___________________</th>
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<tbody>
<tr>
<td>Grand Total Bid</td>
<td>$___________________</td>
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Lead Time ARO: ___________________________________________

All specifications are fully met: _____YES _____NO

Product sample provided: _____YES _____NO

Product specifications included: _____YES _____NO

**Cherokee Nation will consider bids for product equal to or better. If not bidding exact product, complete details and specifications for product must be submitted with bid.**

Note to bidders regarding Indian preference:

TERO Certified Contractor: _____ Yes _____ No
(Proof of certification must accompany all bids)

Submitted:

________________________________________________
Company Name

________________________________________________
Company Address

________________________________________________
Authorized Signature

________________________________________________
Print Name & Title

________________________________________________
Phone/Fax Number
Product Specifications and Requirements  
Provided by: Cherokee Nation Media Department

The Cherokee Nation Media Department is seeking bids for Miscellaneous Supplies and Equipment. The desired information follows, including a make/model; the Nation will accept **EQUAL TO OR BETTER THAN SPEC’S PROVIDED.**

- **Auray**
  - Tie Clip for Pearstone OLM2, Senal OLM2, Senn ME2, and Sony ...
  - QTY 1

- **Lowepro**
  - Photo Active BP 300 AW Backpack (Black/Dark Grey)
  - QTY 1
Rycote
Classic-Softie and Universal Shotgun Mount Kit
Rode NTG Series
QTY 1

Saramonic
SoundBird T3 Shotgun Microphone (Rechargeable battery, Phantom)
QTY 1

RODE
SC15 Lightning USB Type-C to Lightning Access Cable (11.8”)
QTY 2
RODE Wireless GO II 2-Person Compact Digital Wireless Omni Lavalier ...
QTY 4

ViewSonic VP3268A-4K 31.5" 16:9 4K UHD HDR10 IPS Monitor
QTY 9

Case Logic 15.6" Laptop and Tablet Case (Black/Red Accent
QTY 5
SanDisk
1TB Extreme UHS-I microSDXC Memory Card w Adapter
QTY 2

EZQuest
8-Port USB Type-C Multimedia Hub Adapter with Power Delivery 3.0
QTY 4

Apple
Magic Wireless Keyboard with Numeric Keypad (Silver)
QTY 5
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</tr>
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<td>Canon 72mm Protector Filter</td>
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Pro 72mm 99-UVBT UV Filter
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Chiaro
Pro 82mm 98-UVATS UV Filter
QTY 1
PortaBrace
Rain Cover for Canon EOS R Camera
QTY 2

Canon
LP-E6NH Lithium-Ion Battery (7.2V, 2130mAh)
QTY 3

Canon
EOS R5 C Mirrorless Cinema Camera
QTY 1
Canon
Drop-In Clear Filter A
QTY 1

Canon
Drop-In Filter Mount Adapter EF-EOS R with Variable ND Filter
QTY 1

Sigma
135mm f/1.8 DG HSM Art Lens for Canon EF
QTY 1
Canon
EF 24mm f/1.4L II USM Lens
QTY 2

Canon
EF 50mm f/1.2L USM Lens
QTY 1

Magnus
VT-200 Tripod System with 2-Way Pan Head
QTY 2
Canon EF 50mm f/1.4 USM Lens
QTY 2

Canon EF 75-300mm f/4-5.6 III Lens
QTY 1

Lexar 128GB Professional 1667x UHS-II SDXC Memory Card (2-Pack)
QTY 5
Canon
RF 24-105mm f/4-7.1 IS STM Lens
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Canon
RF 70-200mm f/4 L IS USM Lens
QTY 2

Canon
RF 100-500mm f/4.5-7.1 L IS USM Lens
QTY 1
**Canon**
**Canon RF 28-70mm f/2 L USM Lens**
**QTY** 1

**Canon**
**Canon Mount Adapter EF-EOS R**
**QTY** 5

**Lowepro**
**Lowepro Flipside 300 AW III Camera Backpack (Black)**
**QTY** 5
Canon EOS R6 Mirrorless Camera with 24-105mm f/4-7 Lens

QTY 5