

## **REQUEST FOR BIDS**

Proposals for bid packages of the **CN Crisis Shelter** will be received by *the Owner* at the Financial Resources Building located at 17665 S Muskogee Ave Tahlequah, OK 74664. Bids may be submitted electronically via [Maska Builders Online Planroom](#). All electronically submitted proposals must include all required Bid Forms, Affidavits, and Bid Security scanned in and attached to be considered responsive.

**All Physical Bid Submissions:**  
Cherokee Nation Purchasing Department  
Attn: Shelly McClain  
17665 S. Muskogee Ave.  
Tahlequah, OK 74465

**Electronic Submissions:**  
[Maska Builders Online Planroom](#)  
Contact CM for invitation if link does not work.

The bidder must supply all the information required by the RFP Documents, hereinafter defined.

To receive preference, TERO vendors must submit a copy of their TERO certificate (front and back) with their bid.

The bidder must plan for a post bid meeting/interview to review the bidder's proposal and scope of work associated with the project. This post bid de-scope meeting/interview will be scheduled at the close of business day a minimum of 48-hours after the initial Bid Day.

It is the intention of Maska Builders Construction Team and Cherokee Nation to award this project within 30 days of the proposal date.

Any proposal received more than ninety-six (96) hours, excluding Saturdays, Sundays, and holidays, before the time set for the opening of proposals, or any proposal received after the time set for opening of proposals, shall not be considered, and shall be returned unopened to the proposing firm.

Cherokee Nation and Maska Builders Construction Team will privately review bids. The Owner and/or the Construction Manager expressly reserve the right to waive all formalities or minor irregularities and to reject any or all bids. Combination of bid packages, incomplete bid packages and/or qualified bids may be subject to rejection.

## **BID SCHEDULE**

- |                                     |                                       |
|-------------------------------------|---------------------------------------|
| 1. Advertise for Bid                | - Tuesday January 28, 2025            |
| 2. Non-Mandatory Pre-Bid Conference | - Tuesday February 11, 2025 @ 2:00 PM |
| 3. Receive Proposals                | - Tuesday February 18, 2025 @ 2:00PM  |

**Note:** The pre-bid meeting will be held on site at:

1635 W Keetoowah St  
Tahlequah, OK 74464