

# Cherokee Nation

[www.cherokee.org](http://www.cherokee.org)

## REQUEST FOR BIDS

Sequoyah High School  
Food Service Bid



**Bid Due Date: May 26, 2023**

**CHEROKEE NATION**

P.O. Box 948  
Tahlequah, OK 74465  
(918) 453-5000

The Cherokee Nation is accepting bids from interested parties for food service for Sequoyah High School, 17091 S. Muskogee Ave, Tahlequah, Ok 74464. Interested parties are to provide a bid to furnish product equal to or better than the specifications provided. Interested bidders must follow all directions outlined in this bid packet including the utilization of mandatory bid response sheet to be considered fully responsive.

The lowest most responsive, responsible bid will be the determining factor in awarding this bid taking Indian Preference in accordance with Cherokee Nation Acquisition Management Policy and Procedures. The successful bidder will be issued a purchase order incorporating the bid response.

**Bids are due Friday, May 26, 2023 by 5:00 p.m.**

**MANDATORY SUBMITTAL INFORMATION:** Bid submittal requirements must be followed. Each bid must be submitted on the prescribed, required form with all areas completed. Bids may be faxed to the attention of Michelle Spears at (918) 453-5734 or (918) 458-7695 or e-mailed to [michelle-spears@cherokee.org](mailto:michelle-spears@cherokee.org). It is the bidder's responsibility to ensure delivery of bid by Friday, May 26, 2023 by 5:00 p.m. Any bids received after the designated date and time will be ineligible for award.

**Interpretation of the Bid Documents:** All questions or requests for interpretation of the bid must be submitted in written format to Cherokee Nation Acquisition Management. Requests may be e-mailed to [michelle-spears@cherokee.org](mailto:michelle-spears@cherokee.org). Requests may also be faxed to (918) 453-5734 or (918) 458-7695, Attention: Michelle Spears

**Bid Acceptance:** Bids will be accepted from Indian and Non-Indian bidders. Cherokee Nation reserves the right to reject any and all bids. Cherokee Nation reserves the right to determine if a bid meets stated requirements, and to award a purchase order for the bid that is in the best interest of the Cherokee Nation including but not limited to the total cost and capability of the bidder. Bidders are responsible for any and all costs associated with the preparation and submission of bids. To be considered, bids must be received by the specified date and time; any bid received after stipulated date and time will be returned unopened. No bidder may withdraw their bid within 30 days after proposal due date.

**TERO Certification:** Indian preference will be given only to bidders who provide proof of current certification from the Cherokee Nation Tribal Employments Office (TERO) located in Tahlequah, Oklahoma, telephone number (918) 453-5000. Proof of TERO certification must accompany and be included in bid submittal.

**Conflict of Interest and Restrictions:** If any contractor, contractor's employee, subcontractor, or any individual working on the proposed contract may have a possible conflict of interest that may affect the objectivity, analysis, and/or performance of the contract, it shall be declared in writing and submitted to Cherokee Acquisition Management (Attn: Michelle Spears) no later than on or before **Friday, May 26, 2023 by**

**5:00 p.m.** The NATION will determine in writing if the conflict is significant and material and if so, may eliminate the contractor from submitting a proposal.

**Verbal Instructions:** Interested parties shall not initiate or execute any negotiation, decision, or action arising from any verbal discussion with any Cherokee Nation employee. Only written communications from the designated Contact Person at Cherokee Nation may be considered a duly authorized expression on behalf of the NATION regarding this RFP. Additionally, only written communications from interested parties are recognized as duly authorized expressions on behalf of the vendor. The same instructions shall apply to any subsequent award and agreement communications.

**Qualifications of Bidder:** The NATION may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the NATION all such information and data for this purpose as the NATION may request. The NATION reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the NATION such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Conditional bids will not be accepted.

**Method of Award – Lowest Bid That Contains Lowest Most Responsive/Reasonable Offer From Qualified Bidder:** After consideration of price and other factors, the purchase order will be awarded to the bidder whose bid is determined to be the lowest most responsive/reasonable offer taking Indian Preference into consideration and in the best interest of the Nation to accept. Award shall be to the lowest, most responsive/reasonable bid in accordance with Cherokee Nation Acquisition Management Policy and Procedures. Indian/TERO Preference will be given only to bidders who provide proof of current TERO certification from the Cherokee Nation Tribal Employments Office (TERO) in accordance with current Cherokee Nation Policy. Proof of TERO certification must accompany and be included in bid submittal.

**Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters:** The responding party certifies to the best of its knowledge and belief that the person, the firm, or any of its principals are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency or Indian tribe. The bidder will also certify they have not, within a three-year period preceding this Request for Proposal, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, Local or Tribal) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commissions of embezzlement, theft, forgery, bribery, falsifications or destruction of records, making false statements, and are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in this provision. The responding party certifies they have not, within a three-year period preceding this Request for Proposal, had one or more contracts terminated for default by a Federal, State, Local or Tribal agency. The responding party shall provide immediate written notice to the Cherokee Nation if, at any time prior to

contract award, the person learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

**General Information:** Cherokee Nation reserves the right to waive any informalities or to reject any and all bids. Award of purchase order will be to the lowest most responsible responsive bidder and will be subject to availability of funds. All sums due to any suppliers utilized by successful bidders must be paid or will be paid within ten (10) days of receipt of any money received from the Cherokee Nation under any purchase order. Indian preference will be given to Contractors certified as an Indian-Owned firm by the Cherokee Nation Tribal Employment Rights Office (T.E.R.O.). Proof of certification must accompany all bids. No bidder may withdraw their bid within thirty (30) days after bid opening date.

A prospective contractor seeking to receive Indian Preference under this contract must be certified as an Indian-owned firm by the Cherokee Nation Tribal Employment Rights Office (TERO) and submit proof of that certification with their bid.

# SEQUOYAH HIGH SCHOOL FOOD ITEMS - MANDATORY BID RESPONSE SHEET

*Preferred Delivery Days Tuesday and Friday/Preferred Delivery Time 6:00 a.m.*

Item #	Pack	Size	Brand	Description	MPC Code	UNIT COST
9901029	40	16.9OZ	NIAGARA	WATER BOTTLED DRINKING	NDW05L40PDRCHN	
4679009	48	8 OZ	PURLIFE	WATER PURIFIED 8 OZ	68274322280	
7468515	24	20 OZ	GATRADE	DRINK FRUIT PUNCH WIDEMOUTH PL	32866	
7468556	24	20 OZ	GATRADE	DRINK ORANGE WIDEMOUTH PLST	10052000328674	
7468531	24	20 OZ	GATRADE	DRINK RASP COOL BLUE WIDEMOUTH	10052000324812	
1270479	24	6.25OZ	TONYS	PIZZA PEPPERONI RND SIN WRPD	63527	
1721323	160	1 OZ	JONES D	SAUSAGE PORK LNK SKNLS CKD NAT	18505	
5413606	2	5 LB	PIERCE	CHICKEN BRST CHUNK TEMPURA	111324	
5040375	40	200 ML	JUCEB	JUCE APPLE RTD CRTN	90110	
7173839	4	5 LB	PACKER	BEEF CHUCK CAB LOAF 80/20 FRZ		
2285393	295	.65 OZ	BRKBUSH	CHICKEN NUG BRST CKD W/TVP	5622	
7161395	40	4 OZ	PHLFRDM	BEEF STEAK PHILLY	10000030400	
7224726	40	6 OZ	JUCEB	JUCE STWBRY KIWI W/STRAW	90121C2	
4073847	8	16 OZ	FRITOS	CHIP CORN REGULAR	28400122481	
7048791	80	8 OZ	NIAGARA	WATER BOTTLED PURIFD DRINKING	NDW80Z80PDRCH	
0124636	10	12 CT	SYS CLS	BUN HAMBURGER PLAIN 4IN 1.9 OZ	51706	
2297929	10	12 CT	FSPLB4S	BUN HOAGIE 5 W/WHOLE WHEAT	99809400	
6586721	1	60 CT	LAYS	CHIP VARIETY FRITO LAY	31831	
0321259	44	125 ML	JUCEB	JUCE ORANGE TANGERINE 100%	90037	
5039856	44	125 ML	JUCEB	JUCE APPLE RTD CRTN	90040	
1048909	72	2.75OZ	ST FAIR	CRISPTO CHICKEN CHEESE PRFD	10078880821	
2105823	1	15 DZ	WHLFLCS	EGG SHELL LARGE GR AA USDA WHT	31L2SW	
2431178	2	5 LB	NATHANS	FRANK ALL-BEEF 6X1 6 IN FZ	88313097108	

# SEQUOYAH HIGH SCHOOL FOOD ITEMS - MANDATORY BID RESPONSE SHEET

*Preferred Delivery Days Tuesday and Friday/Preferred Delivery Time 6:00 a.m.*

Item #	Pack	Size	Brand	Description	MPC Code	UNIT COST
6451256	96	4.56OZ	THE MAX	PIZZA TURKEY PEPPERONI 4X6	7738712656	
7651926	1	113 CT	RELFRRSH	ORANGE CHOICE FRESH	734730211695	
7123405	2	5.175#	SYS REL	CHICKEN BRST PTY BRD PCK 3.45Z	7123405	
6567810	120	1.5 OZ	SISTER	ROLL DINNER WHEAT PARBK	74816262205	
5020233	6	5 LB	SYS IMP	POTATO TATER BARREL	1000006067	
5246459	2	5 LB	IMPFRSH	TOMATO SLICED 1/4	5246459	
4062394	6	#10	SYS CLS	BEAN GREEN CUT 4SV BL FCY	1224510	
<b>GRAND TOTAL</b>						

COMPANY NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_

TERO CERTIFIED: \_\_\_\_\_ Yes \_\_\_\_\_ No DELIVERY SCHEDULE CAN BE MET: \_\_\_\_\_ Yes \_\_\_\_\_ No

AUTHORIZED SIGNATURE \_\_\_\_\_ PRINTED \_\_\_\_\_ DATE \_\_\_\_\_

# SEQUOYAH HIGH SCHOOL NON FOOD ITEMS - MANDATORY BID RESPONSE SHEET

*Preferred Delivery Days Tuesday and Friday/Preferred Delivery Time 6:00 a.m.*

Item #	Pack	Size	Brand	Description	MPC Code	UNIT COST
3151513	4	125CT	PACTIV	TRAY FOAM SCHL 5C BLK 8X10	YTHB0500SGBX	
7551324	150	9X9X3	SYS CLS	CONTAINER FOAM HNG 3C DBL TAB	YTD199S30000	
0678514	4	125CT	SYS CLS	PLATE FOAM LAM WHT 3C 9	YMWWC9SYSYCO	
5718178	24	40 CT	SMARTSTK	FORK PLAS REFILL MW SMTSK BLK	SSF51	
5466115	100	60 GAL	SYS CLS	LINER TRASH 38X58 1.6M BLK	H7658K SX04	
3290962	20	25 CT	SYS CLS	CUP FOAM 20OZ	3290962	
7293283	40	FULL	SYS CLS	PAN FOIL STM TBL FULL DP 3-3/8	Y6050XH SYS	
7681477	4	32OZ	KEYSTON	CLEANER DEGRSR HGH TMP GRL RTU	6100056	
1586951	1	500 CT	ERTHPLS	BAG PAPER BRN 2#	17801SYS	
7715362	6	20OZ	KEYSTON	CLEANER OVEN & GRL ARSL	6100059	
7465969	100	HALF	SYS CLS	PAN FOIL STM TBL DEEPXH 2-9/16	Y6132XH SYS	
9362005	6	700 FT	TORKUNV	TOWEL ROLL NON-PERF 7.75 NAT	290088	
5721461	24	40 CT	SMARTSTK	SPOON PLAS MW SMTSK REFILL BLK	SSS51	
1594114	1	500 CT	ERTHPLS	BAG PAPER BRN 8#	17810SYS	
7932785	8	125 CT	SYS REL	BOWL FOAM UL WHT 12 OZ	YTH1S0120000	
7070609	1	EA	KEYSTON	DISPENSER HAND NEXA AUTO BLK	92021263	
2769184	25	40 CT	SYS CLS	CUP FOAM 12OZ WHT	FB12CSYS	
7947304	1	1000CT	SYS CLS	FORK PLAS WHT MED HVY MDLNGTH	YMWPFWSYS	
4458749	8	1000FT	SYS CLS	TISSUE TOILET 3.5 JMBO 2P WHT	4458749	
4096327	10	100CT	DART	LID PLAS STRAW SLOT 12-24OZ	16SL	

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

TERO CERTIFIED: \_\_\_\_\_ Yes \_\_\_\_\_ No

DELIVERY SCHEDULE CAN BE MET: \_\_\_\_\_ Yes \_\_\_\_\_ No

AUTHORIZED SIGNATURE \_\_\_\_\_

PRINTED \_\_\_\_\_

DATE \_\_\_\_\_