

MINUTES OF PRE-BID MEETING

BRIDGE 22 OVER LITTLE PRYOR CREEK

PROJECT# CN-0520-BR-23

Meeting Date: 04/02/24

Engineer: Guy Engineering

Time: 10:00a.m.

Project Manager: Barry Hood

Location: Cherokee Nation Department of Transportation Conference Room

Attendees

Cherokee Nation

Andy Quetone, Director

Regina Compelube, Chief Des.

Sherry Waters, I.D.C

Barry Hood, Const. Mgr.

Don Greenfeather, TERO

Michael Lynn, Exec. Dir.

Guy Engineering

Todd Lipe

Potential bidders and subcontractors

Bright Lighting Inc.

Bronze Oak

ECS Southwest, LLP.

Palmer Construction & Marine Co.

Paragon Contractors

Robinson Construction

Treas Construction Inc.

Administration – by Regina Compelube

- All documents are located on www.bidexpress.com
- If you are not a current user, please register for a free vendor account to reference Cherokee Nation's upcoming advertisements.
- To submit Bid Bonds electronically, please register your company and/or your bonding agent's company with one of the following Bid Bond agencies (see Third-party contact information) affiliated with the Bid Express service.
- For more information about the service, please refer to the Bid Express service's Knowledge Center here or navigate to Cherokeebids.org.
- For technical assistance, please call the service's Customer Success team at 888-352-2439, available Monday - Friday from 7:00 am – 8:00 pm (EST). You can also email them at bidexpress.support@infotechinc.com.

Bridge 22 Over Little Pryor Creek CN-0520-BR-23

- Overview of Part 1 of the specification book.
- This project is located on E 330 Road in Rogers County.
- The project will be a Fixed Completion Date and will include weather days. No weather days will be added. The Fixed Completion Date will be determined by the bidder.
- Information regarding TERO requirements can be found in Part 1 of the specifications.
- The 2019 ODOT specifications are not required by CNDOT but will be utilized as amended and have been uploaded on the www.bidexpress.com website.
- Project plans are also located on the www.bidexpress.com website.
- This pre-bid meeting is mandatory and no contractors will be eligible to submit a bid without representation at today's meeting.
- The email provided on the sign in sheet of today's meeting will be used to send the invitation to bid for this project. Make sure your address with correct and legible.
- Failure to complete Part 1 as instructed will result in an incomplete bid submittal and result in a bid rejection.
- Bid Express will calculate your bid amount with the quantities and generate the total amount for you.
- Initial all spaces on the check list to signify that all items have been completed.
- Attachment 1-A is for disclosures, work history, and responsibility matters will need to be printed, completed, and uploaded onto Bid Express.
- Attachment 1-B for the non-collusive bidding certification – Check each section.
- Attachment 1-C is the bidder's TERO certification status – check one (TERO or non TERO). If you are TERO certified upload a copy of your TERO Certification to Bid Express.
- Attachment 1-D is how the contractor will use Indian preference – This will completed on Bid Express.
- Attachment 1-E is all information needed to approve subcontractors – This section will be printed, completed and then uploaded to the www.bidexpress.com website.
- Attachment 1-F bid bond – bidders can use one of the two electronic surety companies provided by Bid Express or use their own insurance company and upload the document to www.bidexpress.com.
- Any questions after this meeting are to be submitted in writing to www.bidexpress.com no later than 5:00pm April 9, 2024.
- Answers will be posted by 5pm on April 16, 2024 on the www.bidexpress.com website.
- Bids must be submitted through www.bidexpress.com before 10:00am on April 23, 2024.
- Bids will be announced virtually at 10:00am on April 23, 2024.
- A link will be sent out for the bid opening and it will be open to the public.
- Any bids received after 10:00am will not be considered.

TERO – Presented by Don Greenfeather

- Indian preference is required on this project.
- All subcontractors are to be TERO if at all possible.
- There is a TERO fee of one half of 1% of the total contract.
- TERO has a job/skills bank.

- Any worker, both contractor and sub-contractor, who is not on the core crew list and non-Indian will require a TERO work permit at the cost of \$25 per day.
- The contractor's core crew is not subject to a TERO work permits.
- Contact Mr. Greenfeather at 918-822-2909 with any questions.

Overview of Plans – Todd Lipe

- The project is approaches and a 30'-60'-30' Type II P.C. Beam Spans x 26' Clear Roadway Bridge with Concrete Traffic Rail (TR-3), skewed 30° LF.
- Approach surfacing will consist of 10' lanes and 2' shoulders. bridge replacement of Bridge #22 over Little Pryor Creek.
- The deficient bridge is currently in use with one lane open.
- All right of way has been acquired.
- The road will be closed during construction. No shoefly will be needed.
- There is one utility on site, AT&T has decided to abandon that line.

Questions

- Are geotech reports available?
 - Yes, the reports will be added in with Q&A
- What is the TERO percentage on this project?
 - The specifications state the lowest and most responsive bid will be selected. Indian Preference will be based on the amount of the bid based on Cherokee Nation Procurement Procedures for Larges Purchases. Please see the attached excerpt and chart.

Comments

- Any other inquiries after this meeting are to be addressed in writing and submitted on www.bidexpress.com

Meeting adjourned



CHEROKEE NATION
TERO PROCUREMENT PROCESS – LARGE PURCHASES

Procurement Process - Large Purchases

The Cherokee Nation defines a large purchase as one that is anticipated to result in an award of \$250,000 or greater. For major purchases, or for procurements that factor in evaluation criteria, as well as cost, Procurement Specialists will use the formal sealed process.

For any solicitation based on price and Indian preference, a preference will be given based on the chart below:

When the lowest responsive bid is:

- * Less than \$250,000
- * At least \$250,000 but less than \$300,000
- * At least \$300,000 but less than \$400,000
- * At least \$400,000 but less than \$500,000
- * At least \$500,000 but less than \$1,000,000
- * At least \$1,000,000 but less than \$2,000,000
- * At least \$2,000,000 but less than \$3,000,000
- * At least \$3,000,000 but less than \$5,000,000
- * At least \$5,000,000 but less than \$10,000,000
- * \$10,000,000 or more

X lesser of:

- * 5% of that bid or \$12,500
- * 4.5% of that bid or \$11,250
- * 4% of that bid or \$12,000
- * 3.5% of that bid or \$14,000
- * 3% of that bid or \$15,000
- * 2.5% of that bid or \$25,000
- * 2% of that bid or \$40,000
- * 1.5% of that bid or \$45,000
- * 1% of that bid or \$50,000
- * .75% of that bid or \$75,000



CHEROKEE NATION
BR22 Over Little Pryor Creek / CN-0520-BR-23
Pre-bid Conference
4/2/2024 10:00



This meeting will be recorded

Name	Representing	phone	email
Chandler Higgins	Bright Lighting Inc	918-834-8020	Chandler@BLconstruction.com
CHRIS CARTER	BRONZE OAK	918-638-4440	JJACKSON@BRONZE OAK GC.COM
Kurtis McGee	ROBINSON const	979-248-1392	MARK@ROBINSON CONSTRUCTION.ORG
James Schreiber	Treas Construction, Inc.	580-665-0522	james@treasconstruction.com
Luke Palmer	Palmer Construction + Marine Co	918-774-7678	Palmermarineco@gmail.com
Michael Lynn	CN-DOT	918.453.5396	mlynn@cherokee.org
Joshua Glesener	Paradigm Const & Eng	918-488-0060	engineering@pcebridge.com
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Aric Weems	ECS Southwest, LLP	405-446-1745	aweems@ecs/limited.com
Todd Lipe	Guy Engineering Services	539-424-5080	Todd.lipe@guyengr.com
Sherry Waters	CN DOT		