

# Cherokee Nation

[www.cherokee.org](http://www.cherokee.org)

## REQUEST FOR BIDS

### MISCELLANEOUS SUPPLIES AND EQUIPMENT FOR CHEROKEE NATION INFORMATION TECHNOLOGY



**Bid Due Date: December 19, 2022**

#### CHEROKEE NATION

P.O. Box 948  
Tahlequah, OK 74465  
(918) 453-5000

**CHEROKEE NATION**  
**BID REQUEST**  
**MISCELLANEOUS SUPPLIES AND EQUIPMENT**

The Cherokee Nation is accepting bids from interested parties for miscellaneous supplies and equipment for Cherokee Nation Media Department. Interested parties are to provide a bid to furnish product equal to or better than the specifications provided. Interested bidders must follow all directions outlined in this bid packet including the utilization of mandatory bid response sheet to be considered fully responsive.

The lowest most responsive, responsible bid will be the determining factor in awarding this bid taking Indian Preference in accordance with Cherokee Nation Acquisition Management Policy and Procedures. The successful bidder will be issued a purchase order incorporating the bid response.

**Bids are due December 19, 2022 by 5:00 p.m.**

**MANDATORY SUBMITTAL INFORMATION:** Bid submittal requirements must be followed. Each bid must be submitted on the prescribed, required form with all areas completed. Bids may be faxed to the attention of Pam Jumper at (918) 458-4493 or (918) 458-7695 or e-mailed to [pam-jumper@cherokee.org](mailto:pam-jumper@cherokee.org). It is the bidder's responsibility to ensure delivery of bid by **December 19, 2022 by 5:00 p.m.** Any bids received after the designated date and time will be ineligible for award.

**Bid Acceptance:** Bids will be accepted from Indian and Non-Indian bidders. Cherokee Nation reserves the right to reject any and all bids. Cherokee Nation reserves the right to determine if a bid meets stated requirements, and to award a purchase order for the bid that is in the best interest of the Cherokee Nation including but not limited to the total cost and capability of the bidder. Bidders are responsible for any and all costs associated with the preparation and submission of bids. To be considered, bids must be received by the specified date and time; any bid received after stipulated date and time will be returned unopened. No bidder may withdraw their bid within 30 days after proposal due date.

**TERO Certification:** Indian preference will be given only to bidders who provide proof of current certification from the Cherokee Nation Tribal Employments Office (TERO) located in Tahlequah, Oklahoma, telephone

number (918) 453-5000. Proof of TERO certification must accompany and be included in bid submittal.

**Conflict of Interest and Restrictions:** If any contractor, contractor's employee, subcontractor, or any individual working on the proposed contract may have a possible conflict of interest that may affect the objectivity, analysis, and/or performance of the contract, it shall be declared in writing and submitted to Cherokee Acquisition Management (Attn: Pam Jumper) no later than on or before **December 19, 2022 by 5:00 p.m.** The NATION will determine in writing if the conflict is significant and material and if so, may eliminate the contractor from submitting a proposal.

**Verbal Instructions:** Interested parties shall not initiate or execute any negotiation, decision, or action arising from any verbal discussion with any Cherokee Nation employee. Only written communications from the designated Contact Person at Cherokee Nation may be considered a duly authorized expression on behalf of the NATION regarding this RFP. Additionally, only written communications from interested parties are recognized as duly authorized expressions on behalf of the vendor. The same instructions shall apply to any subsequent award and agreement communications.

**Qualifications of Bidder:** The NATION may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the NATION all such information and data for this purpose as the NATION may request. The NATION reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the NATION such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Conditional bids will not be accepted.

**Method of Award – Lowest Bid That Contains Lowest Most Responsive/Reasonable Offer From Qualified Bidder:** After consideration of price and other factors, the purchase order will be awarded to the bidder whose bid is determined to be the lowest most responsive/reasonable offer taking Indian Preference into consideration and in the best interest of the Nation to accept. Award shall be to the lowest, most responsive/reasonable bid in accordance with Cherokee Nation Acquisition Management Policy and Procedures. Indian/TERO Preference will be given only to bidders who provide proof of current TERO certification from the Cherokee Nation Tribal

Employments Office (TERO) in accordance with current Cherokee Nation Policy. Proof of TERO certification must accompany and be included in bid submittal.

**Debarment, Suspension, Proposed Debarment, and Other Responsibility**

**Matters:** The responding party certifies to the best of its knowledge and belief that the person, the firm, or any of its principals are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency or Indian tribe. The bidder will also certify they have not, within a three-year period preceding this Request for Proposal, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, Local or Tribal) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commissions of embezzlement, theft, forgery, bribery, falsifications or destruction of records, making false statements, and are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in this provision. The responding party certifies they have not, within a three-year period preceding this Request for Proposal, had one or more contracts terminated for default by a Federal, State, Local or Tribal agency. The responding party shall provide immediate written notice to the Cherokee Nation if, at any time prior to contract award, the person learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

**General Information:** Cherokee Nation reserves the right to waive any informalities or to reject any and all bids. Award of purchase order will be to the lowest most responsible responsive bidder and will be subject to availability of funds. All sums due to any suppliers utilized by successful bidders must be paid or will be paid within ten (10) days of receipt of any money received from the Cherokee Nation under any purchase order. Indian preference will be given to Contractors certified as an Indian-Owned firm by the Cherokee Nation Tribal Employment Rights Office (T.E.R.O.). Proof of certification must accompany all bids. No bidder may withdraw their bid within thirty (30) days after bid opening date.

A prospective contractor seeking to receive Indian Preference under this contract must be certified as an Indian-owned firm by the Cherokee Nation Tribal Employment Rights Office (TERO) and submit proof of that certification with their bid.

# **MANDATORY BID RESPONSE SHEET**

## **MISCELLANEOUS SUPPLIES AND EQUIPMENT**

<b>Description/Part #</b>	<b>QTY</b>	<b>UNIT COST</b>	<b>TOTAL</b>
1. Auray tie clip for Pearstone OLM2, Senal OLM2, Sennheis ME2, and Sony	<b><u>01</u></b>	_____	_____
2. Lowepro Photo Active BP 300 AW Backpack (Black/Dark Gray)	<b><u>01</u></b>	_____	_____
3. Rycote classic-softie and Universal Shotgun Mount Kit for Rode NTG Series	<b><u>01</u></b>	_____	_____
4. Saramonic Soundbird T3 Shotgun Microphone (Rechargeable Battery, Phantom)	<b><u>01</u></b>	_____	_____
5. RODE SC15 Lightning USB Type-C to lightning Accessory Cable (11.8")	<b><u>02</u></b>	_____	_____
6. RODE Wireless GO II 2-Person Compact Digital Wireless Omni Lavalier	<b><u>04</u></b>	_____	_____
7. View Sonic VP3268A-4k 31.5" 16:9 4k UHD HDR10 IPS MONITOR	<b><u>09</u></b>	_____	_____
8. Case Logic 15.6" laptop And Tablet Case (Black/Red Accents) Part #CAB-CONSOLE-USB	<b><u>05</u></b>	_____	_____
9. SanDisk 1TB Extreme UHS-I microSDXC Memory Card With adapter	<b><u>02</u></b>	_____	_____

10. EZQuest 8-port USB Type-C Multimedia Hub adapter With Power Delivery 3.0	<b><u>04</u></b>	_____	_____
11. Apple Magic Wireless Keyboard with Numeric keypad (Silver)	<b><u>05</u></b>	_____	_____
12. Apple Magic Mouse (White)	<b><u>05</u></b>	_____	_____
13. Chiaro Pro 58mm 98-UVAT UV Filter	<b><u>01</u></b>	_____	_____
14. Canon 72mm Protector Filter	<b><u>01</u></b>	_____	_____
15. Chiaro Pro 72mm 99-UVBT UV Filter	<b><u>01</u></b>	_____	_____
16. Chiaro Pro 77mm 99-UVBT UV Filter	<b><u>01</u></b>	_____	_____
17. Chiaro Pro 82mm 98-UVATS UV Filter	<b><u>01</u></b>	_____	_____
18. PortaBrace Rain Cover for Canon EOS R Camera	<b><u>02</u></b>	_____	_____
19. Canon LP-E6NH Lithium -Ion Battery (7.2 V, 2130mAh)	<b><u>03</u></b>	_____	_____
20. Canon EOS R5 C Mirrorless Cinema Camera	<b><u>01</u></b>	_____	_____
21. Canon Drop-In Clear Filter A	<b><u>01</u></b>	_____	_____
22. Canon Drop-In Filter Mount Adapter EF-EOS R with Variable ND Filter	<b><u>01</u></b>	_____	_____

23. Sigma 135mm f/1.8 DG HSM Art Lens for Canon EF	<b><u>01</u></b>	_____	_____
24. Canon EF 24mm f/1.4L II USM Lens	<b><u>02</u></b>	_____	_____
25. Canon EF 50mm f/1.2L USM Lens	<b><u>01</u></b>	_____	_____
26. Magnus VT -200 Tripod System with 2-way Pan Head	<b><u>02</u></b>	_____	_____
27. Canon EF 50mm f/1.4 USM Lens	<b><u>02</u></b>	_____	_____
28. Canon EF 75-300mm f/4-5.6 III Lens	<b><u>01</u></b>	_____	_____
29. Lexar 128GB Professional 1667x UHS-II SDXC Memory Card (2-Pack)	<b><u>05</u></b>	_____	_____
30. Canon RF 24-105mm f/4-7.1 IS STM Lens	<b><u>03</u></b>	_____	_____
31. Cannon RF 70-200mm f/4 L IS USM Lens	<b><u>02</u></b>	_____	_____
32. Canon RF 100-500mm f/4.5-7.1 L IS USM Lens	<b><u>01</u></b>	_____	_____
33. Canon RF 28-70mm f/2 L USM Lens	<b><u>01</u></b>	_____	_____
34. Canon Mount Adapter EF-EOS R	<b><u>05</u></b>	_____	_____
35. Lowepro Flipside 300 AW III Camera Backpack (Black)	<b><u>05</u></b>	_____	_____

36. Canon EOS R6 05 \_\_\_\_\_  
Mirrorless Camera with  
24-105mm f/4-7.1

**SHIPPING TOTAL BID** \$ \_\_\_\_\_

**GRAND TOTAL BID** \$ \_\_\_\_\_

**LEAD TIME ARO:** \_\_\_\_\_

**ALL SPECIFICATIONS ARE FULLY MET:** \_\_\_\_\_YES \_\_\_\_\_NO

**PRODUCT SAMPLE PROVIDED:** \_\_\_\_\_YES \_\_\_\_\_NO

**PRODUCT SPECIFICATIONS INCLUDED:** \_\_\_\_\_YES \_\_\_\_\_NO

**\*\*Cherokee Nation will consider bids for product equal to or better. If not bidding exact product, complete details and specifications for product must be submitted with bid.\*\***

**NOTE TO BIDDERS REGARDING INDIAN PREFERENCE:**

**TERO Certified Contractor:** \_\_\_\_\_ Yes \_\_\_\_\_ No  
(Proof of certification must accompany all bids)

**SUBMITTED:**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Print Name & Title

\_\_\_\_\_  
Phone/Fax Number



## Product Specifications and Requirements

Provided by: Cherokee Nation Media Department

The Cherokee Nation Media Department is seeking bids for Miscellaneous Supplies and Equipment. The desired information follows, including a make/model; the Nation will accept **EQUAL TO OR BETTER THAN SPEC'S PROVIDED.**



Auray

Tie Clip for Pearstone OLM2, Senal OLM2, Senr ME2, and Sony ...

QTY 1



Lowepro

Photo Active BP 300 AW Backpack (Black/Dark )

QTY 1



### Rycote

Classic-Softie and Universal Shotgun Mount Kit  
Rode NTG Series

QTY 1



### Saramonic

SoundBird T3 Shotgun Microphone (Rechargeable battery, Phantom)

QTY 1



### RODE

SC15 Lightning USB Type-C to Lightning Access Cable (11.8")

QTY 2



### RØDE

Wireless GO II 2-Person Compact Digital Wireless  
Omni Lavalier ...

QTY 4



### ViewSonic

VP3268A-4K 31.5" 16:9 4K UHD HDR10 IPS Mon

QTY 9



### Case Logic

15.6" Laptop and Tablet Case (Black/Red Accent

QTY 5



## SanDisk

1TB Extreme UHS-I microSDXC Memory Card w Adapter

QTY 2



## EZQuest

8-Port USB Type-C Multimedia Hub Adapter with Power Delivery 3.0

QTY 4



## Apple

Magic Wireless Keyboard with Numeric Keypad (Silver)

QTY 5



**Apple**

**Magic Mouse (White)**

**QTY 5**



**Chiaro**

**Pro 58mm 98-UVAT UV Filter**

**QTY 1**



**Canon**

**72mm Protector Filter**

**QTY 1**



**Chiaro**

**Pro 72mm 99-UVBT UV Filter**

**QTY 1**

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**Chiaro**

**Pro 77mm 99-UVBT UV Filter**

**QTY 1**

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**Chiaro**

**Pro 82mm 98-UVATS UV Filter**

**QTY 1**

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### PortaBrace

Rain Cover for Canon EOS R Camera

QTY 2



### Canon

LP-E6NH Lithium-Ion Battery (7.2V, 2130mAh)

QTY 3



### Canon

EOS R5 C Mirrorless Cinema Camera

QTY 1



Canon

Drop-In Clear Filter A

QTY 1

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Canon

Drop-In Filter Mount Adapter EF-EOS R with VND Filter

QTY 1

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Sigma

135mm f/1.8 DG HSM Art Lens for Canon EF

QTY 1

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Canon

EF 24mm f/1.4L II USM Lens

QTY 2

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Canon

EF 50mm f/1.2L USM Lens

QTY 1

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Magnus

VT-200 Tripod System with 2-Way Pan Head

QTY 2

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Canon  
EF 50mm f/1.4 USM Lens  
QTY 2

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Canon  
EF 75-300mm f/4-5.6 III Lens  
QTY 1

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Lexar  
128GB Professional 1667x UHS-II SDXC Memory  
(2-Pack)  
QTY 5

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Canon

RF 24-105mm f/4-7.1 IS STM Lens

QTY 3



Canon

RF 70-200mm f/4 L IS USM Lens

QTY 2



Canon

RF 100-500mm f/4.5-7.1 L IS USM Lens

QTY 1



**Canon**  
RF 28-70mm f/2 L USM Lens  
QTY 1

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**Canon**  
Mount Adapter EF-EOS R  
QTY 5

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**Lowepro**  
Flipside 300 AW III Camera Backpack (Black)  
QTY 5

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Canon

EOS R6 Mirrorless Camera with 24-105mm f/4-7

Lens

QTY 5